

ADA COUNTY DEVELOPMENT SERVICES

200 W. Front Street, Boise, ID 83702. www.adaweb.net phone: (208)287-7900 fax: (208)287-7909



NONCONFORMING USE OR STRUCTURE EXPANSION OR EXTENSION CHECKLIST (ACC 8-7-5)

A Nonconforming use request is a staff level application.

GENERAL INFORMATION:

Applicant	DESCRIPTION	Staff
	One paper copy and one electronic copy of all required submittals.	
	Completed and signed Master Application	
	DETAILED LETTER by the applicant fully describing the request or project and address the following:	
	Expansion request for what?	
	Type of nonconformance.	
	Applicable Comprehensive Plan.	
	Extension for what?	
	Date when original nonconformance began.	
	CURRENT SITE PLAN One reduced copy to 8 1/2" X 11".	
	PROPOSED SITE PLAN showing the expansion. One electronic copy, one full size copy and one reduced copy to 8 1/2" X 11".	
	DEED or evidence of proprietary interest.	
	NEIGHBORHOOD MEETING CERTIFICATION	
	APPLICATION FEE: Call County for Current Planning Fee or go to www.adaweb.net	

APPLICATION WILL NOT BE ACCEPTED UNLESS ALL APPLICABLE ITEMS ON THE FORM ARE SUBMITTED.