

ACCEM EXECUTIVE COUNCIL

December 8, 2014 – 2:30 PM
Ada County Courthouse
200 W. Front Street
3rd Floor, Commissioner’s Meeting Room

****AGENDA****

I. AGENDA ADDITIONS / CHANGES (2:30)

II. OPEN DISCUSSION / ANNOUNCEMENTS (2:35)

III. ACTION ITEMS (2:40)

- * **A. Approve September 8, 2014 Minutes** **John Evans, Chair**
September 8, 2014 Executive Council Minutes attached.

- * **B. Approve TAG & LEPC 2013-2015 Homeland Security Grant Funding Requests.** **TAG Chairman Doug Hardman**
Ada County Department of Emergency Management must submit Homeland Security Grant Program funding requests to the Idaho Bureau of Homeland Security by the end of December. A combination of three grant-years’ of funds totaling just over a million dollars are available to build local capabilities/projects. Attached, for Executive Council review and consideration, is a list of TAG/LEPC project requests. The project requests include unfunded items from 2013 (in grey) and proposed new projects.

IV. INFORMATION / DISCUSSION ITEMS (3:15)

- A. Overtime & Backfill Policy Recommendation/Update** **John Evans, Chair**
This item was tabled from the last Executive Council meeting to give the TAG additional time to refine overtime and backfill policy recommendations and cost estimates associated with large, multi-agency exercises. Mayor Evans will give the council an update on the TAG recommendations.

- B. TAG (Technical Advisory Group) Update** **John Evans, Chair**
Jim Tibbs, Vice Chair
An update will be given on the status of the TAG membership, appointment of TAG Fire District representative, election of officers, meeting dates, etc.

V. ADJOURNMENT (3:45)

* Enclosure

**ACCEM EXECUTIVE COUNCIL MEETING
ADA COUNTY COURTHOUSE
200 WEST FRONT STREET
3RD FLOOR, COMMISSIONERS MEETING ROOM**

SEPTEMBER 8, 2014

****SUMMARY MINUTES****

MEMBERS ATTENDING: John Evans, Mayor, City of Garden City, **Chair**
Dave Case, Commissioner, Ada County
Maryanne Jordan, Council President, City of Boise
Joe Stear, Councilman, for Greg Nelson, Mayor, City of
Kuna
Jim Reynolds, Mayor, City of Eagle
Rick Yzaguirre, Commissioner, Ada County,
for Jim Tibbs, Commissioner, Ada County
Tammy De Weerd, Mayor, City of Meridian

MEMBERS ABSENT: Nathan Mitchell, Mayor, City of Star
Mitch Jaurena, Commissioner, Ada County Highway
District
Dave Bieter, Mayor, City of Boise

OTHERS ATTENDING: Doug Hardman, Director, Emergency Management
Larry Maneely, Chief of Staff, Ada County
Ted Argyle, Ada County PA's Office
Paul Daigle, Ada County Highway District

CALL TO ORDER

Chair Evans called the meeting to order at 2:30

I. AGENDA ADDITIONS/CHANGES

None

II. OPEN DISCUSSION/ANNOUNCEMENTS

None

III. ACTION ITEMS

A. Approve July 28, 2014 Meeting Minutes.

Mayor de Weerd moved to approve the July 28, 2014 Minutes of the Emergency Management Executive Council meeting. Councilwoman Jordan seconded. Motion passed unanimously.

B. Approve ACCEM Emergency Management Executive Council Joint Powers Agreement.

Commissioner Case moved to approve the Joint Powers Agreement. Councilman Stear seconded. Discussion: Change page 5, terms of agreement, to coincide with fiscal year 10-1-14 thru 9-30-15; recommendation was also made to collect all adopting signatures on one document for distribution to all. Motion passed unanimously.

C. Approve ACCEM Executive Council Bylaws

Councilwoman Jordan moved to adopt the Executive Council Bylaws. Commissioner Case seconded. Motion passed unanimously.

