

Property Tax Exemption Worksheet 63-602C

Complete this worksheet if you are seeking a property tax exemption, pursuant to Idaho Code § 63-602C, for a fraternal, benevolent, or charitable corporation or society. This worksheet *supplements* the standard application and must be fully completed. If you require additional space to answer, you may attach an additional piece of paper.

1. Is your organization: ☐ Fraternal ☐ Benevolent ☐ Charitable
2. Is your organization supported by donations?
3. What is the total amount of donations received on an annual basis?
4. What is the percent of the donations as compared to total revenue?
5. What are the other sources of your organization's revenue?
6. Does the income your organization receives produce a profit?
7. What are your organization's revenues as compared to expenses?
8. Are the recipients of your organization's services required to pay?
9. What is the fee charged to the recipients? Is the same fee charged to all recipients?
10. What if the recipient cannot pay for the services? Are the services still provided?

11. Does your organization receive any money from federal, state or local government sources (i.e. grants)? If so, how much as compared to total revenue?
12. If your organization did not provide such services, would the recipients require government assistance?
13. How does the community at large benefit from your organization's services?
14. What gift does your organization provide to the community?
15. Is any portion of the property for which you seek an exemption leased to or used by another person or organization?
16. If any portion of the property is leased to or used by another person or organization, please provide the following:
 - a. The name of the person or organization that leases or uses the property.
 - b. The total square footage of the property.
 - c. The total square footage that is leased to or used by another person or organization.
 - d. The amount charged monthly or annually to the person or organization leasing or using the property.
 - e. The total number of days over the past year that the property was leased to or used by another person or organization.

- f. If multiple people or organizations leased or used a portion of the property, please provide a schedule separately detailing the information requested in items a through e above for each such person or organization (similar to the template below).

a. Tenant	c. Square Ft. Leased/Used	d. Amount Charged	e. Time Leased/Used

17. Is any portion of the property for which you seek an exemption used for business or commercial purposes?

18. If any portion of the property is used for business or commercial purpose(s), please provide the following:

- a. What business or commercial purpose(s) occurs on the property?
- b. The total square footage of the property.
- c. The total square footage of the property used for business or commercial purposes.
- d. The amount of revenue derived on an annual basis from such business or commercial use.
- e. The total number of days over the past year that the property was used for business or commercial purposes.
- f. If multiple people or organizations used a portion of the property for business or commercial purposes, please provide a schedule separately detailing the information requested in items a through e above for each such person or organization (similar to the template below).

Name	a. Purpose(s)	c. Square Ft. Used	d. Annual Revenue	e. Time Used