

**REQUEST FOR PROPOSAL 13012**  
**Ada County Secure Shredding Services**

The Board of Ada County Commissioners will receive and publicly open sealed and clearly marked proposals for RFP 13012, Ada County Secure Shredding Services.

Sealed proposals containing Five (5) copies of the Proposal and one (1) electronic copy of the Proposal (CD or USB thumb drive) are to be delivered or mailed to the Ada County Department of Administration, Purchasing Division, 200 W. Front Street, 2<sup>nd</sup> Floor, Room 2210, Boise, Idaho, 83702 no later than 4:00 p.m. MST, on January 14, 2013. All proposals will be date and time stamped as they arrive in the Purchasing Division. Proposals will be publicly opened and the name of each proposer submitting a proposal will be read aloud on January 15, 2013, on or about 9:00 a.m. MST at the Ada County Courthouse Administration Building, 200 W. Front Street, 3rd Floor, Commissioner's Conference Room, Boise, Idaho 83702. Information and specifications for same may be obtained at the Ada County Purchasing Division, 200 W. Front Street, 2<sup>nd</sup> Floor, Room 2210, Boise, Idaho 83702 or may be accessed at [www.adaweb.net/bids](http://www.adaweb.net/bids). A non-refundable plan copy fee of \$10.00 is required for each set picked up in hard copy. The Board of Ada County Commissioners reserves the right to accept or reject any or all proposals.

On January 3, 2013, at 10:00 a.m. MST, there will be an optional pre-proposal conference held in the Ada County Operations Conference Room, located on the first floor at 200 West Front Street, Boise, Idaho 83702. You are requested to have thoroughly reviewed the proposal packet prior to the conference. All prospective proposers must attend the pre-proposal conference.

Auxiliary aids or services for persons with disabilities are available upon request. Please contact the Purchasing Division at (208) 287-7123 to make arrangements.

  
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Rick Yzaguirre, Chairman

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