

# HOW TO RUN FOR AN ADA COUNTY OFFICE



1

Verify your eligibility for the position you are seeking

2

Download or pickup Declaration of Candidacy & Petition of Candidacy forms from the correct office (District, City or Election's Office)

3

Collect the appropriate number of signatures of qualified electors for the office you seek or submit the required payment

4

Bring a notarized Petition of Candidacy to the Election's Office with the necessary signatures or payment. Elections staff will verify signatures

5

Take the Petition of Candidacy with a certificate of signatures (provided by the Election's Office) and the completed/notarized Declaration of Candidacy to the appropriate location for the office you seek

6

The district or city will email (with originals to follow where applicable) all candidate filings to the Election's Office no later than 5 p.m. on the close of candidate filing

7

The district or city will email (the original will be mailed to the Election's Office) the completed certification form for each candidate no later than the statutory deadline