



ADA COUNTY PROCUREMENT

200 West Front Street
Boise, Idaho 83702-7300

DATE: January 27, 2016
TO: All Plan Holders
FROM: Ada County Procurement
NO. OF PAGES: 4

Bid 16032
Ada County Transportation and Storage of Elections Equipment 2016

BIDS DUE: February 1, 2016 by 4:00 p.m. local time
Ada County Courthouse 200 W. Front St. Rm. 2210 Boise, ID 83702

ADDENDUM NO. 1

NOTICE TO BIDDERS:

1. This addendum shall be considered part of the documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original documents, this addendum shall govern and take precedent.
2. Bidders are hereby notified that they shall make any necessary adjustment in their estimates on account of this addendum. It will be construed that each bid is submitted with full knowledge of all modifications and supplemental data specified herein.
3. **Bidders must acknowledge in their bids that all addenda have been received or the bid may be deemed non-responsive.**

Please See Attached:

- Question received prior to January 25, 2016 4:00 p.m. local time cut off
- Sign In Sheet from Mandatory Pre-Bid Meeting 10:00 a.m. January 25, 2016

Question received prior to January 25, 2016 4:00 p.m. local time cut off

1. Would there be a point of contact for each location?

Answer: There will not always be a point of contact person for each location due to some locations being at schools and they do not provide a contact person.

2. In the case we don't have somebody to contact, how do we know where to take the items?

Answer: At the schools, they would be delivered to the front office.

3. Are school officials willing to sign?

Answer: No

4. Are bidders to bid on the basis of worst case scenario?

Answer: Review the bid form. Also, bidders are asked to specifically bid seventy pallets.

5. If you win the first bid, you get the second bid automatically?

Answer: The contract will be awarded based solely on the bid for transportation of Equipment for all 144 precincts. See Instructions to Bidders, item #15.

6. Which bid is optional?

Answer: All are required, except for the early voting option.

7. The printers don't necessarily have specific precincts?

Answer: No, just one per precinct.

8. Do you mind if we come a day or so before to reorganize it?

Answer: It's approximately one week to one week and one day prior.

9. Are we responsible for set-up and break down of all equipment? We would expect signs to be back in the building instead of us picking them up?

Answer: No, only drop-off and pick-up of equipment. Signs will be picked up by another party.

10. This bid is happening because of having new equipment, so are there specific requirements on where it is to be stored, how it is to be stored, etc.?

Answer: Yes, due to calibration of printers. Handle equipment gently.

11. What about temperature issues related to storage?

Answer: Keep all the equipment above freezing (32 degrees Fahrenheit) at all times and do not expose any equipment to the outside elements other than the absolute minimum exposure required for loading and unloading.

12. Can we bring pallets in on trucks to off load the equipment?

Answer: Yes, there is a loading dock at the back of the warehouse with a roll up door that can accommodate pallets.

PRE-BID SIGN IN SHEET

Bid 16032 Project: Ada County Transportation and Storage of Election Equipment 2016

Date: 01/25/16 Time: 10:00 AM

MANDATORY Yes No

PLEASE PRINT LEGIBLY All attendees must sign-in, including all Ada County employees in attendance

NAME		COMPANY	PHONE NO.		FAX NO.	
			EMAIL			
Name	Rusty McNeill	Company Ada County	Phone	Fax	E-mail	
Name	Robyn Swaney	Company Ada County	Phone	Fax	E-mail	
Name	Dore H. Price	Company Peeley Transfer	Phone	Fax	E-mail	
Name	Nancy Wedel	Company Ada County	Phone	Fax	E-mail	
Name	Go Spencer	Company Ada County	Phone	Fax	E-mail	
Name	Justis TAYLOR	Company Merchants Moving & Storage	Phone	Fax	E-mail	
Name	Gregg Long	Company Ada County	Phone	Fax	E-mail	
Name	JAREP HALL	Company ADA-COUNTY	Phone	Fax	E-mail	