

# ***FIRST AND FINAL NOTICE***

Ada County Recorder's Office  
200 W. Front Street, Room 1208  
Boise, ID 83702



January 28, 2014

## **RE: 2014 - 2015 ALCOHOL BEVERAGE LICENSE RENEWAL**

Dear License Applicant:

Your 2014 - 2015 Alcohol Beverage License Renewal is due. The enclosed application **MUST** be returned to this office before April 15, 2014 to be processed in time for the 2014 - 2015 license year.

**All applications need to be submitted immediately for processing due to the large volume of renewals.**

### ***Please remit for renewal:***

1. Original signed and notarized renewal application (see enclosed application).
2. Copy of your 2014 - 2015 State of Idaho Alcohol Beverage License.
3. Appropriate fees. ***Make checks payable to Ada County Recorder.***

*Any applications that are lacking information, fees or a copy of 2014 - 2015 State of Idaho Alcohol Beverage License will be sent back to the applicant for completion. This will cause a delay in the processing of the Ada County Alcohol Beverage License Renewal.*

**TRANSFER:** If there was a transfer of ownership or location that has not been reported to Ada County between May 1, 2013, and April 30, 2014, please go to our website at [www.adaweb.net](http://www.adaweb.net) to obtain the appropriate forms (***A: transfer forms, beer application and wine application or B: transfer forms, beer application and liquor application***) prior to the renewal of your 2014 - 2015 license(s).

Our office is located at 200 W. Front St., First Floor. You may also mail your renewal applications to:

Ada County Recorder's Office  
Attn: License Renewals  
200 W. Front St. Rm. 1208  
Boise, ID 83702

All licenses will be valid from May 1, 2014, to April 30, 2015. Please have the completed application in before April 15, 2014.

If you have any questions, please call Bonnie Oberbillig, Lisa Batt, Vicky Bailey at (208) 287-6840.

Sincerely,

Jim Morton  
*Records Manager*

Clerk of the District Court - 200 W. Front St., Boise, ID 83702