



ADA COUNTY
EMERGENCY MANAGEMENT
& COMMUNITY RESILIENCE

7200 Barrister Drive
Boise, Idaho 83704
(208) 577-4750

Website: <http://www.accem.org/>

EMERGENCY MANAGEMENT EXECUTIVE COUNCIL
3:00 PM
VIA WebEx – link to be provided

****AGENDA****

I. AGENDA ADDITIONS / CHANGES

II. OPEN DISCUSSION / ANNOUNCEMENTS

III. ACTION ITEMS

Summary Minutes (See Attached)

1. March 9, 2020
2. June 10, 2020
3. September 14, 2020

IV. Information / Discussion Items

A. COVID-19 Response Update

Joe Lombardo

Joe Lombardo, Director, Ada County Emergency Management and Community Resilience, will update the Executive Council on current activities and future planning for COVID-19.

B. 2019-2020 HSGP Grants Update

Joe Lombardo

Joe Lombardo, Director, Ada County Emergency Management and Community Resilience, will update the Executive Council on the status of the 2019 & 2020 HSGP grants.

VI. ADJOURNMENT



Executive Sessions may be held pursuant to Idaho Code § 74-206 as needed during regularly scheduled meetings. The purpose of such sessions shall be announced at the time such sessions are called.

Any person needing special accommodations to participate in the above noticed meeting should contact the Ada County Commissioners' Office prior to the meeting at 287-7000.

**ACCEM EXECUTIVE COUNCIL MEETING
ADA COUNTY COURTHOUSE
200 WEST FRONT STREET
1ST FLOOR, COMMISSIONERS PUBLIC HEARING ROOM**

MARCH 9, 2020

****SUMMARY MINUTES****

MEMBERS ATTENDING: Kendra Kenyon, Commissioner, Ada County, **Chair**
Diana Lachiondo, Commissioner, Ada County
Joe Stear, Mayor, City of Kuna, **Vice Chair**
Mary May, Commissioner, Ada County Highway District
John Evans, Mayor, City of Garden City
Lauren McLean, Mayor, City of Boise
TJ Thomson, Councilman, City of Boise
Jason Pierce, Mayor, City of Eagle
Trevor Chadwick, Mayor, City of Star
Treg Bernt, Councilman, City of Meridian

MEMBERS ABSENT: None.

OTHERS ATTENDING: Joe Lombardo, Ada County Emergency Management
David Rinehart, Kuna School District
Tracy Garner, West Ada School District
Geoff Stands, West Ada School District
Bill McKitrick, Boise School District
John Call, Boise VA Medical Center
Russ Duke, Central District Health
Katy Dudley, St. Alphonsus RMC
Lisa Bisterfeldt, St. Luke's Health System
Alex Everman, Boise Airport
Dave Meredith, VRT
Alisha Jordan, Kuna School District
Tamara Fredrickson, Boise School District
General Richy, Idaho Office of Emergency Management
Elizabeth Duncan, PIO, Ada County

CALL TO ORDER

Kenyon called the meeting to order at 2:30 PM and did a round table for introductions.

I. AGENDA ADDITIONS/CHANGES

None.

II. OPEN DISCUSSION/ANNOUNCEMENTS

None.

III. ACTION ITEMS

A. Approve December 9, 2019 Summary Minutes

Mayor Joe Stear moved to approve the December 9, 2020 Summary Minutes of the Emergency Management Executive Council meeting. Mary May seconded. Motion passed unanimously.

B. 2018 SHSP Grant Update

Joe provided a quick overview of the 2018 SHSP grant highlighting the purchase of a piece of equipment for Boise Fire Department and the anticipated completion of the RMS project for Garden City Police Department. When these projects are completed the grant should be closed out.

IV. Information / Discussion Items

A. Coronavirus Disease 2019 (COVID-19) Update

Joe thanked the attendees for their participation. He quickly explained to new members the typical purpose of these meetings and the guidance needed from the Executive Council to make for a more robust and prepared community.

