BY-LAWS OF
THE PARKS, OPEN SPACE AND TRAILS ADVISORY BOARD

ARTICLE I.

Section 1. NAME OF THE BOARD

The name of the Board shall be "ADA COUNTY PARKS, OPEN SPACE AND TRAILS ADVISORY BOARD," hereinafter referred to as the "Board."

Section 2. CHAIRPERSON AND VICE CHAIRPERSON

These titles are interchangeable whenever they appear within the Articles of the By-Laws when the titles are used within their respective context.

ARTICLE II.

Section 1. POWERS AND DUTIES OF THE BOARD

The Board shall provide to the Board of Ada County Commissioners and Director of Recreation and Events Services: 1) a current inventory of open space and trails in Ada County; 2) recommendations based on the comprehensive plan, concerning potential open space and trails for preservation, conservation, or acquisition; 3) nonbinding advice concerning the operation and administration of Ada County Parks and Recreation areas; and 4) recommendations and proposed rules of use for Ada County Park and Recreation areas, open space and trails where appropriate. The Board shall serve as liaison between Ada County and the residents, users and patrons of Ada County Park and Recreation areas, open space and trails in unincorporated Ada County.

ARTICLE III.

Section 1. ELECTIONS

The Board shall elect from among its members a Chairperson and Vice-Chairperson annually at the April meeting. The elected members will take office immediately after election.

Section 2. DUTIES OF CHAIRPERSON

The Chairperson shall: 1) preside at all meetings of the Board; 2) call special meetings of the Board in accordance with these By-Laws; 3) sign documents of the Board; 4) see that all actions of the Board are properly taken; and 5) make Board appointments to subcommittees as required.

Section 3. DUTIES OF THE VICE-CHAIRPERSON

The Vice-Chairperson shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson, and in the case of the resignation or death of the Chairperson, the Vice-Chairperson shall perform such duties as are imposed on the Chairperson until such time as the Board shall elect a new Chairperson.

Section 4. MEMBERSHIP

A. The Board of Ada County Commissioners shall appoint and confirm the members to the Board. The Board shall consist of seven (7) voting members, all of whom shall be residents of Ada County during the entire term. Each advisory member shall serve at the pleasure of the Board of Ada County Commissioners. Members of the Board shall serve without compensation, but their reasonable expenses shall be reimbursed by the Board of Ada County Commissioners.

B. Terms of appointments shall be for three (3) consecutive fiscal years commencing October 1st and ending September 30th of the third fiscal year; provided, however, that the initial appointments made by the Board of Ada County Commissioners shall be: three (3) members for one year terms, two (2) members for two (2) year terms, and two (2) members for three (3) year terms.

C. When a member's term expires, the Board of Ada County Commissioners may either reappoint the member or appoint a new member to fill the vacancy.

D. A member appointed to fill the position of a vacating member during a term will fulfill the remaining months of the term.

Section 5. ATTENDANCE

Attendance will be called at the beginning of each meeting. Attendance at regular meetings is vital to keep the member aware of important matters before the Board and to fulfill the duties of membership. Each member of the Board who has knowledge of the fact that they will not be able to attend a scheduled meeting of the Board shall notify the Chairperson or Vice-Chairperson and the Director of Recreation and Event Services at the earliest possible opportunity and, in any event, prior to 5:00 p.m. on the day prior to the meeting. Any member not attending three (3) consecutive meetings shall submit an explanation of the absence to the Board, the Board of Ada County Commissioners and the Director of Recreation and Event Services. The Board, the Board of Ada County Commissioners or the Director, upon examination of the explanation, may require the immediate resignation of that member.

Section 6. SUBCOMMITTEES

Subcommittees consisting of the membership of the Board shall be established and appointed by the Chairperson to assist the Board in performance of its function. Each subcommittee shall consist of not less than two (2) voting members. Citizens and public

officials may be appointed to serve as non-voting members on the subcommittee by the Chairperson or subcommittee Chairperson.

ARTICLE IV.

Section 1. MEETINGS

The number of meetings per year and a schedule of meeting dates are hereby established as one meeting per month, and may be altered or changed at any regularly scheduled meeting by a majority of the Board members present. The Board, the Director of Recreation and Events Services, and the Board of Ada County Commissioners may schedule Board meetings by giving reasonable notice of the time and place of such meeting in accordance with the Open Meetings Act, Idaho Code §§ 67-2340, *et seq.,* as it may be amended from time to time.

Section 2. ADDITIONAL MEETINGS

Additional meetings may be held at any time upon the call of the Chairperson or by a majority of the voting members of the Board or upon request of the Board of Ada County Commissioners following at least five (5) days notice to each member of the Board.

Section 3. SPECIAL MEETINGS

Special meetings of the Board may be held without notice to members if each member waives notice thereof. Any meeting may be adjourned, recessed or continued from time to time without additional notice. No special notice shall be required of any item of business that may come before the Board at any regular or special meeting.

Section 4. QUORUM

A majority of the voting members shall constitute a quorum for the transaction of any business that may come before any regular or special meeting of the Board.

Section 5. VOTING

Each member, including the Chairperson and Vice-Chairperson, shall be entitled to one vote on any matter before the Board. Members who have a personal interest or who stand to gain or lose financially by any issue before the Board shall notify the Board Chairperson and abstain from voting on that issue, otherwise all members shall vote. A majority of the Board shall constitute a quorum for the transaction of any business before the Board. All votes will be by roll call voice vote.

Section 6. RULES OF ORDER

The Board shall operate under the precepts of Robert's Rules of Order to the extent such rules are not in conflict with these Bylaws.

ARTICLE V.

Section 1. FISCAL YEAR

The fiscal year of the Board shall commence on October 1 and end on September 30 of the immediately following year.

END OF BY-LAWS

APPROVED the 17th day of June, 2009

I certify that the foregoing By-Laws of the Ada County Parks, Open Space and Trails Advisory Board were unanimously approved by the Board this 17th day of June, 2009.

Chairperson

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