



**ADA COUNTY ASSESSOR**  
Transaction Verification/ Homestead  
Exemption Application

**PLEASE HAND-DELIVER, MAIL,  
EMAIL OR FAX SIGNED COPY TO**

Ada County Assessor's Office  
190 E. Front St., Ste 107, Boise, ID 83702  
For more information please contact:  
Phone (208) 287-7200 Fax (208) 287-7209  
[assessormail@adacounty.id.gov](mailto:assessormail@adacounty.id.gov)

PLEASE PRINT OR TYPE IN BLACK OR BLUE INK

Owner(s) of Record: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Property Address: \_\_\_\_\_

City, State: \_\_\_\_\_

City: \_\_\_\_\_

Zip \_\_\_\_\_

PARCEL #


**Transaction Verification**

- Type of property purchased:  Bare land only  Residence  Manufactured Home
- If your purchase was a Manufactured Home, was land included in the purchase?  Yes  No
- TOTAL PURCHASE PRICE** of this property \$ \_\_\_\_\_  
\*Disclosure of purchase price is not required to qualify for the Homestead Exemption
- Date property was purchased (Mo/Day/Yr) \_\_\_\_\_
- Date property was occupied (Mo/Day/Yr) \_\_\_\_\_
- Type of sale or activity:  a typical home purchase  to refinance property  
 a transfer between relatives  forced sale (e.g., in lieu of foreclosure, by a court order, etc.)  
 a transfer of convenience (i.e., Quit Claim deed, create a life estate, name change, etc.)
- Are you the first occupant of this dwelling?  Yes  No

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Homestead Exemption Eligibility Declaration**

To qualify for a HOMESTEAD EXEMPTION in the current year, Idaho Code §63-602G, **this property must serve as your primary dwelling, you must apply and have occupied the dwelling before December 31st.** Applications received after the deadline will be considered for the next tax year. Applications received after April 15th\*, on properties without an existing homestead exemption in the current assessment year, that are not newly constructed and occupied, shall have their exemption value pro-rated on a quarterly basis. (1/1-4/15\*: 100%, 4/16-6/30: 75% ,7/1-9/30: 50%, 10/1-12/31: 25%) \*Please note if April 15 is a weekend or a certain holiday recognized by the internal revenue service, such claims shall be considered timely filed if filed on the next business day.

- Previous Address \_\_\_\_\_
- Previous County \_\_\_\_\_
- Is an exemption claimed at this address?  Yes  No
- Is there a co-signer on your loan?  
If yes, **Affidavit of Possessory & Security Interests** is required to obtain full exemption.  Yes  No
- Is this property held in title by a Trust? (Other than deed of trust)  
If yes, **Affidavit Regarding Residence of Trust** is required to obtain exemption.  Yes  No

By signing this application, I certify to the Ada County Assessor that I meet all the following requirements to qualify for the Homestead Exemption: 1) I am a resident of Idaho. 2) I own or am purchasing under contract, and I occupy as my primary dwelling place the property herein described. 3) I have not made application for Homestead Exemption on any other previously mentioned property in the state of Idaho or in any other state, and 4) The information I have provided is true and correct.

**ALL OWNERS CLAIMING THE EXEMPTION MUST SIGN**

_____ Owner/Occupant Signature	_____ Date	_____ Owner/Occupant Signature	_____ Date
Owner/Occupant Date of Birth _____		Owner/Occupant Date of Birth _____	
Driver's License <input type="radio"/> State ID <input type="radio"/>		Driver's License <input type="radio"/> State ID <input type="radio"/>	
Driver's License/ID # _____		Driver's License/ID # _____	
Issuing State _____		Issuing State _____	
Telephone # _____		Email address _____	

Pursuant to Idaho Code 63-602G(6) upon discover of evidence indicating the existence of an improperly claimed Homestead Exemption, the Assessor must assess a recovery of property taxes, plus costs, late charges, and interest plus a penalty equal to the amount of the property tax recovered. Any subsequent violation within seven years shall be a misdemeanor subject to penalties described in Idaho Code 18-113.

## **Transaction Verification**

Our records indicate there has been recent activity regarding the ownership of this property. The purpose of this letter is to request information or verify any changes created by your recent deed or title change. The Assessor's office uses this information, including the purchase price, for statistical purposes to ensure the highest standards for maintaining the integrity and accuracy of your property values. We sincerely appreciate your co-operation.

## **Homestead Exemption**

Changes in ownership often affect the Homestead Exemption. If this property is your **primary dwelling place** and you have not already filed for the exemption within the last thirty (30) days, you should complete and sign this form and submit it to the Ada County Assessor.

Unless subject to a Homestead Exemption recovery case, exemptions shall not be removed within the current assessment year so long as the property/owner(s) met the qualification requirements for the Homestead Exemption on Jan 1st of that year, unless said property owner(s) were to apply and qualify for an exemption on a different property by the second Monday in July within the same assessment year.

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## **Mailing Information**

If you own other property in Ada County, we would appreciate the opportunity to update your mailing address for all your properties. This will assist us in maintaining a current record, so that assessment notices and other correspondence can be distributed in a timely manner.

### ***Property Information***

*Please Include Street Address and City*

Parcel Number	Physical Property Address

### ***Mailing Address***

*If you want the mailing address to be something other than what appears on the enclosed form, please tell us here.*

Name	
Street Address, Unit or Space # or PO Box	City and State/Zip Code
Daytime Telephone Number	