

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, AUGUST 23, 2016
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich and Heather Luther, Clerk's Office; Larry Maneely, Commissioners' Office; Kate McGwire, Public Information Officer; Dotti Owens, Coroner's Office; Nikki Jansen, Sheriff's Office; Darby Weston, EMS; Richard Beck, Development Services; Rusty McNeil, Alyssa Ellington and Robyn Swaney, Procurement; and Jim Dickinson and Nancy Werdel, Prosecutor's Office. Minutes Recorder: Angel Dicus.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner Jim Tibbs called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners Jim Tibbs, Rick Yzaguirre and David L. Case were present.

III. CHANGES TO THE AGENDA:

- Removed Item V, Employee Recognition

ACTION: D. CASE MOVED TO AMEND THE AGENDA TO REMOVE ITEM V, EMPLOYEE RECOGNITION AS THE EMPLOYEE TO BE RECOGNIZED WAS UNAVAILABLE. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

IV. SPECIAL DEPARTMENT RECOGNITION:

- Coroner's Office Accreditation from the International Association of Coroners and Medical Examiners

J. Tibbs acknowledged the Coroner's Office for their accreditation.

V. UNFINISHED BUSINESS:

- Procurement
 - Award of Bid 16073, 2016 Ada County Grounds Maintenance for Civic Plaza Complex (*Tabled from 8/16/16*)

ACTION: R. YZAGUIRRE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

A. Ellington presented the Evaluation Committee's recommendation for award. R. Yzaguirre read the recommendation into the record.

ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 16073, 2016 ADA COUNTY GROUNDS MAINTENANCE FOR CIVIC PLAZA COMPLEX, TO PRO CARE LANDSCAPE MANAGEMENT, DBA PRO CARE LANDSCAPE SERVICES IN THE AMOUNT OF \$54,281. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

VI. NEW BUSINESS:

[Item IV (2) was taken up first.]

1. Procurement
 - a. Opening of RFP 16055, Ada County Dispatch Center Audio Visual System

R. McNeill provided the Board three responses to RFP 16055. He requested the names of each bidder and confirmation that a bid bond security was included be read into the record. J. Tibbs read the requested information into the record.

R. McNeill requested the award of RFP 16055 be tabled to October 25, 2016, to allow the Evaluation Committee time to assess the proposals.

ACTION: D. CASE MOVED TO TABLE THE AWARD OF RFP 16055, ADA COUNTY DISPATCH CENTER AUDIO VISUAL SYSTEM, TO OCTOBER 25, 2016. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

b. Opening of Bid 16071, Ada County Dispatch Console Furniture

R. McNeill provided the Board three responses to Bid 16071. He requested the names of each bidder, confirmation that a bid bond security was included, and the base bid amount be read into the record. J. Tibbs read the requested information into the record.

R. McNeill requested the award of Bid 16071 be tabled to August 30, 2016, to allow the Evaluation Committee time to assess the proposals.

ACTION: R. YZAGUIRRE MOVED TO TABLE THE AWARD OF BID 16071, ADA COUNTY DISPATCH CONSOLE FURNITURE, TO AUGUST 31, 2016.

DISCUSSION: D. CASE CONFIRMED THE DATE.

ACTION: R. YZAGUIRRE AMENDED HIS MOTION TO TABLE THE AWARD TO AUGUST 30, 2016. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

c. Opening of Bid 16077, Alcatel/Nokia Microwave Packet Radio for Dispatch

B. Perkins provided the Board one response to Bid 16077. He requested the names of each bidder and the total project amount be read into the record. J. Tibbs read the requested information into the record.

B. Perkins requested the award of Bid 16077 be tabled to August 30, 2016, to allow the Evaluation Committee time to assess the proposals.

ACTION: D. CASE MOVED TO TABLE THE AWARD OF BID 16077, ALCATEL/NOKIA MICROWAVE PACKET RADIO FOR DISPATCH, TO AUGUST 30, 2016. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Proclamation

[This item was taken up before VI (1).]

- Kristin Armstrong Day, August 28, 2016

R. Yzaguirre read the proclamation into the record.

ACTION: D. CASE MOVED TO APPROVE THE PROCLAMATION AS LISTED ON THE AGENDA AND DESIGNATE AUGUST 28, 2016 AS KRISTIN ARMSTRONG DAY. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

3. Resolutions

- Resolution No. 2168 - Resolution for the Sole Source Installation of Alcatel/Nokia Microwave Packet Radio for Dispatch

J. Tibbs opened the public hearing and read Resolution No. 2168 into the record.

[There was no public testimony.]

