

Neighborhood Association Registration Form

Why form a neighborhood association?

Neighborhood associations in Ada County are a good way for community members to come together to identify shared values and priorities as it relates to the development of their community. Most of the registered neighborhood associations are located inside or adjacent to a city's area of impact boundary. An area of city impact is an area outside the city limits agreed upon by the county and city to accommodate future urban/city development.

To see if there is an active neighborhood association in your area you can review the map here: [Interactive Jurisdiction and Service Provider Map](#) or contact Ada County Development Services at 287-7900.

Benefits of registering as a neighborhood association

As a registered neighborhood association, your group will be notified of all zoning applications that require a hearing within your area. Also, your appointed contact person will be invited by developers to pre-application neighborhood meetings. Your notification of a planning application will consist of:

- Name and contact info for the applicant
- Hearing date and time
- Name of the staff planner for the application
- A summary of the proposal
- A copy of the application
- A map of the proposed development
- Site plan or plat

These notifications give your association approximately 30 days prior to the hearing to meet and review any applications. For written comments to be included in the staff report, they must be received 10 days prior to the hearing; all comments received after that time will be given to the Board and Planning and Zoning Commission but may not be reflected in the staff report.

Your association is also welcome to give verbal or written testimony at any public hearing.

Responsibilities

It is the responsibility of each neighborhood association to submit a renewal application each January and to keep the county informed of any changes to the contact person, board, or the boundary of the neighborhood association during the year. Failure to do so will result in a termination of the registration and the county will no longer recognize or transmit to the neighborhood association.

Getting Recognized

Ada County recognizes that each neighborhood association may have unique views and opinions about how development should occur in unincorporated Ada County. To recognize the unique views of each association, the County allows the overlap of neighborhood association boundaries; we just ask that each group be aware of the others' boundaries at the time of formation. A map of recognized neighborhood associations can be found in the link above.

To form a neighborhood association, you must complete the following:

- Complete the registration form below
- Define and map the boundaries of the Association
- Maintain a current roster of board members and keep one on copy with the county.
- Complete a renewal form each January providing the above-mentioned information.

Questions

If you have any questions about forming a neighborhood association, hearing notices, or the contact information for your neighborhood association, please contact our office:

Ada County Development Services

200 W Front St

Boise, ID 83702

Phone: 208-287-7900

Fax: 208-287-7909

Online: adacounty.id.gov

Neighborhood Registration Form

NAME OF ASSOCIATION: _____

GENERAL DESCRIPTION OF THE AREA REPRESENTED:

CONTACT INFORMATION:

Name: _____ Title: _____ (e.g. President, VP)

Address: _____

Phone #: _____ E-mail: _____

Please include the following with your application:

Detailed map of the proposed boundary and a current roster of all board members