

COMMERCIAL MECHANICAL PERMIT APPLICATION



ADA COUNTY DEVELOPMENT SERVICES BUILDING DIVISION

200 W. Front Street, Boise, ID 83702. www.adaweb.net phone: (208)287-7900 fax: (208)287-7909

OFFICE USE ONLY			
PAYMENT DUE BY:		PERMIT #	
PARCEL #			
APPLICANT		OWNER	
NAME		NAME	
MAILING ADDRESS		MAILING ADDRESS	
CITY/STATE/ZIP		CITY/STATE/ZIP	
PHONE/FAX		PHONE/FAX	
* E MAIL		E MAIL	
SITE ADDRESS:			
SUBDIVISION		LOT	BLOCK
DESCRIPTION OF WORK:			
COMMERCIAL	RETROFIT	NEW	OTHER
MECHANICAL FEES:			

TABLE 1-D MECHANICAL INSTALLATION INSPECTIONS (OTHER THAN ONE AND TWO FAMILY DWELLINGS AND THEIR ACCESSORY STRUCTURES)

FEE WILL BE \$31.00 PERMIT FEE + 2% OF BID COST FOR THE TOTAL MECHANICAL JOB

TOTAL BID COST	\$31.00 + 2% OF THE TOTAL BID COST
	TOTAL FEE \$

APPLICANTS SIGNATURE	DATE
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*** E MAIL REQUIRED**

INSTRUCTIONS: Complete all the information above and return to us in person, by mail or by fax. Addresses must include city and zip code. Include a check or money order payable to Ada County for the fees with the application. If mailed, mail in the application and payment prior to the start of work. Plans need to conform to the amount of work contained in permit application. Commercial construction requires plans prepared and stamped by an architect or engineer licensed to work in Idaho. Plans need to conform to the amount of work contained in permit application.

Before starting the work, notify this department of the job and that you are mailing in the permit application and fee. This can be done by phoning this office and stating that you are phoning in notification of an application to be mailed in. Be prepared to give the information listed above. Notification may also be made by faxing in a copy of this application. The application will be assigned a permit number within one business day of its receipt. The applicant will be notified of the permit number by fax or by phone.

The original application and the fee payment must be in this office within five (5) business days of the notification. If it is not, the work will be treated as work without a permit and an investigation fee will be added (equal to the original fee) IMC 106.5.1

Please call if you have questions about the fees.