

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, OCTOBER 4, 2016
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, Clerk's Office; Bob McQuade, Assessor's Office; Larry Maneely, Commissioners' Office; Kate McGwire, Public Information Officer; Vicky McIntyre, Bonnie Jacobs, Irma Crespo, Cindy Stewart, Marcy Everett, Sean Hankins, Tina Duran and Jeniffer Rae, Treasurer's Office; Bob Perkins and Alyssa Ellington, Procurement; Kelly Paananen, Risk Management; Jessica Donald and Kyle Post, Human Resources; Richard Beck, Development Services; Lorna Jorgensen and Nancy Werdel, Prosecuting Attorney's Office; and Scott Williams, Operations. Minutes Recorder: Angel Dicus.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner Jim Tibbs called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners Jim Tibbs, Rick Yzaguirre and David L. Case were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. EMPLOYEE RECOGNITION:

- Bonnie Jacobs - 25 Years Certificate of Service

J. Tibbs acknowledged B. Jacobs' 25 years of employment and presented her with a 25 Year Certificate of Service.

V. McIntyre acknowledged B. Jacobs and expressed gratitude for all her work at the County.

V. NEW BUSINESS:

1. Procurement

a. Opening of RFP 16083, Court Debt Collection Services for the Fourth Judicial District Court of the State of Idaho

B. Perkins provided the Board seven responses to RFP 16083. He requested the names of each bidder be read into the record. J. Tibbs read the requested information into the record.

B. Perkins advised that the Evaluation Committee will assess the proposals. He explained that this will then be awarded by the Clerk of the Court and the Administrative Judge of the 4th Judicial District Court of the State of Idaho.

C. Rich advised that within the next five years this contract will be statewide and issued by the Supreme Court.

b. Opening of RFQ 17005, Designated Examiner for Involuntary Commitment Proceedings

B. Perkins provided the Board three responses to RFQ 17005. He requested the names of each bidder be read into the record. J. Tibbs read the requested information into the record.

B. Perkins requested the award of RFQ 17005 be tabled to October 11, 2016, to allow the Evaluation Committee time to assess the proposals.

ACTION: D. CASE MOVED TO TABLE THE AWARD OF RFQ 17005, DESIGNATED EXAMINER FOR INVOLUNTARY COMMITMENT PROCEEDINGS, TO OCTOBER 11, 2016. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Resolutions (2)

- a. Resolution No. 2180 - Resolution Adjusting the Ada County Budget to Reflect the Receipt of Unscheduled Revenue to the Public Defender's Budget

J. Tibbs opened the public hearing and read Resolution No. 2180 into the record.

[There was no public testimony.]

J. Tibbs closed the public hearing.

ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 2180 AS LISTED ON THE AGENDA. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

- b. Resolution No. 2181 - Resolution Adjusting the Ada County Budget to Reflect the Receipt of Unscheduled Revenue to the Ada County Juvenile Court Services Budget

J. Tibbs opened the public hearing and read Resolution No. 2181 into the record.

[There was no public testimony.]

J. Tibbs closed the public hearing.

ACTION: D. CASE MOVED TO APPROVE RESOLUTION NO. 2181 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

3. Licenses (*Authorize the Chairman to Sign*)

- a. Catering Permits (3)

1. The Curb Bar and Grill at 586 N. Locust Grove, Meridian for Build Idaho (Ferguson Enterprises) October 6th from 11am to 11pm
2. The Curb Bar and Grill at 1300 W. Osprey Ridge, Eagle for Guho/Wipps Wedding, October 15th from 11am to 11pm
3. O'Michael's Pub & Grill at Sandstone Vineyard for Sandstone Open House, October 9th from 12pm to 5pm

- b. New Licenses (3)

1. Das Alpenhaus Delikatessen, 1340 S. Vista Ave., Boise, Beer/Wine
2. Chicago Connection, 1545 Iron Eagle Dr., Eagle, Beer/Wine
3. Masala Bistro, 8053 W. Emerald St., Boise, Beer/Wine

- c. License Transfers (2)

1. Idaho E2 LLC, 1545 E. Iron Eagle, Eagle, Beer/Liquor
2. Flatbread Neapolitan Pizzeria, 6700 N. Linder # 192, Eagle, Beer/Liquor

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting signature.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING THREE CATERING PERMITS; THREE NEW LICENSES AND TWO LICENSE TRANSFERS; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

4. Auditor's Office

C. Rich discussed taxing district legislation non-compliance notification and provided an update on Elections.

- 5. Claims Journal
 - September 29, 2016

ACTION: D. CASE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED SEPTEMBER 29, 2016. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

- 6. Personnel Action Forms (5 Leaves with Pay; 929 Salary Increases, Including Cost of Living Adjustments)

