

LIST OF CUSTODY FORMS AND INSTRUCTIONS

Fourth Judicial District Only

Forms are available online at www.adaweb.net/cao listed under Family Law. If you have questions about filling the forms out, please call the Court Assistance Office at (208) 287- 6944. We can also review your completed forms before you file them with the court at our office. The Court Assistance Office is open from **8:30 AM to 3 PM**.

Please be sure to use **BLACK INK** when filling out these forms.

First Part: Filing for Custody, Support, and Paternity

- **When filing for custody, remember that paternity must also be legally established.** Also, if you are asking for custody and there is an existing order for support, that order may need to be modified.

	CAO RFLPPi P Inst 1 and CAO RFLPPi P Inst 1-2
1st	<input type="checkbox"/> CAO FL 3 Parenting Plan
2nd	<input type="checkbox"/> CAO RFLPPi FL 1-11 Affidavit Verifying Income** <input type="checkbox"/> CAO RFLPPi FL 1-12 or CAO RFLPPi FL 1-13 Child Support Worksheet**
3rd	<input type="checkbox"/> CAO FL 1-1 Family Case Law Information Sheet <input type="checkbox"/> CAO RFLPPi P 1-2 Petition for Custody, Visitation and Child Support <input type="checkbox"/> CAO RFLPPi FL 1-3 Summons

Second Part: Serving

CAO RFLPPi FL 2-1 Acknowledgment of Service by Respondent **or**
CAO RFLPPi FL 2-2 Affidavit of Service

Child support must be calculated according to the Child Support Guidelines before a petition, motion or stipulation can be filed. You may get assistance in calculating child support from the Family Court Service Office at the Ada County Courthouse, Suite 4106, phone 287-7600 (please **CALL FOR APPOINTMENT); or you may find the Guidelines and calculate your support at www2.state.id.us/judicial/rulestxt.htm.

IMPORTANT NOTICE: If an answer is filed in your case and child support is at issue please see the instructions MANDATORY DISCLOSURE IN CONTESTED CASES INVOLVING CHILD SUPPORT.

Third Part: Finalizing Custody, Support, and Paternity

If by Default:

If you are finalizing custody by default, you will also need:
CAO RFLPPi Cv 7-1 Motion and Affidavit for Default
CAO RFLPPi Cv 7-4 Default
CSS 809 Child Support Transmittal Form
CAO RFLPPi P 8-2 Order for Custody, Visitation and Support

If by Stipulation:

If you are finalizing custody by an agreement between the parties, you will also need:
CAO RFLPPi P 6-9 Sworn Stipulation for Entry of Order
CSS 809 Child Support Transmittal Form
CAO RFLPPi P 8-2 Order for Custody, Visitation and Support

WHEN TURNING IN THE FINAL PAPERWORK YOU MUST SUPPLY THE COURT WITH ENVELOPES AND POSTAGE.