Joe opened by stating subject matter experts would provide briefings to the elected officials and made note the information would encompass both Ada and Canyon Counties. The goal is to be proactive and unified in the approach to combating the virus.

Russ Duke presented an information update from Central District Health (CDH). He stated that they have trained and practiced for this type of event for 19-20 years. He shared that their public information people are pushing out relevant information to the community and CDH has stood up a call center as well. He went on to share the basic precautions to follow such as hand washing, covering your cough, etc. He then went over the testing process and what that entails. Currently health care workers are dealing with many challenges due to this outbreak. As of this date there is no vaccine or therapeutics available to treat this virus. CDC is monitoring individuals coming into Idaho from Washington, and he shared that Utah has had its first confirmed case as well. The risk is constantly being assessed.

Commissioner Lachiondo brought forward her concerns for our homeless population and asked how their needs or the needs of the facilities that support the homeless would be identified and addressed. Joe and Russ both assured her that they would work in unison to identify and assist all vulnerable populations.

Lisa Bisterfeldt, St. Luke's, briefed out that they are following CDC guidance and recommendations such as PPE. They have reviewed their facility plans and how to implement this guidance at all of them. The planning and preparedness process is underway with a formal command structure set up within the care facilities. They are implementing a phased approach to caregiving depending on the demand for services within the hospital system. They have also partnered with St. Alphonsus and the Healthcare Coalition to ensure alignment as a community and have a united, standardized approach to patient care and the dissemination of information.

Katy Dudley, St. Alphonsus RMC, stated that they feel fortunate to have the team assembled across the community working together to combat this health threat. They are also following CDC guidance and are in communication with EMCR, CDC, St. Luke's, and the Healthcare Coalition.

John Call, Boise VA Medical Center, stated that they are doing much the same thing as their other health care partners. They have plans that address the response to pandemic and have taken the lessons learned for exercises and real world events to tailor a plan meeting the demands of this outbreak. Boise VA is a federal entity so they a lot of support from the federal government. They are looking at all facilities and what that impact hospital care would be.

All healthcare providers have established protocols for screening and isolation of patients, yet these protocols will be regularly revisited based on the need, and resources available.

Russ Duke, CDH, shared that information has been vetted related to at risk populations such as the elderly, noting that with the flu all segments of our population are at risk. Current information shows that the younger population and children are not being as severely impacted as other more vulnerable groups. As far as seasonal impacts, they hope for a decline in summer months, but that is yet to be determined.

Mayor McLean asked if predictions of the % of infection rates that could occur is accurate. Russ stated that information on this statistic is really not accurate at this early stage of the virus. While we have a very complex and strong health care system, our neighbors to the south do not. We will have a greater ability to influence the spread of the disease, but the influx with travel will make it impossible to stop the spread.

Chair Kenyon shared she had heard of results taking up to four weeks to come back. Russ responded that testing and lab access is being ramped up so results should be faster, in the meantime people should self-isolate if they are symptomatic.

Mayor McLean asked for clarification on who has the authority to require self-isolation for individuals who have been diagnosed with the disease. Russ stated that this would be reported to CDH and CDH would determine in conjunction with Idaho Health and Welfare Division of Public Health if

an isolation/quarantine order should be issued. If this is the case, CDH would issue the order and if it is not complied with the individual could be arrested.

Councilman Thomson asked about protective measures for planned events such as TreeFort and what steps should be taken to ensure that there is no community spread. Russ said these types of events will be very challenging, with this particular event being decided in the near future.

The various school districts shared that they are communicating with parents/families about CDC and CDH guidelines, appropriate steps that students should be taking, such as social distancing, handwashing, covering your mouth when you cough, and the use of hand sanitizer. Spring break is coming up and hopefully this will work in their favor.

Gen. Brad Richey, Idaho Office of Emergency Management (IOEM) stated that currently 35 states have COVID-19, with multiple cases in Washington. He explained the unique funding mechanisms that have been or are being put in place at the federal and state levels. A portion of these funds are intended to be passed down to local jurisdictions.

