

**ACCEM EXECUTIVE COUNCIL MEETING
ADA COUNTY COURTHOUSE
200 WEST FRONT STREET
3RD FLOOR, COMMISSIONERS MEETING ROOM**

SEPTEMBER 8, 2014

****SUMMARY MINUTES****

MEMBERS ATTENDING: John Evans, Mayor, City of Garden City, **Chair**
Dave Case, Commissioner, Ada County
Maryanne Jordan, Council President, City of Boise
Joe Stear, Councilman, for Greg Nelson, Mayor, City of
Kuna
Jim Reynolds, Mayor, City of Eagle
Rick Yzaguirre, Commissioner, Ada County,
for Jim Tibbs, Commissioner, Ada County
Tammy De Weerd, Mayor, City of Meridian

MEMBERS ABSENT: Nathan Mitchell, Mayor, City of Star
Mitch Jaurena, Commissioner, Ada County Highway
District
Dave Bieter, Mayor, City of Boise

OTHERS ATTENDING: Doug Hardman, Director, Emergency Management
Larry Maneely, Chief of Staff, Ada County
Ted Argyle, Ada County PA's Office
Paul Daigle, Ada County Highway District

CALL TO ORDER

Chair Evans called the meeting to order at 2:30

I. AGENDA ADDITIONS/CHANGES

None

II. OPEN DISCUSSION/ANNOUNCEMENTS

None

III. ACTION ITEMS

A. Approve July 28, 2014 Meeting Minutes.

Mayor de Weerd moved to approve the July 28, 2014 Minutes of the Emergency Management Executive Council meeting. Councilwoman Jordan seconded. Motion passed unanimously.

B. Approve ACCEM Emergency Management Executive Council Joint Powers Agreement.

Commissioner Case moved to approve the Joint Powers Agreement. Councilman Stear seconded. Discussion: Change page 5, terms of agreement, to coincide with fiscal year 10-1-14 thru 9-30-15; recommendation was also made to collect all adopting signatures on one document for distribution to all. Motion passed unanimously.

C. Approve ACCEM Executive Council Bylaws

Councilwoman Jordan moved to adopt the Executive Council Bylaws. Commissioner Case seconded. Motion passed unanimously.

D. Approve Technical Advisory Group (TAG) Bylaws

Councilman Stear moved to adopt the TAG Bylaws. Councilwoman Jordan seconded. Motion passed unanimously.

E. Approve Local Emergency Planning Committee (LEPC) Bylaws

Councilman Stear moved to adopt the LEPC Bylaws. Mayor Reynolds seconded. Motion passed unanimously.

F. Approve Overtime & Backfill Policy for Training and Exercises.

Discussion:

Mayor de Weerd –

- TAG members are the experts and they should establish the OT policy & sideboards, and they know who the essential personnel are.
- OT should be used for large, multijurisdictional exercises only
- Set caps for essential personnel
- OT funding should be proportional to the size of the jurisdiction

Councilwoman Jordan –

- TAG needs to make OT policy recommendation
- Only ACCEM dues-paying member agency personnel should be eligible for OT

Commissioner Case –

- Wants to see a detailed policy recommendation with estimated dollar amounts

Paul Daigle –

- The scope of the exercises (police, fire, EMS, schools, hospitals) will have an impact on the cost of OT

Councilman Stear –

- Have the attorneys develop a draft OT policy

Commissioner Case moved to table the approval of this action item and send back to TAG and to legal to develop and present policy recommendations at the next Executive Council meeting. Councilwoman Jordan seconded. Motion passed unanimously.

IV. INFORMATION / DISCUSSION ITEMS

A. 2014 & 2015 Homeland Security Grant Program Update

Doug advised that to date three specific requests had been received from the previous TAG meeting for 2014 Homeland Security Grant funds: \$300,000 for a new Records Management System, \$60,000 for a large, multiagency active shooter exercise, and \$68,000 for a security system for Ada County Paramedic stations. Doug advised it is imperative that all additional requests for 2014 grant funds need to be submitted by the first of December so the ACCEM Executive Council can consider the requests at the December 8th meeting. The 2015 grant projects/capabilities requests are also due to the state by the end of December, so it is critical those requests are submitted as soon as possible as well. Combined, the 2014 & 2015 grants total just over one million dollars.

B. FY2015 Final County Budget

Doug provided an overview of the final budget.

V. ADJOURNMENT

Meeting adjourned at 3:00