

ADA COUNTY INDIGENT SERVICES



John Traylor
Director

July 18, 2014

TO: MEDICAL PROVIDERS

RE: NEW POLICY – DATES OF SERVICE ON AN APPLICATION

EFFECTIVE AUGUST 1, 2014 – FIRST NOTICE

Effective August 1, 2014, the following revised policy will be implemented at Ada County Indigent Services regarding dates of service on an application on or after this date:

Dates of Service on an Application

Idaho law requires that applications be complete. If an application is missing dates of service and the service worker cannot conduct an interview with the patient, request the dates of service from the hospital. These dates will be used for all providers listed on the application. If dates of service are provided for the hospital but are missing for other listed providers, these dates will be listed for all providers on the application. The dates of service listed on the application will be verified through the medical records and billings.

No services outside of the dates on the application as initially filed will be added. Do not include any prescribed or projected follow up services after discharge from hospital, regardless of whether the services are, or seem to be, related to the original diagnosis. Such services will not be considered part of “a continuing emergency.”

If when an application is filed, a future surgery will be needed, the applicant should file a second application at the same time dedicated to the future surgery. The two applications can be investigated in conjunction with one another, and this will assure a timely filing regarding the future services that must be at least ten (10) days prior to the services being performed.

If the Board approves an application and follow up necessary medical services based upon an approved treatment plan are needed, a ten (10) day prior application is to be filed for a maximum of six (6) months from the date of the original application and will be considered as an “additional request” to the existing approved application.

We will send you this memo once more before the implementation date of August 1st as a reminder of this new policy.

It is our belief that this new policy will allow for an application for emergency services to contain only emergency services and appropriately segregate services provided after discharge to a separate, new application that must be filed ten (10) days before those services are provided.

Sincerely,

Handwritten signature of Debbie Sereduk in cursive.

Debbie Sereduk
Interim Director