



## Ada County Exemption Appeal Application

**Questions?** Contact the Ada County Board of Equalization at 287-7000. Return the completed application to Ada County Board of Equalization at 200 W. Front Street, Boise, Idaho, 83702.

***\*PLEASE ATTACH A COPY OF THE NOTIFICATION LETTER YOUR ORGANIZATION RECEIVED FROM THE BOARD OF ADA COUNTY COMMISSIONERS\****

### SECTION 1. - APPLICANT INFORMATION

Property Owner Name: \_\_\_\_\_ Address: \_\_\_\_\_

Organization Name: \_\_\_\_\_ Address: \_\_\_\_\_

Contact Person Name: \_\_\_\_\_ Phone ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

Property Parcel Number: \_\_\_\_\_

Under what code section was your exemption denied? \_\_\_\_\_

If partial exemption was granted, are you appealing to obtain a higher percentage? Yes \_\_\_\_ No \_\_\_\_

Do you wish to present oral testimony before the Board of Equalization? Yes \_\_\_\_ No \_\_\_\_

### SECTION 2. - SPECIAL CIRCUMSTANCES

Please provide any additional explanations and/or documents to substantiate this appeal.

### SECTION 3. - SIGNATURE

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_/\_\_\_\_/\_\_\_\_

I have assisted the applicant with completing this form:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_/\_\_\_\_/\_\_\_\_

**Information you need to know about  
Exemption Appeal Form Applications:**

1. Pursuant to Idaho Code § 63-501, an appeal of a property tax exemption denial must be received by the Ada County Board of Equalization **by the fourth Monday in June.**
2. You will receive written notification of when your appeal will be presented to the Board of Equalization. If you have requested to provide oral testimony, be prepared to answer any questions the Board might have about your appeal at that time.
3. This application process is only for use in requesting an appeal stemming from a denial of a tax exemption application, in full or in part, by the Board of Ada County Commissioners.
4. All appellants will receive a written decision from the Board of Equalization after your appeal is presented. If you disagree with the Board of Equalization's decision in this matter, you have the right to appeal to the Idaho Board of Tax Appeals and/or district court, and must do so within thirty (30) days after the mailing of the decision pursuant to Idaho Code 63-511.
5. Appeal forms for the Idaho Board of Tax Appeals are available by calling (208) 287-6981.