D. Approve Technical Advisory Group (TAG) Bylaws

Councilman Stear moved to adopt the TAG Bylaws. Councilwoman Jordan seconded. Motion passed unanimously.

E. Approve Local Emergency Planning Committee (LEPC) Bylaws

Councilman Stear moved to adopt the LEPC Bylaws. Mayor Reynolds seconded. Motion passed unanimously.

F. Approve Overtime & Backfill Policy for Training and Exercises.

Discussion:

Mayor de Weerd –

- TAG members are the experts and they should establish the OT policy & sideboards, and they know who the essential personnel are.
- OT should be used for large, multijurisdictional exercises only
- Set caps for essential personnel
- OT funding should be proportional to the size of the jurisdiction

Councilwoman Jordan –

- TAG needs to make OT policy recommendation
- Only ACCEM dues-paying member agency personnel should be eligible for OT

Commissioner Case –

- Wants to see a detailed policy recommendation with estimated dollar amounts

Paul Daigle –

- The scope of the exercises (police, fire, EMS, schools, hospitals) will have an impact on the cost of OT

Councilman Stear –

- Have the attorneys develop a draft OT policy

Commissioner Case moved to table the approval of this action item and send back to TAG and to legal to develop and present policy recommendations at the next Executive Council meeting. Councilwoman Jordan seconded. Motion passed unanimously.

IV. INFORMATION / DISCUSSION ITEMS

A. 2014 & 2015 Homeland Security Grant Program Update

Doug advised that to date three specific requests had been received from the previous TAG meeting for 2014 Homeland Security Grant funds: \$300,000 for a new Records Management System, \$60,000 for a large, multiagency active shooter exercise, and \$68,000 for a security system for Ada County Paramedic stations. Doug advised it is imperative that all additional requests for 2014 grant funds need to be submitted by the first of December so the ACCEM Executive Council can consider the requests at the December 8th meeting. The 2015 grant projects/capabilities requests are also due to the state by the end of December, so it is critical those requests are submitted as soon as possible as well. Combined, the 2014 & 2015 grants total just over one million dollars.

B. FY2015 Final County Budget

Doug provided an overview of the final budget.

V. ADJOURNMENT

Meeting adjourned at 3:00

Technical Advisory Group (TAG) Grant Requests
 Unfunded Request From Previous Year

November 20, 2014

Organization	Grant Project Application	Capability/Mission	Cost	Capability Element
Ada County Sheriff Emergency Communications Bureau	Records Management System		\$300,000	
	Redundant Core Router		\$100,000	
	800MHz NPSPAC repack plan (consulting)		\$31,000	
			Total:	\$431,000
Organization	Grant Project Application	Capability/Mission	Cost	Capability Element
Ada County Paramedics	Security System for Stations		\$68,500.00	Equipment
			Total:	\$68,500.00
Organization	Grant Project Application	Capability/Mission	Cost	Capability Element
Ada County Highway District				
	Uninterrupted Power Supply Units	Infrastructure Systems/ Critical Transportation (Response)	\$90,000	Equipment
	Portable Solar Powered Traffic Signals	Critical Transportation (Response)	\$54,000	Equipment
	CCTV Cameras and Expansion of the Fiber Network	Situational Assessment (Response)	\$200,000	Equipment
			Total:	344,000