Elizabeth Duncan, Ada County PIO, shared information on the Joint Information System, and stated the depth of participation is broad. The purpose is to have coordinated messaging taking place to enable the public to be educated in how to help combat the virus. Joe stated that this is the first thing that was stood up and is well represented. Having a unified voice is very important.

Alex Everman, Boise Airport, explained that the airport is a high touch point due to the number of occupants utilizing the airport for travel. They have put in place a robust cleaning program within the airport and the airlines have implemented this as well. They are following CDC/CDH guidance to ensure the safest environment possible for employees and travelers alike.

Dave Meredith, Valley Regional Transit (VRT), stated that they have plans in place and are ready to implement them as needed. They have also stepped up sanitizing buses to ensure the safety of their passengers.

TJ Thomson asked if there was a coordinated effort with Idaho Food Bank. Joe stated that various emergency support functions have been established as appropriate to support response and recovery efforts of that nature. Idaho Volunteers Active in Disasters (IDVOAD) have been great partners as well as Chris Volmer, previously of the American Red Cross and is now with IOEM. He is tracking gaps for community needs with the help of IDVOAD. While we have not been in direct contact with the Idaho Food Bank, per se, food availability is a priority. TJ Thomson asked that we reach out to these major organizations.

Chair Kenyon, stated that currently the identification of essential and non-essential services for counties and cities is at the forefront, and coordinating

messages such as travel restrictions is a priority as well. She asked how this might be more of a unified response at an elected officials level. Joe said an understanding of Continuity of Government and Business Continuity for all those entities is needed, this is a challenging situation and we need to be able to adapt to the situations as the need arises.

School representatives asked what they are to do if they have no access to things such as masks. Joe deferred to CDH. Russ Duke said he was aware of this issue and has been communicating up to the state division of public health, who is communicating up to the federal government. He is hopeful to have information on such resource allocations to share in the near future.

Joe stated that having clear commanders intent from the Executive Council is critical to move forward to combat and protect against the spread of COVID-19.

V. ADJOURNMENT 3:50

**ACCEM EXECUTIVE COUNCIL MEETING
ADA COUNTY COURTHOUSE
200 WEST FRONT STREET
1ST FLOOR, COMMISSIONERS PUBLIC HEARING ROOM**

JUNE 10, 2020

****SUMMARY MINUTES****

MEMBERS ATTENDING: Kendra Kenyon, Commissioner, Ada County, **Chair**
Patrick Malloy, Commissioner, Ada County
Mary May, Commissioner, Ada County Highway
District
Jason Pierce, Mayor, City of Eagle, **Vice Chair**
Joe Stear, Mayor, City of Kuna

MEMBERS ABSENT: John Evans, Mayor, City of Garden City
Lauren McLean, Mayor, City of Boise
TJ Thompson, Councilperson, City of Boise
Trevor Chadwick, Mayor, City of Star
Robert Simison, Mayor, City of Meridian

OTHERS ATTENDING: Joe Lombardo, Ada County Emergency Management
Charlie Butterfield, Deputy Chief, Meridian Fire Dept.
Crash Marusich, Ada County Emergency Management
Sue Axtman, Ada County Emergency Management

CALL TO ORDER

Kenyon called the meeting to order at 3:05 PM and did round table introductions.

I. AGENDA ADDITIONS/CHANGES
None.

II. OPEN DISCUSSION/ANNOUNCEMENTS
None.

III. ACTION ITEMS

1. FY21 Proposed Budget for EMCR

Joe stated that an abridged version of EMCR's proposed budget would be shared shortly.

Joe shared the office's goals and objectives for the year stating they were devised using input from the whole community, i.e, responders, nongovernmental organizations, private sector, critical infrastructures, etc. .

