



# TIME EXTENSION CHECKLIST (ACC 8-7-6)

The **First** Time Extension request is a **staff level** application.

The **Second** Time Extension request is a **hearing level** application before the BOCC.

## GENERAL INFORMATION:

Applicant:	DESCRIPTION	Staff:
	<b>MASTER APPLICATION FORM</b>	
	<b>DETAILED LETTER</b> by the applicant fully describing the request or project and addressing the following:	
	Administrative Time Extension: YES <input type="checkbox"/> NO <input type="checkbox"/>	
	Board Time Extension: YES <input type="checkbox"/> NO <input type="checkbox"/>	
	Project Number of Original approval:	
	Date of Original approval:	
	Date of Administrative Time Extension approval ( <i>if applicable</i> ):	
	Justification for the Time Extension Request	
	Identify any of the original conditions of approval that have been met to date	
	Identify the owner of the property at the time of the original approval	
	Identify the current owner of the property	
	<b>SITE PLAN</b> one (1) copy of the original approved application	

<p><b>APPLICATION FEE: Choose One:</b></p> <p><input type="checkbox"/> <b>\$400</b> (Administrative time extension)</p> <p><input type="checkbox"/> <b>\$550</b> (Board time extension)</p> <p><i><b>NOTE: Building, Engineering, and Surveying applications and fees may be required and are separate from Planning &amp; Zoning Applications and Fees.</b></i></p>	
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Supplementary information at the discretion of the Director or County Engineer may be required to sufficiently detail the proposed development within any special development area, including but not limited to hillside, planned unit development, floodplain, southwest, WUFI, Boise River Greenway, airport influence, and/or hazardous or unique areas of development.

Application will not be accepted unless all applicable items on the form are submitted. This application shall not be considered complete until staff has received all required information.