



AdaCountyParamedics

We're in it for Life!

Thank you for your interest in applying for employment at Ada County Paramedics.

Please submit these documents when you email your application:

- Pre-employment questionnaire
- Current resume'
- Copy of high school diploma, GED or college degree
- Copy of your National Registry certification (If you do not have a NR, you will need to apply for State Reciprocity application)
- Copy of your State EMT or Paramedic license
- Copy of your CPR card
- Copy of your ACLS card (Required for paramedic application, optional for EMT)
- Copy of your PALS card (Required for paramedic application, optional for EMT)
- Proof of successful completion of your most recent DOT – approved EMT or Paramedic course

If you pass the testing process you will be required to furnish the following information:

- Copy of driver's license
- Copy of driving record from the state in which you are licensed
- A signed authorization form
- If applicable former military – copy of DD Form 214, Report of Separation

Hiring Process

All scores are pass/fail. Recommendations made by ACP evaluators and supervisory staff are final – there is no grievance process. Candidates who are not offered employment may re-test when an examination event is scheduled by ACP and no sooner than three months following the candidate's last test.

Written Exam:

The written exam evaluates certification-appropriate knowledge and diagnostic decision-making. It consists of 100 multiple choice questions for EMTs and 200 multiple choice questions for paramedics. Questions address many aspects of pre-hospital emergency care. Candidates are given two hours to complete the exam. Your written exam score is half of your final cumulative score. Candidates will receive a pass or fail grade. War Veterans will have five points added to the raw test (not percentage). Qualified Disabled War Veterans will have ten points added to their raw score. This can only be used the first time you test with us.

Physical Agility Test:

This test evaluates strength, flexibility and endurance and is comprised of four pass/fail stations.

Cardio Walk:

The maximum time allowed for this walk is 15 minutes. The candidate will walk a designated one-mile route while wearing a weighted 25-pound vest.

Stage 1 – Equipment Carry:

The maximum time allowed for this test is three minutes.

The candidate will carry one medical kit and one ECG monitor up five flights of stairs and back down. The maximum weight for the kit and monitor combination will be no more than 50 pounds. The candidate will carry the equipment in proper form by the handles or straps, ascend the stairs, turn directly around and descend the stairs.

After the clock has started, the candidate is allowed to place the equipment on any surface briefly (less than five seconds) only once for hand repositioning. Start time begins as soon as the candidate lifts the equipment off the floor at the evaluator's direction.

Stage 2 – Rescue Mannequin Drag:

The maximum time allowed for this test is two minutes. The candidate will pick up the 175 pound rescue mannequin from behind by squatting down and reaching around the rescue mannequin's body with both arms under its arms in a "bear-hug" position. The candidate will then lift the mannequin high enough so the mannequin's buttocks are not touching the ground and proceed to drag the mannequin 100 feet while walking backwards. The candidate may not drag the mannequin by the collar, arms, or any other body part. The buttocks of the rescue mannequin must be off the ground and only the feet may drag. The candidate is allowed to place the rescue mannequin on the ground briefly, for less than five seconds, only once for hand repositioning after the time has started. Start time begins as soon as the candidate is in position and lifts the mannequin's buttocks off the ground at the evaluator's direction.

Stage 3 – Teamwork:

The maximum time allowed for this test is ten minutes.

The candidates will be paired into teams of two and labeled candidate "A" and "B." As a team, the candidates will lift the 175 lb rescue mannequin from the ground and place it into a stair chair. The mannequin must be safely fastened into the stair chair with the provided straps and/or safety belts. The candidates will then maneuver the stair chair up one flight of stairs using the stair chair's carrying handles. Once at the top of one flight of stairs, Candidates A and B will switch positions and descend the flight of stairs while maneuvering the stair chair. The candidates will then move the rescue mannequin from the stair chair onto a canvas flat. The rescue mannequin will be secured with straps and/or safety belts provided and will be in the supine position. The flat and rescue mannequin will be lifted and placed onto an ambulance gurney and secured. The gurney will be wheeled 25 feet to a parked ambulance and loaded into the patient compartment. The candidates will then switch positions and remove the gurney from the ambulance, after which, they will wheel the gurney 25 feet from the ambulance, lower it, remove the canvas flat carrying the rescue mannequin and place it onto the ground. Start time begins as soon as the candidate's first attempt to place the rescue mannequin onto the stair chair at the evaluator's direction.

Stage 4 – Chest Compressions:

The maximum time allowed for this test is five minutes.

An adult CPR mannequin will be placed flat on the floor and the candidate must kneel down to perform continuous chest compressions for five minutes.

Practical Stations:

Paramedic candidates will be evaluated on their critical thinking and scene-management skills. Stations may include a mega-code, ECG rhythm interpretation, a medical scenario and/or trauma scenario. Your average practical score is half of our final cumulative test score. EMT/AEMT or Reserve candidates are evaluated on the critical thinking at a scene and an oral medical review.

Interview:

A customary employment interview will be conducted in an attempt for us to get to learn about you and for you to learn more about our organization.

Attire:

Activity-appropriate attire is recommended throughout the testing and evaluation process. Candidates are expected to dress comfortably in business-casual clothing for the written and practical exams. Gym attire is required for the physical agility portion and business attire is expected for the formal interview.

Pre-Employment Questionnaire

To help us gain a better understanding of you as an individual, your background, and your future goals, we would like you to take the time to write or type responses to the queries below. A short paragraph or two for each question will suffice, but feel free to attach additional pages if you wish.

NAME:

Years in pre-hospital care as an:

EMT-B?

Advanced EMT?

Paramedic?

Where did you take your EMS course(s)?

- 1. What led you to pursue a career in EMS?**
- 2. What are your greatest strengths and weaknesses as an EMS provider?**
- 3. Please describe the department and system in which you are currently employed, or those in which you have worked or volunteered. Include such aspects as demographics, run volume, shift schedules, crew configurations, scope of practice under medical control and/or standing orders, dispatch system, interaction with allied agencies, etc.**
- 4. Why are you seeking employment with Ada County Paramedics?**
- 5. What special contributions will you be making to Ada County Paramedics and the community we serve?**
- 6. What professional and personal goals have you set for yourself, both in the short and long term?**

Authorization Waiver

Date:

Applicant Name (First, Middle Initial and Last)

First:

MI:

Last

Maiden Name (if applicable)

WAIVER

APPLICANT – Enter the following information

I affirm that all information in this application is true and complete. I authorize Ada County Paramedics, by entering my personal information below, to conduct or have conducted a credit check, a background investigation, relevant law enforcement-related checks, reference checks, educational verifications, and, if applicable, a motor vehicle records check.

I understand that acceptance of a conditional offer of employment does not create a contractual obligation upon Ada County Paramedics to continue to employ me.

Any misrepresentation, false statements, or omission of facts called for, shall constitute cause for dismissal or grounds for refusal of employment. I understand that any violation of county rules, policies, standards, and/or procedures as set forth in Chapter 7, Ada County Code, shall constitute cause for dismissal in accordance with established disciplinary procedures. I agree to comply with all county rules, policies, standards, and/or procedures applicable to my position of employment.

Social Security Number:

Date of Birth:

Residential Address:

City:

State:

Zip:

Email:

Ada County is an equal opportunity employer. It is our policy to hire and promote persons without regard to age, race, sex, religion, color, national origin, and disability.

Ada County complies with the Americans with Disabilities Act (ADA) and, upon request, makes reasonable accommodations for persons with a disability.