



FLOODPLAIN CHECKLIST (ACC 8-3F)

A Floodplain Request is a **staff level** application.

GENERAL INFORMATION:

Note the following:

1. No work of any kind may begin in a floodplain until a floodplain development permit is issued.
2. The permit will expire if no work is commenced within 24 months of the date of issue.
3. The permit will not be issued until any other necessary local, state or federal permits have been obtained.

TYPE OF STRUCTURE:	TYPE OF STRUCTURAL ACTIVITY:
<input type="checkbox"/> Residential, Single Family <input type="checkbox"/> Within a Subdivision <input type="checkbox"/> Outside a Subdivision <input type="checkbox"/> Non-Residential <input type="checkbox"/> Elevated <input type="checkbox"/> Flood-proofed: <input type="radio"/> Dry <input type="radio"/> Wet <input type="checkbox"/> Mixed Use (Residential & Non-Residential) <input type="checkbox"/> Manufactured Home <input type="checkbox"/> Within a Manufactured Home Park <input type="checkbox"/> Outside a Manufactured Home Park <input type="checkbox"/> No Structure	<input type="checkbox"/> New Structure <input type="checkbox"/> Addition to Existing Structure* <input type="checkbox"/> Alteration of Existing Structure* <input type="checkbox"/> Relocation of Existing Structure** <input type="checkbox"/> Demolition of Existing Structure** <input type="checkbox"/> Replacement of Existing Structure** <p>*Substantial Improvement: If the value of an addition or alteration to a structure equals or exceeds 50% of the value of the structure before the addition or alteration, the entire structure must be treated as a substantially improved structure.</p> <p>**Relocation or Replacement: A relocated structure or a structure being replaced must be treated as new construction.</p>

OTHER DEVELOPMENT ACTIVITIES:	
<input type="checkbox"/> Excavation (not related to a structural development) <input type="checkbox"/> Clearing <input type="checkbox"/> Placement of Fill Material <input type="checkbox"/> Grading <input type="checkbox"/> Mining	<input type="checkbox"/> Dredging <input type="checkbox"/> Watercourse Alteration <input type="checkbox"/> Drainage Improvement (Including culvert work) <input type="checkbox"/> Roadway or Bridge Construction <input type="checkbox"/> Specify other development not listed above:

Applicant	DESCRIPTION:	Staff:
	MASTER APPLICATION FORM	
	PLANNING PROJECT NUMBER (if applicable):	
	DETAILED LETTER by the applicant fully describing the request or project	
	SITE PLAN: Full-sized, scaled plot plan, showing all existing and proposed easements, property lines, and structures drawn to scale, including one copy reduced to 8 1/2" x 11" to include the following: <input type="checkbox"/> Spot elevations (or a topographic map) <input type="checkbox"/> Floodplain boundary line and elevations <input type="checkbox"/> Floodway boundary line and elevations <input type="checkbox"/> Any proposed modifications, cut or fill within the floodway or floodplain - with existing and proposed elevations	
	ELEVATION CERTIFICATE (signed by a professional engineer or surveyor licensed in the state of Idaho): Required for all proposed structures.	
	FLOOD STUDY: Required for Subdivision/Manufactured Home Park. FEMA approved LOMC required prior to development.	
	NO-RISE CERTIFICATE: Required if any of the development is in the floodway	
	STRUCTURE CROSS-SECTION: Show elevations of each floor (including crawlspace), utilities and adjacent grade. (Can be filled out on next page)	
	Other supplemental data as may be required by the County Engineer	

FLOOD INFORMATION: (To Be Completed By Floodplain Administrator)

The proposed development is located on FIRM map panel: _____
Effective date on the FIRM: _____
The proposed development is located in ZONE _____ of the SFHA
Is the proposed development located within the regulated floodway: YES ☐ NO ☐
(Attach completed FES for a No-Rise Certificate)

SUBSTANTIAL IMPROVEMENT EVALUATION:

Cost of Improvements (a): \$ _____

Assessed Value of the Building (b): \$ _____

Percent of Value Change (a/b): _____ %

Substantial Improvement Evaluation must be supported by project cost documentation and approved assessed evaluation (attach)

APPLICATION FEE: \$100 (base fee) + Engineering Review Fee (chose one):

- ☐ **\$110** - No structure/unsubstantial improvement
☐ **\$280** - Single Family dwelling/substantial improvement/ RV/
Nonresidential/ subdivision or manufactured home park 1 acre or less
☐ **\$500** - Subdivision or manufactured home park 1-5 acres
☐ **\$750** - Subdivision or manufactured home park 5+ acres

NOTE: Building, Engineering, and Surveying applications and fees may be required and are separate from Planning & Zoning Applications and Fees.

Supplementary information at the discretion of the Director or County Engineer may be required to sufficiently detail the proposed development within any special development area, including but not limited to hillside, planned unit development, floodplain, southwest, WUFI, Boise River Greenway, airport influence, and/or hazardous or unique areas of development.

Application will not be accepted unless all applicable items on the form are submitted. This application shall not be considered complete until staff has received all required information.

