

# ADA COUNTY DEVELOPMENT SERVICES

200 W. Front Street, Boise, ID 83702. www.adaweb.net phone: (208)287-7900 fax: (208)287-7909



## COMPREHENSIVE PLAN TEXT OR MAP AMENDMENT PETITION CHECKLIST

A Comprehensive Plan Text Or Map Amendment Petition requires a public hearing.

### GENERAL INFORMATION:

| Applicant | DESCRIPTION   | Staff |
|-----------|---|-------|
|           | <b>One paper copy and one electronic copy of all required submittals.</b>   |       |
|           | Completed and signed Master Petition  |       |
|           | <b>DETAILED LETTER</b> by the applicant fully describing the petition or project and addressing the following:                |       |
|           | Proposed change to the Comprehensive Plan Text or Map.  |       |
|           | Reason for request.   |       |
|           | <b>METES AND BOUNDS LEGAL DESCRIPTION of the property to be amended including a Microsoft Word® electronic Word document.</b> |       |
|           | <b>PRE-APPLICATION CONFERENCE NOTES</b>   |       |
|           | <b>NEIGHBORHOOD MEETING CERTIFICATION (If applicable)</b>   |       |
|           | <b>MUST COMPLY WITH SIGN POSTING REGULATIONS (ACC 8-7A-5) (If applicable)</b>   |       |
|           | <b>FEE: Call County for Current Planning Fee or go to www.adaweb.net</b>  |       |

***PETITION WILL NOT BE ACCEPTED UNLESS ALL APPLICABLE ITEMS ON THE FORM ARE SUBMITTED.***