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 5 LEAVES WITH PAY; AND 929 SALARY INCREASES, INCLUDING COST OF LIVING ADJUSTMENTS; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

- 7. Assessor's Office

B. McQuade provided an update on the State Board of Tax Appeals.

- 8. Treasurer's Office

- Treasurer- Tax Deed Excess Funds 2012 (7) (*Accept Recommendation for 2012 Excess Funds Distribution*)

<u>Parcel No.</u>	<u>Excess Funds</u>
1. R5739810010, Romig Robert & Louella M	\$21,814.32
a. Unifund CCR Partner, Claimant	(2,475.51)
b. New York Irrigation Tax System, Claimant	(1,446.05)
c. Idaho Secretary of State, Unclaimed Funds Property Administrator	(17,892.76)
2. R5672050140, Partridge Wilmer G & Madelene	\$39,327.87
- Idaho Secretary of State, Unclaimed Funds Property Administrator	(39,327.87)
3. R7335580472, Martin William R/ Juliane M (Owner to Receive Funds)	\$ 303.54
4. R7335590081, Martin William R/ Juliane M (Owner to Receive Funds)	\$ 385.54
5. S2807110000, Flower Joseph R (Owner to Receive Funds)	\$ 5,037.05
6. S1606212501, ERD LLC (Owner to Receive Funds)	\$ 523.32
7. R6890020150, Toll Charolette	\$73,487.05
- Fidelity National Title Insurance Co., Claimant	(73,487.05)

V. McIntyre explained these were the final delinquencies from 2012 of the properties sold at auction and requested authorization to distribute the excess funds, as presented.

ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE TREASURER'S RECOMMENDATION REGARDING THE DISTRIBUTION OF EXCESS FUNDS FROM THE SALE OF THE SEVEN PROPERTIES ACQUIRED BY TAX DEED AS LISTED ON THE AGENDA. D. CASE SECONDED.

DISCUSSION: D. CASE INQUIRED HOW THE FUNDS WOULD BE DISTRIBUTED. V. MCINTYRE EXPLAINED HOW EACH OF THE PROPERTY'S FUNDS WOULD BE DISTRIBUTED.

ACTION: R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

9. Grants (*Authorize the Chairman to Sign*)

- Grant No. 1412-C - Adjustment Notice for 2014 Pre-disaster Mitigation Grant to Extend Grant Period to March 31, 2017

J. Tibbs read Grant No. 1412-C into the record.

ACTION: D. CASE MOVED TO APPROVE GRANT NO. 1412-C AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

10. Approval of Minutes (7) (*Authorize the Chairman to Sign*)

- a. General Session of the Indigent Hearings, August 24, 2016
- b. Executive Session of the Indigent Hearings, August 24, 2016
- c. General Session of the Indigent Hearings, August 31, 2016
- d. Executive Session of the Indigent Hearings, August 31, 2016
- e. General Session of the Indigent Hearings, September 7, 2016
- f. Executive Session of the Indigent Hearings, September 7, 2016
- g. Development Services, August 29, 2016

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE MINUTES AS IDENTIFIED ON THE AGENDA WITH THE PROVISION THAT IN THE CASE THAT ONLY TWO COMMISSIONERS WERE PRESENT AT A MEETING, ONLY THOSE COMMISSIONERS ARE TAKING THE ACTION RELATING TO THE CONTENT OF THOSE MINUTES; AND AUTHORIZE THE CHAIRMAN OR ACTING CHAIRMAN, AS APPROPRIATE, TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

11. Expo Idaho (*Authorize the Chairman to Sign*)

- Interim Events (2)
 1. Boise Just Between Friends, Consignment Sale, October 7-9, 2017
 2. Townsquare Media, Job Fair, October 5, 2016

ACTION: D. CASE MOVED TO APPROVE THE TWO INTERIM EVENT AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

12. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center (4)
 1. Brian de la Motte, Kressin/de la Motte Wedding & Reception, December 30, 2016
 2. Jeff Spriet, Akins/Spriet Wedding & Reception, September 23, 2017
 3. Janice Jacob, Jacob/Emerson Wedding & Reception, August 26, 2017
 4. Katy DeVries, DeVries/Hill Wedding & Reception, September 14-15, 2017

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE FOUR BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

13. Agreements (29) (All Agreements FY17 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 11930 - Agreement Between Ada County and Jannus, Inc. for FY17 Funding
- b. Agreement No. 11931 - Agreement Between Ada County and Intermountain Claims, Inc. for Worker's Compensation Claims Services
- c. Agreement No. 11932 - Agreement Between Ada County and Emergency Responders Health Center to Provide Occupational Health Services

