

APPENDIX: 29**TITLE: POLICE REQUESTED BLOOD DRAW****REVISED: November 1, 2017**

- An investigating officer **MUST** be present when drawing the specimen.
- Confirm the officer has lawful authority to request you perform a blood draw.
- Use kit provided by the law enforcement officer.
- Check the tubes in the kit for expiration date.
- Cleanse the blood collection site with the alcohol-free pad. **DO NOT USE ALCOHOL.**
- Perform the venipuncture. Allow the tubes to fill to maximum volume.
- Immediately after blood collection, assure proper mixing of anticoagulant powder by slowly and completely inverting the blood tube at least five times. **DO NOT SHAKE VIGOROUSLY.**
- Hand the tubes to the officer while you draw the next specimen tubes or hold them in your hand within view of the patient and officer.
- Transfer the tubes directly to the officer if you haven't already done so.
- Discard sharps in proper container.
- Specimen seals will require collector's initial where indicated.
- On the Toxicology submittal form fill out the "Sample Collected by (name, title and facility)" and Date/Time of Sample Collection. The officer is responsible for completing all other relevant information on the form.
- Document procedure on a PCR.

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