J. Tibbs closed the public hearing.

ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 2168 AS LISTED ON THE AGENDA. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

4. Licenses (*Authorize the Chairman to Sign*)

a. Ratifications - Catering Permits (3)

1. Kanak Attack Katering at Alpine Ponds for Serena Leichtfuss Wedding, August 19th from 6pm to 9pm (*Signed by Commissioner Yzaguirre on 8/15/16*)
2. Dry Creek Mercantile at Hidden Springs for Car Show Fundraiser for Veterans, Hidden Springs Co-Sponsor, August 20th from 1pm to 8pm (*Signed by Commissioner Tibbs on 8/16/16*)
3. Big Al's at Alpine Ponds for Sarah Coombs & Cody Ellin Wedding, August 20th from 11am to 11:59pm (*Signed by Commissioner Tibbs on 8/17/16*)

b. Catering Permits (5)

1. Dry Creek Mercantile at Hidden Springs Barn for Old Time Farm Days, Idaho Historical Society, September 18th from 12pm to 5pm
2. The Piper Pub & Grill at Sandstone Vineyards for Destinee Idra Wedding, August 27th from 5pm to 9:30pm
3. The Piper Pub & Grill at Sandstone Vineyards for Jessica Turcott Wedding, October 14th from 4pm to 10pm
4. Big Al's at Governor Otter's Ranch for Jon Hanian & Diane Holt Wedding, September 10th from 11am to 11:59pm
5. Big Al's at Alpine Ponds for Christina Alter & Eric Shinaver Wedding, October 2nd from 11am to 11:59pm

c. New Licenses (3)

1. The Counter, 3505 E. Monarch Sky Lane # 150, Meridian, Beer/Liquor
2. Courtside Eats & Drinks, 1650 E. Riverside, Eagle, Beer/Wine
3. Stinker Store # 117, 1410 W. McMillian Rd., Meridian, Beer/Wine

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting ratification or signature, as appropriate.

ACTION: D. CASE MOVED TO APPROVE AND RATIFY THE THREE CATERING PERMITS PREVIOUSLY SIGNED AS IDENTIFIED ON THE AGENDA; APPROVE THE REMAINING LICENSES LISTED ON THE AGENDA INCLUDING FIVE CATERING PERMITS; AND THREE NEW LICENSES; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

5. Auditor's Office

C. Rich provided an update on Odyssey.

6. Claims Journal

- August 19, 2016

ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED AUGUST 19, 2016. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

7. Personnel Action Forms (3 Conditional Pay Increases; 2 Introductory Period Completion Pay Increases; 1 Leave with Pay; 1 Longevity Increase/Sheriff's Pay Plan; 3 Miscellaneous; 2 Promotions; 3 Salary Increases and 5 Step-Increases/Sheriff's Pay Plan)

ACTION: D. CASE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 3 CONDITIONAL PAY INCREASES; 2 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 1 LEAVE WITH PAY; 1

LONGEVITY INCREASE/SHERIFF'S PAY PLAN; 3 MISCELLANEOUS; 2 PROMOTIONS; 3 SALARY INCREASES AND 5 STEP-INCREASES/SHERIFF'S PAY PLAN; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

8. Assessor's Office - No Report

9. Public Information Officer

K. McGwire advised that the Avimor Kids Duathlon is October 1, 2016.

10. Larry Maneely - No Report

11. Development Services

- Transformation Board Protocols

ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE TRANSFORMATION BOARD PROTOCOLS AS PRESENTED BY THE DIRECTOR OF DEVELOPMENT SERVICES. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

12. Billing Services

- Trash Exemption Request

- Jody Hoseley

367930

ACTION: D. CASE MOVED TO APPROVE THE TRASH EXEMPTION REQUEST AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

13. Landfill

- Idaho State Veterans Cemetery Request for Fee Waiver

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE FEE WAIVER FOR THE IDAHO STATE VETERANS CEMETERY. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

14. Approval of Minutes (6) (*Authorize the Chairman to Sign*)

- a. Open Business Meeting, July 12, 2016
- b. Open Business Meeting, August 2, 2016
- c. Tentative Budget Presentation, July 19, 2016
- d. General Session of the Indigent Hearings, August 3, 2016
- e. Executive Session of the Indigent Hearings, August 3, 2016
- f. Meeting Regarding Agreement No. 11776, August 4, 2016

ACTION: D. CASE MOVED TO APPROVE THE MINUTES AS IDENTIFIED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

15. Grants (*Authorize the Completion and Submission of the Grant Application Online*)

- Grant No. 1615 - A & B - Grant Application and Award for the 2016 State Homeland Security Grant Program (\$499,549; No Match; Grant Period 9/1/16 - 8/31/18) (Related to Agreement No. 11801)

ACTION: R. YZAGUIRRE MOVED TO APPROVE GRANT NO. 1615 - A AND B; AUTHORIZE THE ONLINE COMPLETION OF RELATED GRANT DOCUMENTS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

16. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center (6)
 1. Cindy Erickson, Erickson / Richards Wedding & Reception, November 25, 2016
 2. Caleb Benedict, Hull / Benedict Wedding & Reception, April 8, 2017
 3. Cathi Leason, Barry Frank Celebration of Life, September 7, 2016
 4. Shawna Knowles, Love / Knowles Wedding Reception, December 17, 2016
 5. Brooke Emery, Casey / Emery Wedding & Reception, July 29, 2017
 6. BLM, Idaho RFPA Fall Meeting, November 1st & 2nd, 2016

ACTION: D. CASE MOVED TO APPROVE THE SIX BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