The following planning efforts have been identified:

1. A Mass Casualty Incident and Response Plan is needed.
2. All threats all-hazards planning, which is an ongoing effort;
3. Evacuation planning will be conducted with the assistance of ACHD;
4. HazMat response planning;
5. Interoperable communications test, plans, procedures;
6. A review of our critical life lines within the community and our ability to recover from all threats all hazards with the utilization of Continuity of Government and Business Continuity;
7. Debris management planning;
8. Multi-agency resource center planning;
9. Assist in compiling appropriate school response protocols identified through planning, training and exercising. Standardization is a priority;
10. Cyber security is now a priority per State and Federal grant guidance and we will be working with the state to ensure compliance.

These are broad buckets and more complex than just purchasing equipment. The need to continue a progressive planning, training, and exercise schedule is critical for a more prepared and resilient community.

Chief Butterfield, Meridian Fire Department, stated that the priorities, goals and objectives Joe has shared are in line with what the first responders and the Technical Advisory Group (TAG) have identified as well.

Joe presented a PowerPoint that identified EMCR's funding mechanisms, and the allocations within the grants. Specific information about the two grants EMCR receives annually to move our mission space forward in Planning, Training, Exercising, Equipping and Community Outreach was detailed in the PowerPoint. Joe stated that a key piece of our funds come from contributions by the jurisdictions that are represented on the Executive Council, these contributions are used to match our Emergency Management Performance Grant, which has a 50% match. He shared that the budget submitted to the county auditor showed a decrease in funding for our A Budget (payroll), and a steady state for our B Budget (operations).

A. SHSP Grant Update

The SHSP grants are used to fund the identified critical needs of the County and our partners with the approval of the Executive Council. The 2018 SHSP grant has been closed out and various projects were funded to improve the resiliency, readiness, interoperable communications and

infrastructure safety. The 2019 SHSP is still open and there have been challenges to use the funds during pandemic response; even capability-building measures previously identified as gaps via training and exercising, were not approved during the response to the COVID-19 Pandemic.

B.

IV. Information / Discussion Items

A. Coronavirus Disease 2019 (COVID-19) Update

The Governor will be holding a press conference tomorrow to let residents know if Idaho be moving to Stage 4 of the Rebound Idaho plan. If this comes to fruition it will loosen restrictions accordingly. Weekly updates have been and will continue to be provided through the MAC policy group.

EMCR will be moving forward on identifying how our Emergency Operations Center can assist in identifying gaps in the community as well as implementing preventative measures where needed.

Chair Kenyon complimented Joe and his staff on the outstanding job that is being done on behalf of our community.

V. ADJOURNMENT 3:50

**ACCEM EXECUTIVE COUNCIL MEETING
ADA COUNTY COURTHOUSE
200 WEST FRONT STREET
1ST FLOOR, COMMISSIONERS PUBLIC HEARING ROOM**

SEPTEMBER 14, 2020

****SUMMARY MINUTES****

MEMBERS ATTENDING: Kendra Kenyon, Commissioner, Ada County, **Chair**
Patrick Malloy, Commissioner, Ada County
Diana Lachiondo, Commissioner, Ada County
Mary May, Commissioner, Ada County Highway
District
John Evans, Mayor, City of Garden City
Robert Simison, Mayor, City of Meridian
Joe Stear, Mayor, City of Kuna, **Vice Chair**
Trevor Chadwick, Mayor, City of Star

MEMBERS ABSENT: Lauren McLean, Mayor, City of Boise
TJ Thomson, Councilperson, City of Boise

OTHERS ATTENDING: Joe Lombardo, Ada County Emergency Management
Tony Piscopo, Division Chief Wildfire, Boise Fire Dept.
Crash Marusich, Ada County Emergency Management
Mike Rowe, Idaho Mountain Search and Rescue Unit
Paul Daigle, Ada County Highway District
Mallory Wilson, Boise City

CALL TO ORDER

Chair Kenyon called the meeting to order at 2:35 PM and did round table introductions.

I. AGENDA ADDITIONS/CHANGES

None.

II. OPEN DISCUSSION/ANNOUNCEMENTS

None.

III. ACTION ITEMS

Joe Lombardo informed the attendees that he would be addressing the action items during the grant update section of the agenda.

