

ADA COUNTY DEVELOPMENT SERVICES

200 W. Front Street, Boise, ID 83702. www.adaweb.net phone: (208)287-7900 fax: (208)287-7909



HIDDEN SPRINGS PUBLIC COMMUNITY EVENT CHECKLIST

A Public Community Event request is a staff level application.

GENERAL INFORMATION:

Applicant <input checked="" type="checkbox"/>	DESCRIPTION	Staff <input checked="" type="checkbox"/>
	Completed and signed Master Application	
	DETAILED LETTER by the applicant fully describing the request and addressing the following:	
	Explain Community Event in letter.	
	Any special security measures?	
	Description of the traffic & parking management plan.	
	Dates of Event:	
	Hours of Event:	
	Estimated Attendance:	
	Number of sanitary facilities:	
	SCALED SITE PLAN showing event location, parking area & sanitary facilities.	
	NORTH ADA COUNTY FIRE & RESCUE AUTHORITY APPROVAL	
	ADA COUNTY SHERIFF APPROVAL	
	CENTRAL DISTRICT HEALTH DEPARTMENT APPROVAL (if food is served or sold that is not associated with the Mercantile)	
	APPLICATION FEE: Call County for Current Planning Fee or go to www.adaweb.net	

APPLICATION WILL NOT BE ACCEPTED UNLESS ALL APPLICABLE ITEMS ON THE FORMS ARE SUBMITTED.