



ADA COUNTY DEVELOPMENT SERVICES

200 W. Front Street, Boise, ID 83702. www.adaweb.net phone: (208)287-7900 fax: (208)287-7909

PROPERTY BOUNDARY ADJUSTMENT CHECKLIST (ACC 8-4C)

A Property Boundary Adjustment request is a staff level application.

GENERAL INFORMATION:

Applicant	DESCRIPTION	Staff
	One paper copy and one electronic copy of all required submittals.	
	Completed and signed Master Application	
	DETAILED LETTER by the applicant fully describing the request or project and addressing the following:	
	Reason for the property boundary adjustment.	
	Is a vacation or variance involved with the property boundary adjustment? YES () NO ()	
	SITE PLAN showing all existing and proposed easements, property lines, adjusted property lines, and structures drawn to scale on 8 1/2" X 11" paper .	
	DEED or evidence of proprietary interest.	
	SITE INFORMATION PROPERTY #1	
	Location:	
	Site Address: _____ City: _____	
	1/4 Section: _____ Section: _____ Township: _____ Range: _____	
	Total Acres: _____	
	Subdivision Name: _____	
	Lot: _____ Block: _____	
	Tax Parcel Number(s): _____	
	Zoning: _____	
	Area of City Impact: _____	
	Owners(s) of record (All owners must sign master application.)	
	Name: _____	
	SITE INFORMATION PROPERTY #2	
	Location:	
	Site Address: _____ City: _____	
	Section: _____ Township: _____ Range: _____	
	Total Acres: _____	
	Subdivision Name: _____	
	Lot: _____ Block: _____	
	Tax Parcel Number(s): _____	
	Zoning: _____	
	Area of City Impact: _____	
	Owners(s) of record (All owners must sign master application.)	
	Name: _____	
	APPLICATION FEE: Call County for Current Planning Fee or go to www.adaweb.net	

APPLICATION WILL NOT BE ACCEPTED UNLESS ALL APPLICABLE ITEMS ON THE FORMS ARE SUBMITTED.