

ADA COUNTY DEVELOPMENT SERVICES



200 W. Front Street, Boise, ID 83702. adacounty.id.gov phone: (208)287-7900 fax: (208)287-7909

ACCESSORY USE CHECKLIST (ACC 8-5A)

An Accessory Use request is a staff level application.

GENERAL INFORMATION:

Check all boxes that apply

Applicant	DESCRIPTION	Staff
	One paper copy and one electronic copy of all required submittals. (if applicable)	
	Completed and signed Master Application	
	Completed Supplemental Information	
	DEED or evidence of proprietary interest.	
	SITE PLAN showing all existing and proposed easements, property lines, setbacks, and proposed and existing structures (including sq. ft.) drawn to scale on 8 1/2" X 11" paper.	
	DETAILED LETTER by the applicant fully describing the request or project and addressing specific uses in ACC 8-5 and the following:	
	Proposed Use(s).	
	Total square feet of proposed use:	
	Outdoor speaker system? YES () NO ()	
	Outdoor storage? YES () NO ()	
	Check appropriate accessory use:	
	ACCESSORY STRUCTURE >1,500 SQ. FT. (ACC 8-5-3-1)	
	DISTRIBUTED POWER FACILITY, WIND ROOFTOP (ACC 8-5-3-83)	
	DWELLING, CARETAKER (ACC 8-5-3-39)	
	DWELLING, ADDITIONAL FARM (ACC 8-5-3-38)	
	DWELLING, SECONDARY ATTACHED OR DETACHED (ACC 8-5-3-40)	
	GROUP DAYCARE FACILITY (ACC 8-5-3-33)	
	HOME OCCUPATION (ACC 8-5-3-54)	
	KENNEL, HOBBY (ACC 8-5-3-59)	
	PIT, MINE, OR QUARRY (ACC 8-5-3-81, 8-4L-4I, 8-5B, 8-7-2 A5)	
	PORTABLE CLASSROOM (ACC 8-5-3-82)	
	PRODUCE STANDS, ROADSIDE & AGRICULTURAL (ACC 8-5-3-98)	
	SIGN, ADMINISTRATIVE APPROVAL	
	TOWER OR ANTENNA STRUCTURE, PRIVATE (ACC 8-5-3-115)	
APPLICATION FEE: Call County for Current Planning Fee or go to www.adaweb.net		

Supplementary information at the discretion of the Director or County Engineer may be required to sufficiently detail the proposed development within any special development area, including but not limited to hillside, planned unit development, floodplain, southwest, WUFI, Boise River Greenway, airport influence, and/or hazardous or unique areas of development.

Application will not be accepted unless all applicable items on the form are submitted. This application shall not be considered complete until staff has received all required information.

	Retail Sales YES () (Explain) NO ()	
	Days of Operation:	
	Hours of operation:	
	Group Instruction YES () (Explain) NO ()	
	# of Students:	
	# of off street parking:	
	# of Commercial Vehicles:	
	# and frequency of pickups, deliveries and patrons:	
	Is the use within an accessory structure?	
	A floor plan showing the separation of the home occupation space from the residential and/or accessory use space.	
	If located on a private road, please address ACC 8-5-3-54- C.8.	
KENNEL, HOBBY (ACC 8-5-3-59)		
	# of Mature Dogs: # of Puppies:	
	Site Plan with placement of dog runs, visual screening, and location dogs are housed, and designated feeding and watering locations.	
	Documentation of Valid Ada County Dog Licenses.	
PIT, MINE, OR QUARRY (ACC 8-5-3-81, 8-4L-4I, 8-5B, 8-7-2 A5)*		
	Asphalt mixing & Concrete batching YES () NO ()	
	Outdoor Storage YES () (Explain) NO ()	
	# of Acres:	
	Timeline of Extraction:	
	Days of Operation:	
	Hours of operation:	
	Haul Roads:	
	Previous Temporary Use Permit #:	
PORTABLE CLASSROOM (ACC 8-5-3-82)		
	# of Existing Portables: # of Proposed Portables:	
	# of parking spaces provided:	
PRODUCE STANDS, ROADSIDE & AGRICULTURAL (ACC 8-5-3-98)		
	Hours of operation:	
	Days of operation:	
	# of parking spaces provided:	
	Square footage of display and storage area.	
	Produce grown on site or is produce from off site?	
	Proposed sign () YES () NO	
	Site plan with location of stand, parking& sign.	
SIGN, ADMINISTRATIVE APPROVAL		
	Must comply with 8-4I.	
	Provide elevations for the sign.	
TOWER OR ANTENNA STRUCTURE, PRIVATE (ACC 8-5-3-115)		
	Private Use YES () NO ()	
	Tower Height:	
	Amateur Radio: YES () NO () If yes; submit a copy of the license.	