

ADA COUNTY DEVELOPMENT SERVICES



200 W. Front Street, Boise, ID 83702. www.adaweb.net phone: (208)287-7900 fax: (208)287-7909

PRIVATE ROAD CHECKLIST (ACC 8-4D)

A Private Road request is a staff level application.

GENERAL INFORMATION:

Applicant	DESCRIPTION	Staff
	One paper copy and one electronic copy of all required submittals.	
	Completed and signed Master Application	
	DETAILED LETTER by the applicant fully describing the request or project and addressing the following:	
	Ownership of the private road.	
	The applicant or owner shall state if the private road currently has an easement and the restrictions placed on the easement.	
	Is it a new private road? YES () NO ()	
	Is it an extension to an existing private road? YES () NO ()	
	Is it an existing private road to be widened and paved due to access to more than four properties? YES () NO ()	
	Number of existing dwellings that will use the private road:	
	Number of properties that the private road will provide access or frontage to:	
	Private road is an easement? YES () NO ()	
	Private road is a separate lot? YES () NO ()	
	Paved? YES () NO ()	
	Gravel? YES () NO ()	
	DRAFT MAINTENANCE AGREEMENT (Required)	
	SITE PLAN showing all existing and proposed easements, property lines, and frontage drawn to scale on 8 1/2" X 11" paper.	
	DEED or evidence of proprietary interest.	
	STREET CROSS SECTION for the private road, including:	
	Private Road and Public Street intersection. (Private Road cannot intersect a Private Road)	
	Turnaround configuration.	
	Grade of the proposed road:	
	Length of the proposed road:	
	Width of the private road:	
	Width of the easement of the private road: (Inside Area of Impact 50', Outside Area of Impact 30' in width)	
	Detailed description of paving material.	
	GATE (only for exceptional circumstances)	
	Submit evidence for an exceptional circumstance necessary to improve safety or to halt environmental degradation in the area.	
	Dimensions of Gate:	
	Dimensions of Openings:	
	Direction of Traffic:	
	Locking devices:	

	OVERLAY DISTRICT: May require a separate checklist or additional information for the following:	
	HILLSIDE DEVELOPMENT (ACC 8-3H) YES () NO ()	
	FLOOD HAZARD (ACC 8-3F) YES () NO ()	
	WILDLAND-URBAN FIRE INTERFACE (ACC 8-3B)	
	SOUTHWEST PLANNING AREA (ACC 8-3C)	
	PLANNED UNIT DEVELOPMENT (ACC 8-3D)	
	BOISE RIVER GREENWAY (ACC 8-3G)	
	BOISE AIR TERMINAL AIRPORT INFLUENCE AREAS (ACC 8-3A)	
	PROPOSED STREET NAME	
	Must comply with ACC 2-1.	
	Copy of application for requesting Street Name (Ada County Assessor's office).	
	APPLICATION FEE: Call County or go to www.adaweb.net for fees	

APPLICATION WILL NOT BE ACCEPTED UNLESS ALL APPLICABLE ITEMS ON THE FORMS ARE SUBMITTED.