|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Seal | | | | | | | | **PRE-APP MEETING #** | | | | |  |
|  | | | | | | | |  | | | | | |
| **VIRTUAL NEIGHBORHOOD MEETING REQUEST (ACC 8-7A-3)** | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| **SITE INFORMATION:** | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| Site Address: | |  | | | | | | | City: | |  | | |
| Tax Parcel Number(s): | | | |  | | | | | | | | | |
|  | | |  | | | |  | | | | |  | |
| **REQUEST LETTER:** | | | | | | | | | | | | | |
|  | Briefly describe the overall project. | | | | | | | | | | | | |
|  | Description of factors demonstrating good cause for a virtual meeting. | | | | | | | | | | | | |
|  | * Why the meeting needs to be held virtually and not in-person. | | | | | | | | | | | | |
|  | * Why the meeting cannot be held either on-site or within a nearby meeting place. | | | | | | | | | | | | |
| **APPLICANT/AGENT:** (Please print) | | | | | | | | | | | | | |
| Name: | | | | | | | | | | | | | |
| Address: City: State: Zip: | | | | | | | | | | | | | |
| Telephone: Email: | | | | | | | | | | | | | |
| I certify this information is correct to the best of my knowledge. | | | | | |  | | | | | | | |
| Signature (Applicant) | | | | | | | |
|  | | | | | | | | | | | | | |
| **OFFICE USE ONLY:** | | | | | | | | | | | | | |
| RECEIVED BY: | | | | | DATE: | | | | | DATE STAMPED: | | | |
| REVIEWED BY: | | | | | DATE: | | | | | APPROVED? | | | |