

**RESOLUTION FOR THE DESTRUCTION OF ADA COUNTY CLERK  
ELECTION RECORDS**

**AT A MEETING OF THE BOARD OF ADA COUNTY COMMISSIONERS, STATE OF IDAHO, ON THE 5<sup>th</sup> DAY OF AUGUST, 2014, THE FOLLOWING RESOLUTION WAS ADOPTED, TO WIT:**

**WHEREAS**, Idaho Code § 31-871(1) mandates that county records be classified as permanent, semi-permanent or temporary;

**WHEREAS**, Idaho Code § 31-871(2)(e) provides that the retention schedules in Idaho Code § 31-871 shall apply “unless otherwise provided in Idaho code or any applicable federal law.”;

**WHEREAS**, Idaho Code § 34-217 specifies the retention schedules for county election records;

**WHEREAS**, Idaho Code § 34-217(2)(a)-(e) provides that correspondence relating to an elector’s voter registration, completed absentee ballot request forms, tally books, voted ballots, and ballots that were required to be duplicated before being counted shall be retained for two (2) years;

**WHEREAS**, Idaho Code § 34-217(3) provides that absentee ballot affidavit envelopes, notices of election, personal identification affidavits, unvoted ballots from the primary election, ballot tracking logs, and automated tabulation electronic logs shall be retained for one (1) year;

**WHEREAS**, Idaho Code § 34-217(4) provides that other election supplies including, but not limited to, unused ballots, official election stamps and spoiled ballots may be disposed of sixty (60) days following the deadline for requesting a recount or filing an election contest pursuant to chapters 20 and 21, title 34, Idaho Code;

**WHEREAS**, the Ada County Clerk has satisfied the statutory requirements for retaining the records listed in Exhibit A and seeks to destroy those records;

**WHEREAS**, the Board of Ada County Commissioners, pursuant to Idaho Code § 31-871(d), must authorize the destruction of Ada County records by resolution; and

**WHEREAS**, the Board of Ada County Commissioners has acted upon the advice of the Ada County Prosecuting Attorney, and has determined that the above-stated records be destroyed.

**BE IT THEREFORE RESOLVED**, the Board of Ada County Commissioners authorizes the immediate destruction of the items listed in detail in Exhibit A attached hereto, all of which are in the custody of the Ada County Clerk, and further, that such destruction occur under the direction and supervision of the Ada County Clerk.

**APPROVED AND ADOPTED** this 5<sup>th</sup> day of August 2014.

**Board of Ada County Commissioners**

By: \_\_\_\_\_  
David L. Case, Commissioner

By: \_\_\_\_\_  
Jim Tibbs, Commissioner

By: \_\_\_\_\_  
Rick Yzaguirre, Commissioner

ATTEST:

\_\_\_\_\_  
Christopher D. Rich, Ada County Clerk