Organization	Grant Project Application	Capability/Mission	Cost	Capability Element
Area Law Enforcement	Multi-agency Active Shooter Exercise		\$60,000	
	Crye Uniforms	Interdiction and Disruption (Prevention)	\$28,725 .78	Equipment
	Handheld Thermal Imagers	Interdiction and Disruption (Prevention)	\$27,450.00	Equipment
	Range-R Vision Link Version	Interdiction and Disruption (Prevention)	\$17,520.00	Equipment
	Broco Torch	Interdiction and Disruption (Prevention)	\$13,240.00	Equipment
	Large Entry Saw System	Interdiction and Disruption (Prevention)	\$3,483.50	Equipment
	Broco Mini Entry Saw	Interdiction and Disruption (Prevention)	\$4,600.00	Equipment
	Broco Hydraulic Entry Tool	Interdiction and Disruption (Prevention)	\$2,050.00	Equipment
	Training package from Red Tail - ASOT & ASOLT only	Interdiction and Disruption (Prevention)	\$118,600.00	Training
	Binoculars	Interdiction and Disruption (Prevention)	\$5,399.88	Equipment
	Sniper Packs	Interdiction and Disruption (Prevention)	\$1,036.00	Equipment
	Sniper Tri-Pods	Interdiction and Disruption (Prevention)	\$407.96	Equipment
	Ruhl Tee Ladders	Interdiction and Disruption (Prevention)	\$11,157.52	Equipment
	Zistos Thermal Pole Cams	Interdiction and Disruption (Prevention)	\$22,390.00	Equipment
Zistor Through the Wall Camera Kit	Interdiction and Disruption (Prevention)	\$17,990.00	Equipment	
AN-PVS 22 Gen3 PINNACLE Night Sight for Sniper Rifles	Interdiction and Disruption (Prevention)	\$34,093.45	Equipment	
			Total:	\$368,144
Organization	Grant Project Application	Capability/Mission	Cost	Capability Element
Boise Fire	Integrated Mobile Broadband	Operational Coordination (Response)	\$68,000	Equipment
	City Coordination Center/EOP planning and training	Operational Coordination (Response)	\$45,000	Planning
			Total:	\$113,000

Ada County Emergency Management
 Ada County Local Emergency Planning Committee
 Unfunded Request From Previous Year

December 1, 2014

Organization	Grant Project Application	Capability/Mission	Cost	Capability Element
City of Star	Star EOC equipment/software updates		\$1,500	Equipment
	10 new batteries for XTS 2500 EOC Radios		\$1,200	Equipment
			Total:	\$2,700
Organization	Grant Project Application	Capability/Mission	Cost	Capability Element
Idaho Mountain Search & Rescue	2 large metal K-9 Travel Crates		\$1,200	Equipment
	12,000 lbs. truck winch-high angle rescue		\$2,800	Equipment
	Rescue equipment storage system (Yakima roof rack & skybox)		\$1,100	Equipment
	2 Portable shelters - base camp, medical tent for Race to Robie Creek, etc.		\$2,500	Equipment
	20 ARC'TERTX Rescue Jackets		\$7,600	Equipment
			Total:	\$15,200
Organization	Grant Project Application	Capability/Mission	Cost	Capability Element
American Red Cross	Two-day, multi-jurisdictional disaster response training and exercise workshop	Response/Mass Care Services	\$6,500	Training
	ARC Shelter Update in SW Idaho	Response/Mass Care Services	7,000	Planning
	Storage totes for 100 pers shelter trailer	Response/Mass Care Services	800	Equipment
	100 Vests for volunteers	Response/Mass Care Services	1,000	Equipment
	Complete amateur radio installations	Response/Mass Care Services	1,000	Equipment
			Total:	\$16,300

Ada County Emergency Management
 Ada County Local Emergency Planning Committee
 Unfunded Request From Previous Year

December 1, 2014

Organization	Grant Project Application	Capability/Mission	Cost	Capability Element
Ada County	Ada County EOC Digital Upgrade	Operation Coordination/Response	\$125,000	Equipment
			Total:	\$125,000
Organization	Grant Project Application	Capability/Mission	Cost	Capability Element
Joint Project - ACDEM, Fire Depts., BSU	Wildfire Risk Maps Development (Aerial Hyper-spectral LiDAR) Estimated cost	Threats & Hazard Identification/Mitigation	\$245,000	Planning
			Total:	\$245,000
Organization	Grant Project Application	Capability/Mission	Cost	Capability Element
St Luke's RMC	Distributed Antenna System for Boise and Meridian Hospitals (enhance police & fire communications inside their facilities). St Luke's requesting local 25% cost share of est 1.1 million dollar project.	Operational Communications (Response)	\$274,000	Equipment
			Total:	\$274,000