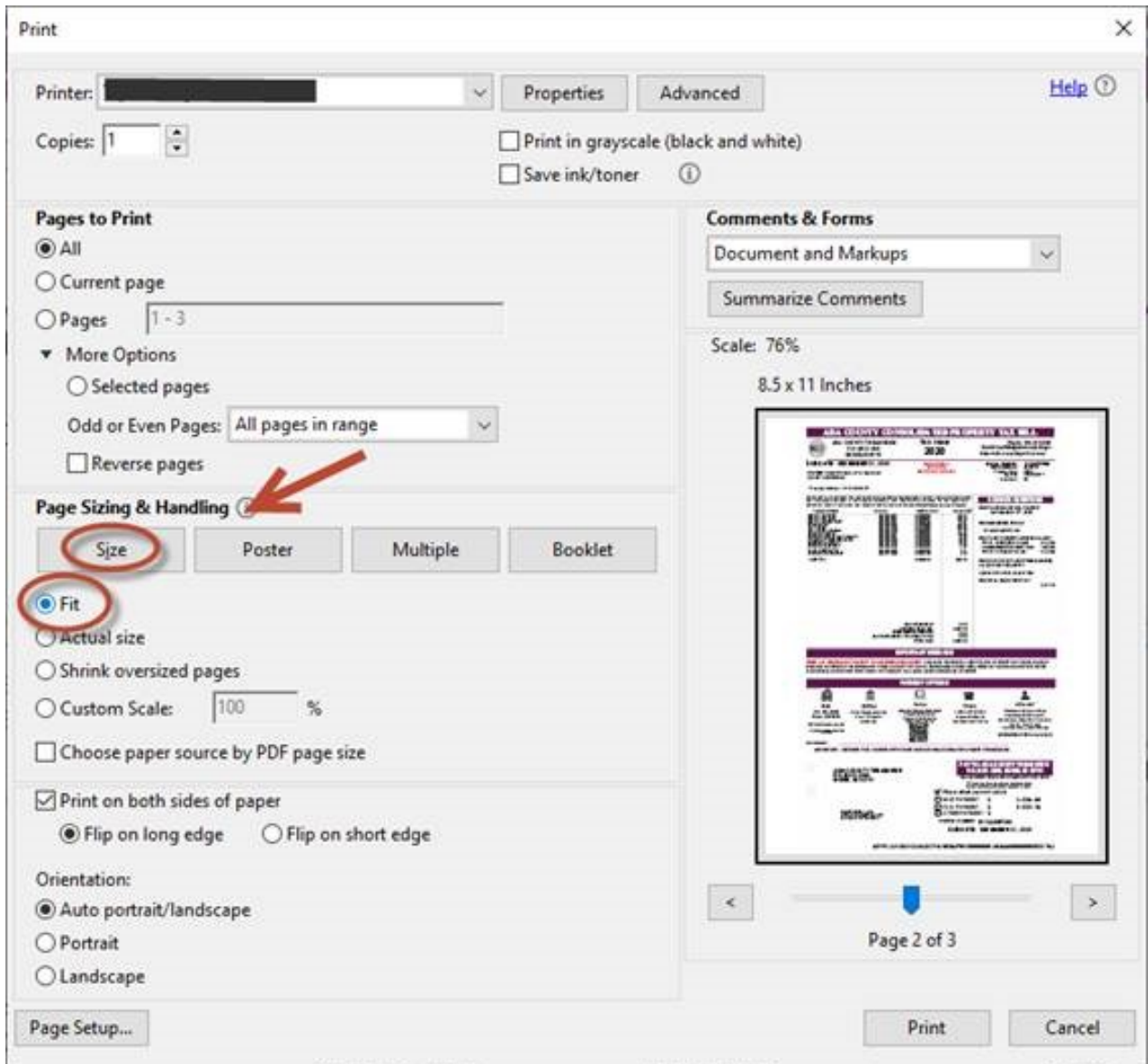# Instructions to Print Legal to Letter Size Property Tax Bill

1. Once you have located the tax bill you would like to print, either right-click and choose the "Print" option or use the keyboard shortcut "CTRL+P".
2. A window similar to the one pictured below should populate. (Please note that this window may differ depending on your printer and version of Windows, or for Mac users.)
   a. Under "Page Sizing & Handling", choose the "Size" button.
   b. Select the "Fit" option

3. Select "Print".