

ADA COUNTY DEVELOPMENT SERVICES

200 W. Front Street, Boise, ID 83702. www.adaweb.net phone: (208)287-7900 fax: (208)287-7909



ACCESSORY USE CHECKLIST (ACC 8-5A)

An Accessory Use request is a staff level application.

GENERAL INFORMATION:

Check all boxes that apply

Applicant	DESCRIPTION	Staff
	One paper copy and one electronic copy of all required submittals. (if applicable)	
	Completed and signed Master Application	
	Completed Supplemental Information	
	DEED or evidence of proprietary interest.	
	SITE PLAN showing all existing and proposed easements, property lines, setbacks, and proposed and existing structures (including sq. ft.) drawn to scale on 8 1/2" X 11" paper.	
	DETAILED LETTER by the applicant fully describing the request or project and addressing specific uses in ACC 8-5 and the following:	
	Proposed Use(s).	
	Total square feet of proposed use:	
	Outdoor speaker system? YES () NO ()	
	Outdoor storage? YES () NO ()	
	Check appropriate accessory use:	
	ACCESSORY STRUCTURE >1,500 SQ. FT. (ACC 8-5-3-1)	
	GROUP DAYCARE FACILITY (ACC 8-5-3-33)	
	DWELLING, CARETAKER (ACC 8-5-3-39)	
	DWELLING, ADDITIONAL FARM (ACC 8-5-3-38)	
	DWELLING, SECONDARY ATTACHED OR DETACHED (ACC 8-5-3-40)	
	HOME OCCUPATION (ACC 8-5-3-54)	
	KENNEL, HOBBY (ACC 8-5-3-59)	
	PIT, MINE, OR QUARRY (ACC 8-5-3-81, 8-4L-4I, 8-5B, 8-7-2 A5)	
	PORTABLE CLASSROOM (ACC 8-5-3-82)	
	PUBLIC OR QUASI-PUBLIC USE, SUBTRANSMISSION LINES (ACC 8-5-3-86, 8-4E, 8-7-2 A5, 8-5B)	
	SIGN, ADMINISTRATIVE APPROVAL	
	TOWER OR ANTENNA STRUCTURE, PRIVATE (ACC 8-5-3-115)	
	OVERLAY DISTRICT: May require a separate checklist or additional information for the following:	
	HILLSIDE (ACC 8-3H)	
	FLOOD HAZARD (ACC 8-3F)	
	WILDLAND-URBAN FIRE Interface (ACC 8-3B)	
	SOUTHWEST PLANNING AREA (ACC 8-3C)	
	BOISE RIVER GREENWAY (ACC 8-3G)	
	BOISE AIR TERMINAL AIRPORT INFLUENCE Areas (ACC 8-3A)	
APPLICATION FEE: Call County for Current Planning Fee or go to www.adaweb.net		

Supplementary information at the discretion of the Director or County Engineer may be required to sufficiently detail the proposed development within any special development area, including but not limited to hillside, planned unit development, floodplain, southwest, WUFI, Boise River Greenway, airport influence, and/or hazardous or unique areas of development.

Application will not be accepted unless all applicable items on the form are submitted. This application shall not be considered complete until staff has received all required information.

ACCESSORY USE SUPPLEMENTAL INFORMATION	
(to be completed by the applicant)	
ACCESSORY STRUCTURE ≥1,500 SQ. FT. (ACC 8-5-3-1)	
	Square footage of structure:
	Height of structure:
	Submit picture of the principal permitted dwelling.
	Submit an elevation drawing of the proposed accessory structure.
GROUP DAYCARE FACILITY (ACC 8-5-3-33)	
	Property fenced: YES () NO ()
	Type of fencing:
	# of Staff:
	# of Children:
	Ages of Children: 18 months and under () 18 months and older + ()
	Net interior floor area regularly used by clients, excluding halls, bathrooms, and kitchens:
	Area in sq. ft. of outdoor play area:
	Outdoor Lighting YES () NO ()
	Days of Operation:
	Hours of operation:
	Height and location of proposed play equipment for group daycare:
DWELLING, ADDITIONAL FARM (ACC 8-5-3-38)	
	Provide documentation of ag exemption from the Ada County Assessor's Office.
	Provide documentation that this is the only permanent additional dwelling.
	Provide documentation that the dwelling is occupied by an individual receiving not less than 75% of their annual income from the work on the farm.
	Demonstrate the need for the additional farm dwelling based on characteristics of the farm and/or farm operation. (8-5-3-38 E)
DWELLING, CARETAKER (ACC 8-5-3-39)	
	Explain how the caretaker dwelling is needed to house the employee. Provide documentation that this is the only permanent additional dwelling.
DWELLING, SECONDARY ATTACHED OR DETACHED (ACC 8-5-3-40)	
	Provide the square footage of the footprint of the principal permitted dwelling and the secondary dwelling.
	Describe how proposed parking complies with ACC8-4G-6.
	Indicate who will occupy the secondary dwelling: Property owner, member of owner's immediate family, or Owner's employee.
	Indicate how the proposed secondary dwelling will be architecturally compatible with the principal permitted dwelling.
	Indicate if the detached dwelling is two stories.
HOME OCCUPATION (ACC 8-5-3-54)	
	Sq. Ft. of proposed area of Home Occ.
	Total Floor area of the principal permitted dwelling.
	# of Non-resident Employees:
	Retail Sales YES () (Explain) NO ()
	Days of Operation:

	Hours of operation:	
	Group Instruction YES () (Explain) NO ()	
	# of Students:	
	# of off street parking:	
	# of Commercial Vehicles:	
	# and frequency of pickups, deliveries and patrons:	
	Is the use within an accessory structure?	
	Site plan drawn to scale, depicting the total sq. ft. and location of all existing and proposed structures located on the property.	
	A graphical depiction, such as a floor plan, showing the separation of the home occupation space from the residential and/or accessory use space.	
	If located on a private road, please address ACC 8-5-3-54- C.8.	
KENNEL, HOBBY (ACC 8-5-3-59)		
	# of Mature Dogs:	
	# of Puppies:	
	Site Plan with placement of dog runs, visual screening, and location dogs are housed, and designated feeding and watering locations.	
	Documentation of Valid Ada County Dog Licenses.	
PIT, MINE, OR QUARRY (ACC 8-5-3-81, 8-4L-4I, 8-5B, 8-7-2 A5)*		
	Asphalt mixing & Concrete batching YES () NO ()	
	Outdoor Storage YES () (Explain) NO ()	
	# of Acres:	
	Timeline of Extraction:	
	Days of Operation:	
	Hours of operation:	
	Haul Roads:	
	Previous Temporary Use Permit #:	
PORTABLE CLASSROOM (ACC 8-5-3-82)		
	# of Existing Portables:	
	# of Proposed Portables:	
	# of parking spaces provided:	
	Site plan with location of principal structure & parking.	
PUBLIC OR QUASI-PUBLIC USE, SUB-TRANSMISSION LINES (ACC 8-5-3-86, 8-4E, 8-7-2 A5, 8-5B)*		
	Sub-transmission lines shall require a Master Site Plan.	
SIGN, ADMINISTRATIVE APPROVAL		
	Must comply with 8-4I.	
TOWER OR ANTENNA STRUCTURE, PRIVATE (ACC 8-5-3-115)		
	Private Use YES () NO ()	
	Tower Height:	
	Amateur Radio: YES () NO () If yes; submit a copy of the license.	