

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, JULY 19, 2016
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Bob McQuade, Assessor's Office; Larry Maneely, Commissioners' Office; Kate McGwire, Public Information Officer; Phil McGrane, Clerk's Office; Bob Perkins, Rusty McNeill and Alyssa Mitchel, Procurement; Jan Bennetts, Lynne Glick, Jennifer Habel, Nancy Werdel and Cory Nielson, Prosecuting Attorney's Office; Richard Beck, Development Services; Bonnie Jacobs, Treasurer's Office; and Scott Williams, Operations. Minutes Recorder: Angel Dicus.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner Jim Tibbs called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners Jim Tibbs, Rick Yzaguirre and David L. Case were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. UNFINISHED BUSINESS:

ACTION: D. CASE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

- Procurement

a. Award of Bid 16009, Ada County Jail Security System Upgrade (*Tabled from 7/12/16*)

B. Perkins stated that the sole proposer did not meet requirements and presented the Board the committee's recommendation to reject the proposal.

R. Yzaguirre asked B. Perkins to explain further. B. Perkins explained the level of licensing for public works.

R. Yzaguirre read the recommendation into the record.

ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND REJECT THE NON-RESPONSIVE BID FOR BID 16009, ADA COUNTY JAIL SECURITY SYSTEM UPGRADE AND DIRECT STAFF TO RE-SOLICIT FOR NEW BIDS. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

b. Award of Bid 16061, Landfill Wireless Infrastructure Project (*Tabled from 7/12/16*)

B. Perkins stated that the proposers did not meet requirements and presented the Board the committee's recommendation to reject the proposal. D. Case read the recommendation into the record.

ACTION: D. CASE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND REJECT ALL BIDS FOR BID 16061, LANDFILL WIRELESS INFRASTRUCTURE PROJECT AND DIRECT STAFF TO RE-SOLICIT FOR NEW BIDS. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

V. EMPLOYEE RECOGNITION

- Jennifer Habel - 25 Years Certificate of Service

J. Tibbs acknowledged J. Habel's 25 years of employment and presented her with a 25 Year Certificate of Service.

J. Bennetts acknowledged J. Habel and expressed gratitude for all her work at the County.

VI. NEW BUSINESS:

1. Procurement

- Opening of RFP 16063, Ada County Sheriff's Office Collection Services

B. Perkins provided the Board three responses to RFP 16063. He requested the names of each bidder be read into the record. J. Tibbs read the requested information into the record.

B. Perkins requested the award of RFP 16063 be tabled to August 2, 2016, to allow the Evaluation Committee time to assess the proposals.

ACTION: R. YZAGUIRRE MOVED TO TABLE THE AWARD OF RFP 16063, ADA COUNTY SHERIFF'S OFFICE COLLECTION SERVICES TO AUGUST 2, 2016. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Licenses (*Authorize the Chairman to Sign*)a. Catering Permits (5)

1. Honalee Farm Event Center at Honalee Farm Event Center for Dustin Moore & Sharsti Goff Wedding, July 23rd from 3pm to Midnight
2. Honalee Farm Event Center at Honalee Farm Event Center for Andrew Pritchard & Madison Johnson Wedding, July 25th from 3pm to Midnight
3. Honalee Farm Event Center for Honalee Farm Event Center for Erica Morrill & Chase Neumann Wedding, August 6th from 3pm to Midnight
4. Honalee Farm Event Center at Honalee Farm Event Center for Aaron Grigg & Jamie Brastrup Wedding, August 13th from 3pm to Midnight
5. WilliB's Saloon at Sandstone Vineyards for Ellis Wedding, August 12th from 4pm to Midnight

b. New Licenses

- 76 On The Fly, 518 E. State St., Eagle, Beer/Wine

c. License Transfers

- Chipotle Mexican Grill # 2783, 7610 West State Street, Suite 110, Boise, Beer Only

P. McGrane stated that the required fees were paid and the paperwork was in order and awaiting signature.

ACTION: D. CASE MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING FIVE CATERING PERMITS, ONE NEW LICENSE AND ONE LICENSE TRANSFER; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

3. Auditor's Office

P. McGrane stated the Budget Presentation is scheduled tonight and provided an update on Odyssey.

4. Claims Journal

- July 15, 2016

ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED JULY 15, 2016. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

5. Personnel Action Forms (4 Conditional Pay Increases; 3 Introductory Period Completion Pay Increases; 8 Leaves with Pay; 2 Promotions; 1 Reclassification; 2 Longevity Increases/Sheriff's Pay Plan; and 1 Step Increase/Sheriff's Pay Plan)

ACTION: D. CASE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 4 CONDITIONAL PAY INCREASES; 3 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 8 LEAVES WITH PAY; 2 PROMOTIONS; 1 RECLASSIFICATION; 2 LONGEVITY INCREASES/SHERIFF'S PAY PLAN; AND 1 STEP INCREASE/SHERIFF'S PAY PLAN; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