A. Technical Advisory Group (TAG) Update

B. Local Emergency Planning Committee (LEPC) Update

IV. Information / Discussion Items

A. Wildfire/Wildland Urban Interface Readiness and Response

Chief Piscopo thanked the attendees for allowing him the time to update them on the current wildfire situation locally and across the nation. Currently there is more than 5,000,000 acres on fire across the nation with over 30,000 firefighters activated. This is the most ever handled in history, and we are at the height of what our capability is as a nation. That does have a trickle-down effect locally, with such a high demand for resources nationally. Realistically we have the local resources to handle fire impacts to our local Wildfire/Wildland Urban Interface (WUI) areas. With COVID and the current fire situation nationwide we have been diminished in our ability to assist at the federal level. He explained how important mutual aid agreements are when jurisdictions have need for additional resources and when asking for reimbursement of expenses.

Currently Idaho has 12 large fires, just under 80,000 acres, but it is anticipated to double by the end of the day.

B. COVID-19 Response

Joe shared how exceedingly proud he is of our community and how everyone has worked extremely hard and shown innovation and resiliency. He's seen great support for all that EMCR has done in emergency management.

An Emergency Operations Center has two critical functions, it brings together volumes of information and merges them for a common operating picture all while trying to get optics on what the needs and critical gaps are within the community. This is achieved by conducting resource investigations.

We are still in the initial phase of the COVID-19 response where the primary focus has been on disease mitigation and disease avoidance strategies, hardening critical infrastructure, and continuity of government (COG) functions so that public business can be conducted safely. Crash Marusich, EOC Logistics Section Chief, has done a phenomenal job of resourcing very difficult supplies such as hand sanitizer, PPE, masks, plexiglass, etc. We've stockpiled many of these items to distribute to the community and share with the Coroner's Office, Sheriff's Office, and other entities as needed.

We are entering the next phase of the response where identifying counter measures, developing a vaccine distribution plan, and providing any assistance we can to those in need is our objective. To accomplish these missions, situational awareness is key in providing a common operating picture.

Chair Kenyon brought up the issue of Oregon evacuee's coming to our area. She stated that EXPO could assist in accommodating between 50-60 families with RV's if the need arises. Currently there are families staying in the RV Park at EXPO that left the Bend, Oregon area. Mayor Evans said the city would provide support if needed to the evacuees.

C. Grant Update

Joe shared that this has been a challenging year especially when it comes to our Homeland Security Grant Program funds. We have tried several times to utilize these funds for our COVID-19 response. All attempts to fund resources associated

with the COVID-19 response using this grant have been denied, due to the perceived lack of connection to terrorism preparedness.

In the 2018 HSGP grant we were successful in providing funding for the following; Rescue Task Force, Active Shooter Hostile Event Response, hazmat response equipment, final payment on the Records Management System for Garden City PD, and infrastructure improvements at the Ada County Sheriff's Office.

The 2019 HSGP grant has a significant amount of funds available to meet the needs of planning, training, exercising, and equipping the community. Despite the prioritization of COVID-19 response shifting our focus from training and exercising, we hope to bounce back soon and invest funding and energy into developing more robust training and exercising opportunities for our partners.

The 2020 HSPG has not been awarded yet, but we are building our application currently and the investments will closely mirror the 2019 HSGP grant.

The Technical Advisory Group (TAG) has no projects to present today, our Local Emergency Planning Committee (LEPC), has one project to present; of note the TAG has weighed in on the request and is in full support.

Joe presented Idaho Mountain Search and Rescue Unit's (IMSARU) request for funding of GPS enabled radios to be used in areas where other conventional interoperable communications will not work. While COVID is active, IMSARU is still responding to calls for assistance into all types of terrain. Mike Rowe, IMSARU President, stood for questions.

Mayor Evans moved to approve the request for new digital and GPS enabled radios, not to exceed \$20,000, Mary Mays, seconded, motion passed.

Joe stated our office would work closely with Mike to ensure all grant guidance is followed giving them the best chance of approval at the state level. He thanked the Executive Council for their time.

V. ADJOURNMENT 3:50