

MEETING MINUTES

Date of Meeting: July 29, 2013
Subject: 2012 Mitigation Plan Update Review
Project Name: Ada County Hazard Mitigation Plan
In Attendance:

Steering Committee (SC)- Rick Yzaguirre, Dave Miles, Angela Parra Gilman, Crash Marusich, Harry Eccard, Mike Winkle, Susan Cleverley, Barb Beagles, Jerry McAdams, Brian Terry, Steve Sweet

Summary Prepared by: Crash Marusich 7/30/13

Quorum- Yes or No Yes

Item	Action
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Welcome and Introductions

- Commissioner Rick Yzaguirre opened the meeting at 1:30 pm with brief group introduction.
- Round table introductions by all in attendance.
- Election of Committee Vice-Chair – Steve Sweet nominated Angela Parra Gilman for Vice-chair, Susan Cleverly seconded the motion and it passed unanimously. Thanks to Angie for accepting the post.

Mitigation Plan Process Review

- Crash conducted a brief review of the mitigation planning process.
- The Ada County Plan will be reviewed and updated annually by all planning partners in regard to any new hazard analysis and mitigation initiatives.
- The Steering Committee (SC) discussed the addition or removal of initiatives. It was decided by unanimous vote that the following process would be used. New initiatives may be added to the plan as needed by planning partners by providing the new initiative in writing to ACCEM for inclusion in the next update. Removal requires a brief justification in an annual update report. The initiative will then be removed from the following year's update.
- A complete update, to include any new hazard analysis, census data, property values, infrastructure or other applicable information will be completed by December 2016 as part of the five year federal mandate.

Crash to modify current form to include a remove option.

Item **Action****Summation of 2012 All Hazard Mitigation Plan Update**

Crash provided a copy of the 2012 Mitigation Plan Update draft to those in attendance. This draft has been reviewed by the planning partners. Discussion points were as follows:

- Crash gave a brief overview of the update (page one of update).
- SC discussed some of the mitigation successes to include:
 - Boise River bank restoration Phase 1 at Wood Duck Island was completed. Next winter additional work is scheduled to provide more protection. Steve Sweet suggested that Ada County look at the diversion built by the South Boise Mutual Irrigation District as a good example of engineering in a similar circumstance.
 - The Paramedics moved their headquarters out of the flood risk zone and onto the bench.
 - Flood Control 10 is ahead of schedule on removal of brush piles along Boise River and removed many downed trees in the river from the 2012 high water event.
 - Goat grazing in Wildland Urban Interface reduced fuel loads and thus risk to property.
 - Seismic retrofit of Boise City Hall ongoing.
- Dave Miles asked for the SC's opinion on initiative specificity in regard to future projects in the City of Meridian. Current initiatives address flood risk in broad terms, Dave wanted input on how specific should initiatives be written in relation to the hazard. The SC discussed and suggested that grouping flood projects by basin may provide the best methodology for drafting new initiatives.
- Boise Fire sponsored an effort to obtain an Assistance to Firefighters Grant for more detailed regional Wildfire Risk mapping. It does not appear that this grant effort will be successful. Susan Cleverley suggested pursuing other grants from the Idaho Department of Lands, National Forest Service or Bureau of Land Management in addition to the Pre-Disaster Mitigation Grant (PDM).
- Boise State University has been working with mitigation partners in regard to new hazard research and mitigation policy. Suggested studies include:
 - Unmanned Aerial Vehicle (UAV) flights over unpopulated areas in the WUI to gather vegetation and slope data to be used in improved wildfire risk mapping efforts.
 - Master's Level student research project to investigate the possibilities of an Open Space and Mitigation District.

Jerry McAdams and Crash to investigate eligibility requirements for other grant programs in regard to wildfire initiatives.

Jerry and Crash will continue to coordinate with BSU and appropriate jurisdictional authorities in regard to these proposed projects.

Item	Action
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Hazard Mitigation Grant Program Review

- Susan Cleverley conducted an overview of the federal Hazard Mitigation Grant Program and its components:
 - Flood Mitigation Assistance Grant (FMA) – changes in 2013 grant guidance now include Repetitive Loss and Severe Repetitive Loss programs into the FMA instead of being their own grants. This change will not affect projects in Ada County as there are no properties currently identified in either category.
 - Pre-Disaster Mitigation Grant (PDM) – applicable to any natural hazard reduction/elimination project. Twenty-five percent local match.
 - Hazard Mitigation Grant Program (HMGP) – only available after a federally declared disaster. For applications in 2013, twenty-five percent of total estimated cost is now available for planning/engineering prior to actual project application as part of the process.
- The 2013 Grant cycle has opened and BHS is encouraging all applicants to submit a Letter of Intent (LOI) as soon as possible. The completed project application must be in the e-Grants system by 10/18/13. Prior to submission into the federal system, BHS will need to review the application. Deadline for submission to BHS is 9/27/13.
- 2013 performance period for mitigation grant awards is 36 months from the opening of the grant cycle.
- There will be a limited number of applications allowed from each state. All project applications must have complete engineering in detail to be accepted.
- Planning projects have a limit of \$300,000.00
- BHS will have new critical resource data available in 2014 to assist with hazard assessment and project prioritization.
- Susan emphasized that grant applications should highlight the collaboration between jurisdictions/agencies in the area along with detail mitigation successes like Boise Schools current seismic efforts.
- Motion to adjourn made by Steve and seconded by Dave. Meeting adjourned at 2:33 pm.

Crash will send all planning partners the grant guidance, LOI forms, application checklist.