6. Assessor's Office - No Report
The parties discussed the National Association of Counties Annual Conference.

7. Tax Cancellations (3) (1-2016; 2-2015) (*Authorize the Chairman to Sign*)

a. 2016 Property Roll

- Cappelli Paul R5125330430

b. 2015 Sub-Roll (2)

1. Falk Megan E R7689810300

2. Creger Michael W Sr. R7704540015

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE THREE TAX CANCELLATIONS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

8. Trial Court Administrator

- Notices of Agreement Terminations

1. Termination of Agreement No. 10989 with Women's and Children's Alliance, Inc.
2. Termination of Agreement Nos. 10928 and 11388 with Good Relationships Counseling, LLC
3. Termination of Agreement No. 11407 with Helene Belanger, LCPC
4. Termination of Agreement No. 11421 with Resilient Pathways, LLC
5. Termination of Agreement No. 11424 with Chrysalis Counseling, LLC
6. Termination of Agreement No. 11427 with Paula Green, LCPC
7. Termination of Agreement No. 11461 with Salus Counseling, LLC
8. Termination of Agreement No. 11472 with Kathryn Montgomery, LCPC

J. Tibbs read the Notices of Agreement Terminations into the record.

ACTION: D. CASE MOVED TO APPROVE THE EIGHT NOTICES OF TERMINATION FOR THE TRIAL COURT ADMINISTRATOR AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

9. Public Information Officer - No Report

10. Larry Maneely - No Report

11. Approval of Minutes (7) (*Authorize the Chairman to Sign*)

- a. Jail Inspection Report, June 24, 2016
- b. Board of Equalization Hearings, June 28, 2016
- c. Board of Equalization Hearings, June 29, 2016
- d. Board of Equalization Hearings, July 5, 2016
- e. Board of Equalization Hearings, July 6, 2016
- f. Board of Equalization Hearings, July 7, 2016
- g. Board of Equalization Hearings, July 8, 2016

ACTION: R. YZAGUIRRE MOVED APPROVE THE MINUTES AS IDENTIFIED ON THE AGENDA WITH THE PROVISION THAT IN THE CASE THAT ONLY TWO COMMISSIONERS WERE PRESENT AT A MEETING, ONLY THOSE COMMISSIONERS ARE TAKING THE ACTION RELATING TO THE CONTENT OF THOSE MINUTES; AND AUTHORIZE THE CHAIRMAN OR ACTING CHAIRMAN, AS APPROPRIATE, TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

12. Expo Idaho (*Authorize the Chairman to Sign*)

- a. Interim Events (2)
 - 1. Clarence Weiting, August 4, 2016 and September 16, 2016
 - 2. Gold Wing Road Riders Association, July 28-20, 2016
- b. Concessionaire Agreements (2)
 - 1. Roosters, Booth #9
 - 2. Spud's BBQ, Booth #29

ACTION: D. CASE MOVED TO APPROVE THE TWO INTERIM EVENT AGREEMENTS AND TWO CONCESSIONAIRE AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

13. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center (2)
 - 1. Taylor Tanner, Tanner Wedding & Reception, June 23, 2017
 - 2. Alexandra Bonar, Bonar/Krueger Wedding & Reception, March 18, 2017

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE TWO BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

14. Agreements (7) (All Agreements FY16 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

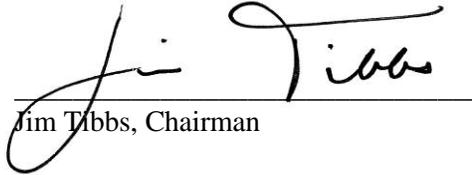
- a. Agreement No. 11759 - Project Scope of Services Agreement Between Ada County and BHB Consulting Engineers for Professional Consulting Services for Sheriff's Vehicle Maintenance Shop-Vehicle Lift
- b. Agreement No. 11760 - Mutual Nondisclosure Agreement Between Ada County and Convergeone, Inc. with Information Technology
- c. Agreement No. 11760-1-16 - Rider to Mutual Nondisclosure Agreement Between Ada County and Convergeone, Inc. with Information Technology
- d. Agreement No. 11761 - Agreement Between Ada County and Johnson, Lavey & Bell, Inc. d/b/a Gallatin Public Affairs for Website Content Development for the Clerk's Office
- e. Agreement No. 11762 - Agreement Between Ada County and North by Northwest A Digital Studio, Inc. for Production of an Election Night Training Video
- f. Agreement No. 11763 - Agreement Between Ada County and ACCO Engineered Systems, Inc. for 2016 Jail Rooftop Unit Replacement Project
- g. Agreement No. 10714-22-16 - Amendment 22 to Agreement Between Ada County and Trittech Software Systems for Purchase, Installation and Configuration of Computer Aided Dispatch and Mobile Data System

J. Tibbs read the agreement numbers into the record.

ACTION: D. CASE MOVED TO APPROVE THE SEVEN AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

VII. IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:20 a.m.


Jim Tibbs, Chairman

ATTEST:


Christopher D. Rich, Ada County Clerk