

DELIVER OR MAIL THESE INSTRUCTIONS TO THE ADA COUNTY SHERIFF'S OFFICE
7180 BARRISTER DRIVE, BOISE, ID 83704
(208) 577-3750 PHONE, (208) 577-3759 FAX

INSTRUCTIONS TO THE SHERIFF OF ADA COUNTY

PLAINTIFF(S): _____ DEFENDANT(S): _____

DEFENDANT(S) INFORMATION:

DEFENDANT(S) ADDRESS: _____

SOCIAL SECURITY NUMBER: _____ PHONE NUMBER: _____

SERVE CONTINUING WAGE GARNISHMENT TO EMPLOYER (\$55 SHERIFF FEES)

EMPLOYER NAME: _____
STREET ADDRESS: _____
CITY, STATE, ZIP: _____

*****IF SERVING THE STATE OF IDAHO OR B.S.U PLEASE INCLUDE \$10 CHECK MADE PAYABLE TO THEM*****

SERVE GARNISHMENT ON BANK ACCOUNT (\$55 SHERIFF FEES + \$5 CHECK TO BANK)

BANK NAME: _____
ACCOUNT #: _____
STREET ADDRESS: _____
CITY, STATE, ZIP: _____

SERVE LEVY ON STATE INCOME TAX REFUND (\$55 SHERIFF FEES + \$10 TO STATE)

IDAHO STATE CONTROLLER
700 W. STATE STREET
BOISE, ID 83720

RESTITUTION OF PREMISES (\$115 INITIAL SERVICE, DEPUTY WILL ASSESS AND NOTIFY PLAINTIFF WHAT THE STARTING MOVE OUT FEES WILL BE. PRICE IS BASED ON SIZE OF HOME AND PROPERTY LEFT BEHIND)

*****MOVE OUT FEE IS DUE WITHIN FOURTEEN (14) DAYS OF REQUEST OR WRIT WILL BE RETURNED UNSATISFIED*****

SERVE ON _____ OUT BY _____ AT _____ AM PM

PERSONAL PROPERTY SERVICE (\$55 FOR CASH DEMAND/TILL-TAP)

PERSONAL PROPERTY LEVY (FEES DEPEND ON TYPE OF ITEMS; PLEASE CALL FOR ESTIMATE)

SERVE OTHER CIVIL DOCUMENTS: _____

OTHER INSTRUCTIONS: _____

AFTER SERVICE, RETURN TO:

PRINTED NAME: _____

SIGNATURE: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE: _____

TODAYS DATE: _____