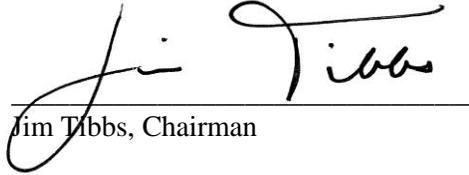
- d. Agreement No. 11933 - Agreement Between Ada County and Saint Alphonsus Regional Medical Center, Inc. to Provide Occupational Health Services
- e. Agreement No. 11934 - Project Scope of Services Agreement Between Ada County and Blue Sky Commissioning for Professional Consulting Services for the Ada County Weed, Pest and Mosquito Abatement Facility Addition Project
- f. Agreement No. 11935 - Agreement Between Ada County and Medical Priority Consultants, Inc. dba Priority Dispatch Corp. for Priority Dispatch Systems Client License and Service
- g. Agreement No. 11936 - Agreement Between Ada County and Deccan International for Maintenance and Support of LiveMUM Software Program
- h. Agreement No. 11937 - Agreement Between Ada County and Petra Incorporated for Weed & Pest Building Addition 2016
- i. Agreement No. 11938 - Agreement Between Ada County and Promanteck, Inc, dba Trakstar for Software Licensing
- j. Agreement No. 11938-1-16 - Rider to Agreement Between Ada County and Promanteck, Inc, dba Trakstar for Software Licensing
- k. Agreement No. 11939 - Project Scope of Services Agreement Between Ada County and Materials Testing and Inspection for Professional Consultant Services for the Ada County Weed, Pest and Mosquito Abatement Facility Addition Project
- l. Agreement No. 9280-4-16 - Renewal Agreement Between Ada County and Technology Unlimited for Maintenance and Support for Check Processing Hardware
- m. Agreement No. 9500-4-16 - Renewal Memorandum of Understanding Between Ada County and Idaho Department of Health for Indigent Services Provider to obtain Child Support Payment Information
- n. Agreement No. 9589-7-16 - Renewal Agreement Between Ada County and Language Line Interpreter Services for Over-The-Phone Interpreter Services
- o. Agreement No. 9769-4-16 - Renewal Agreement Between Ada County and Great-West Retirement Services for Recordkeeping and Communication Services
- p. Agreement No. 9908-4-16 - Renewal Service Agreement Between Ada County and Smiths Detection, Inc. for Security Scanning Equipment at the Courthouse
- q. Agreement No. 10028-4-16 - Renewal Benefit Plan Services Agreement Between Ada County and Peak1 Administration, LLC for Flexible Spending Account
- r. Agreement No. 10075-4-16 - Renewal Agreement Between Ada County and Data Works Plus, LLC for Maintenance Support for the County Live-Scan Finger/Palm Print and Mugshot Systems
- s. Agreement No. 10176-4-16 - Renewal Joint Powers Agreement Between Ada County, the Ada County Emergency Medical Services District, the City of Boise, the City of Meridian, Kuna Rural Fire District, Eagle Fire District, North Ada County Fire and Rescue District, and Star Joint Fire Protection District for the Ada County-City EMS System
- t. Agreement No. 10216-3-16 - Renewal Personal Service Agreement Between Ada County and Moreton & Company for Insurance Brokerage and Consulting Services
- u. Agreement No. 10957-2-16 - Renewal Agreement Between Ada County and Simplifile, LLC for Electronic Recording and Approved Procedures for the Receiving and Transmitting of Documents
- v. Agreement No. 11042-3-16 - Renewal Agreement Between Ada County and FTN Financial Main Street Advisors for Investment Review
- w. Agreement No. 11086-2-16 - Renewal Agreement Between Ada County and Idaho Lock & Bolt, LLC for Lease of North Ada County Substation to Sheriff's Office
- x. Agreement No. 11266-1-16 - Renewal Agreement Between Ada County and Charles R. Poulsen for Lease of the Bonneville Point Radio Repeater Site
- y. Agreement No. 11476-1-16 - Renewal Agreement Between Ada County and Genesis Community Health, Inc. for Uninsured/Underserved Ada County Residents
- z. Agreement No. 11346-1-16 - Agreement Between Ada County and Peak-Ryzec, Inc. for Maintenance of the Check Folder/Sealer
- aa. Agreement No. 11488-1-16 - Agreement Between Ada County and Cintas for Uniform and Mat Services
- bb. Agreement No. 11499-1-16 - Agreement Between Ada County and Gonzaga University, School of Nursing and Human Physiology, for Clinical Experiences at the Jail
- cc. Agreement No. 11587-1-16 - Agreement Between Ada County and College of Western Idaho for Clinical Experience at the Jail

J. Tibbs read the agreement numbers into the record.

ACTION: D. CASE MOVED TO APPROVE THE 29 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

VI. IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:41 a.m.


Jim Tibbs, Chairman

ATTEST:


Christopher D. Rich, Ada County Clerk