

# ADA COUNTY DEVELOPMENT SERVICES

200 W. Front Street, Boise, ID 83702. www.adaweb.net phone: (208)287-7900 fax: (208)287-7909



## APPEAL CHECKLIST (ACC 8-7-7)

An Appeal request requires a public hearing.

### GENERAL INFORMATION:

Applicant	DESCRIPTION	Staff
	Completed and signed Master Application	
	<b>DETAILED LETTER</b> by the applicant fully describing the request or project and addressing the following:	
	Reason for the Appeal. Be specific.	
	File number of the original application.	
	Date of the written decision that is being appealed.	
	Who's decision is the appeal of? Director ( ) Commission ( )	
	<b>SUPPORTING MATERIALS. Literatures, studies, maps, display graphics, etc. in support of the appeal.</b>	
	<b>DEMONSTRATE</b> that the applicant is an affected person Idaho Code 67-6521 (1)(a)	
	<b>MUST COMPLY WITH SIGN POSTING REGULATIONS (ACC 8-7A-5)</b>	
	<b>APPLICATION FEE: Call County for Current Planning Fee or go to www.adaweb.net</b>	

**APPLICATION WILL NOT BE ACCEPTED UNLESS ALL APPLICABLE ITEMS ON THE FORMS ARE SUBMITTED.**