17. Agreements (29) (All Agreements FY16 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 11793 - Aging Joint Powers Agreement Between Ada, Adams, Boise, Canyon, Elmore, Gem, Owyhee, Payette, Valley and Washington Counties
- b. Agreement No. 11794 - Memorandum of Termination Agreement and Mutual Release and Disclaimer of Interest in Property Between Ada County and Civic Partners Idaho, LLC
- c. Agreement No. 11795 - Agreement Between Ada County and Xerox Corporation for Copier Lease for the Operations Field Office
- d. Agreement No. 11796 - Agreement Between Ada County and Xerox Corporation for Copier Lease for Operations
- e. Agreement No. 11797 - Agreement Between Ada County and April McKinnie for Fall Coroner Internship (FY16)
- f. Agreement No. 11797-1-16 - Renewal Agreement Between Ada County and April McKinnie for Fall Coroner Internship
- g. Agreement No. 11798 - Agreement Between Ada County and for Kimberly Jackson Fall Coroner Internship (FY16)
- h. Agreement No. 11798-1-16 - Renewal Agreement Between Ada County and Kimberly Jackson for Fall Coroner Internship
- i. Agreement No. 11799 - Project Scope of Services Agreement Between Ada County and Insight Architects for Consulting Services for the Family Justice Center Basement Conference Room Addition
- j. Agreement No. 11800 - Agreement Between Ada County and for Alexandra Isnor Fall Coroner Internship (FY16)
- k. Agreement No. 11801 - Subrecipient Agreement Between Ada County and The State of Idaho, Office of Emergency Management for the 2016 State Homeland Security Grant Program Award
- l. Agreement No. 11801-1-16 - Memorandum of Understanding Between Ada County and The State of Idaho, Office of Emergency Management for the Use of the 2016 State Homeland Security Grant Program Award
- m. Agreement No. 11801-2-16 - Rider to Subrecipient Agreement Between Ada County and The State of Idaho, Office of Emergency Management for the 2016 State Homeland Security Grant Program Award
- n. Agreement No. 11802 - Agreement Between Ada County and HD Supply Waterworks, LTD. for 2016 HDPE Pipe Purchase for the Landfill (FY16)
- o. Agreement No. 8705-5-16 - Renewal Agreement Between Ada County And Allied Waste OF North America, LLC for Solid Waste Services Collection
- p. Agreement No. 9380-5-16 - Renewal Agreement Between Ada County and EC Power Systems for Emergency Generator Service and Repair
- q. Agreement No. 9382-5-16 - Renewal Agreement Between Ada County and Autosort, Inc. for Presort Distribution Services
- r. Agreement No. 9781-4-16 - Renewal Agreement Between Ada County and Sawyer Inc., dba Orkin Idaho for Pest Control for Ada County Facilities
- s. Agreement No. 10061-4-16 - Renewal Agreement Between Ada County and Western Records Destruction, Inc. for Secure Shredding Services
- t. Agreement No. 10134-4-16 - Renewal Agreement Between Ada County and Shiloh Automatic Sprinklers, Inc. for Expo Idaho Fire Sprinkler Inspection and Service
- u. Agreement No. 10397-3-16 - Renewal Agreement Between Ada County and Thyssenkrupp Elevator Corporation for Elevator/Wheelchair Lift Service
- v. Agreement No. 10778-2-16 - Agreement Between Ada County and ATS Inland NW, LLC for Support of the HVAC Environmental Central Control and Monitoring System

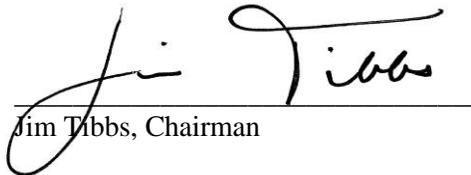
- w. Agreement No. 10876-20-16 - ImageSoft Statement of Work Agreement Between Ada County and ImageSoft, Inc. for PA Civil OnBase Implementation Change Request No. 2 (FY16)
- x. Agreement No. 10876-21-16 - ImageSoft Statement of Work Agreement Between Ada County and ImageSoft, Inc. for Web Server Additional License & Services (FY16)
- y. Agreement No. 10886-2-16 - Renewal and Amendment Agreement Between Ada County and SimplexGrinnell LP for Fire Alarm Monitoring Services
- z. Agreement No. 11060-2-16 - Renewal Agreement Between Ada County and Hobart Service for Maintenance Service on the FT900d Flight Type Dual Rinse Dishwasher
- aa. Agreement No. 11204-1-16 - Renewal Agreement Between Ada County and The Car Park, Inc. for Parking Services
- bb. Agreement No. 11205-1-16 - Renewal Agreement Between Ada County and Kamco Enterprises, Inc. d/b/a Rocky Mountain Towing for Towing Services
- cc. Agreement No. 11308-1-16 - Renewal Agreement Between Ada County and Winkle Group, Inc. for Uniform Cleaning Services for the Sheriff Office

J. Tibbs read the agreement numbers into the record.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE 29 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

VII. IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:35 a.m.


 Jim Tibbs, Chairman

ATTEST:


 Christopher D. Rich, Ada County Clerk