

CAO D INSTRUCTION 8-3
Use These Instructions to Help You Complete Form
CAO D 8-3 Decree of Divorce (No Minor Children)

In an uncontested or default divorce, the Decree of Divorce must have exactly the same information as the Petition. You cannot change anything without the agreement of the other party. If you do need or want to make changes that both of you agree upon, you can file a "Stipulation for Entry of a Decree of Divorce." You will need form CAO D 6-8 Stipulation for Decree and CAO D Inst 6-1 Finalizing Decree by Stipulation. You can obtain these forms from a Court Assistance Officer or at the Idaho Supreme Court's Self-Help Center at <http://www.courtselfhelp.idaho.gov/>.

Exactly like you did in the Petition, at the top left-hand corner of page 1, fill in your name, address and telephone number. Fill in the county and judicial district in the heading (for example, "In the District Court of the Fourth Judicial District in and for the County of Ada"). Fill in your full legal name in the caption above "Petitioner". Fill in your spouse's full legal name above "Respondent." Fill in the Case Number.

Beginning with paragraph 2, complete the Decree as follows:

2. Separate Property.

- Check the first box if you do not want a court order confirming ownership of separate property; **or**
- If you want a court order confirming that specific separate property belongs to the Petitioner, or an order that separate property be returned to the Petitioner, check the second box and describe the property in the first section of the **Property and Debt Schedule; and/or**
- If you want a court order confirming that specific separate property belongs to the Respondent, or an order that separate property be returned to the Respondent, check the third box and describe the property in the first section of the **Property and Debt Schedule.**

3. Community Real Property.

- If you have **not** acquired any community real property during the marriage, check the first box and proceed directly to paragraph 4; **or**
- If you have acquired community real property during the marriage, check the second box **and in the Property and Debt Schedule:**
 - Fill in the residential address of the property (house number and street name),
 - The name of the city and county **and**
 - The legal description for the property (use the legal description in the deed).
 - Check the second or third box to indicate what will be done with the community real property and any equity, and fill in the blanks **or**
 - Check the last box and write in your own words what will be done with the property and any equity in the property.
 - Note: If the amount of the equity payment is large and will be spread out into periodic payments, you should talk to an attorney about the right way to ensure the payments are made.

4. Community Personal Property.

- If you have not acquired any community personal property, check the first box; **or**
- If you have already divided your community personal property and each of you have the property in your possession, check the second box; **and/or**

- If there is specific property awarded to the parties as their sole and separate property, check the third box and list the property in the Property and Debt Schedule.

Note: The Decree of Divorce can be used to transfer titles or deeds; but only if the description of the property is first listed in the Petition or there is a Stipulation for Entry of Decree and the property description is complete and accurate (example: for vehicles, all identifying information on the title; for real property, a legal description of the property and not just the residential address of the property).

If you have listed any property on the **Property and Debt Schedule**, the schedule pages must be attached to every copy of the Decree of Divorce.

5. Debts

- If there are no unpaid debts, check the first box. **or**
- Check the second box and list each creditor Petitioner should pay on the **Property and Debt Schedule; and/or**
- Check the third box and list each creditor Respondent should pay on the **Property and Debt Schedule**.
- Also put in the amount each of you should pay.

6. Debts Incurred Since Separation

- If the Decree should order that each party will assume any debt incurred by them after the separation date, check the box and write in the date you stopped living together.

7. Name Change.

If either party wants to stop using the last name of their spouse and go back to using their former last name (any name legally used), fill in the name of the person wanting the name change and fill in the former last name only. (Accurate spelling is very important.)

Leave the date blank. The judge will fill in the date when s/he signs the Decree of Divorce.

Clerk's certificate of service: Fill in name, mailing address, city, state and zip code for Petitioner and Respondent. Leave the date blank. The clerk will fill it in when s/he signs the certificate.

Schedule: If you have listed property or debt on the **Property and Debt Schedule**, it must also be attached to the Decree.

Remove page 4, the instructions sheet before making copies.

Make one extra copy of the Decree with all the attachments to be attached (stapled) to the back of the Stipulation if you are completing the case by agreement. If you are completing the case by default, make one extra copy with all the attachments and retain it for your own records.

Continue to follow CAO D INSTRUCTION 6-1, Finalizing Divorce by Stipulation or CAO D Instruction 7-1, Finalizing Divorce by Default, to finalize your divorce.