

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, JULY 12, 2016
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich and Tim Sturges, Clerk's Office; Bob McQuade, Assessor's Office; Larry Maneely, Commissioners' Office; Kate McGwire, Public Information Officer; Stephen Bartlett, Ron Freeman, William Yraguen, Jon McDaniel, Kody Aldrich, Aaron Shepherd, Paul Lawrence and Scott Johnson, Sheriff's Office; Bob Perkins, Rusty McNeill and Alyssa Mitchell, Procurement; Scott Williams, Operations; Ted Hutchinson, Solid Waste; Vicky McIntyre and Bonnie Jacobs, Treasurer's Office; Richard Beck, Development Services; Nancy Werdel, Prosecuting Attorney's Office; and Darby Weston, EMS. Minutes Recorder: Angel Dicus.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner Jim Tibbs called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners Jim Tibbs and Rick Yzaguirre were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. EMPLOYEE RECOGNITION:

- William Yraguen - 40 Years Certificate of Service

J. Tibbs acknowledged W. Yraguen's 40 years of employment and presented him with a 40 Year Certificate of Service.

S. Bartlett acknowledged W. Yraguen and expressed gratitude for all his work at the County.

V. UNFINISHED BUSINESS:

- Procurement
 - Award of RFP 16057, 2016 Hidden Hollow Cell Perimeter Landfill Gas Well Project
(*Tabled from 6/27/16*)

ACTION: R. YZAGUIRRE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.

B. Perkins presented the Evaluation Committee's recommendation for award. R. Yzaguirre read the recommendation into the record.

ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD RFP 16057, 2016 HIDDEN HOLLOW CELL PERIMETER LANDFILL GAS WELL PROJECT, TO CASCADE DRILLING, LLP, IN THE AMOUNT OF \$268,385. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.

VI. NEW BUSINESS:

1. Proclamations
 - Parks and Recreation Month - July 2016

R. Yzaguirre read the proclamation into the record.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PROCLAMATION AS LISTED ON THE AGENDA AND DESIGNATE JULY 2016 AS PARK AND RECREATION MONTH. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.

2. Procurement

a. Opening of Bid 16009, Ada County Jail Security System Upgrade

B. Perkins provided the Board one response to Bid 16009. He requested the name of the bidder, confirmation that a bid bond security was included, and the base bid amount be read into the record. J. Tibbs read the requested information into the record.

B. Perkins requested the award of Bid 16009 be tabled to July 19, 2016, to allow the Evaluation Committee time to assess the proposal.

ACTION: R. YZAGUIRRE MOVED TO TABLE THE AWARD OF BID 16009, ADA COUNTY JAIL SECURITY SYSTEM UPGRADE, TO JULY 19, 2016. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.

b. Opening of Bid 16061, Landfill Wireless Infrastructure Project

B. Perkins provided the Board two responses to Bid 16061. He requested the names of each bidder, confirmation that a bid bond security was included, and the total bid amount be read into the record. J. Tibbs read the requested information into the record.

B. Perkins requested the award of Bid 16061 be tabled to July 19, 2016, to allow the Evaluation Committee time to assess the proposals.

ACTION: R. YZAGUIRRE MOVED TO TABLE THE AWARD OF BID 16061, LANDFILL WIRELESS INFRASTRUCTURE PROJECT, TO JULY 19, 2016. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.

c. Review of Bids Received and Award Consideration for Public Works less than \$100,000
- Bid PW 16069, 2016 Ada County Jail Rooftop Unit Replacement

B. Perkins advised the Board that the Evaluation Committee received two responses for Bid PW 16069 and presented the Board its recommendation for award. R. Yzaguirre read the recommendation into the record.

ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID PW 16069, 2016 ADA COUNTY JAIL ROOFTOP UNIT REPLACEMENT, TO ACCO ENGINEERED SYSTEMS, IN THE AMOUNT OF \$82,500. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.

3. Resolutions

- Resolution No. 2154 - Resolution Adjusting the Ada County Budget to Reflect the Receipt of Unscheduled Revenue to the Weed Budget

J. Tibbs opened the public hearing and read Resolution No. 2154 into the record.

[There was no public testimony.]

J. Tibbs closed the public hearing.

ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 2154 AS LISTED ON THE AGENDA. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.

4. Licenses (*Authorize the Chairman to Sign*)a. Ratifications (*Signed by Commissioner Tibbs on 7/5/16*)

- Catering Permit

- The Curb Bar and Grill at Barber Park Event Center for Celebration of Life, July 8th from 11 am to 11 pm

b. New Licenses (3)

1. North End Pizza, 1513 N. 13th St., Boise, Beer/Wine
2. Pho Le, 2146 S. Broadway, Boise, Beer/Wine
3. Full Stream Bistro, 920 E. Park Blvd., Boise, Beer/Wine

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting ratification or signature, as appropriate.

ACTION: R. YZAGUIRRE MOVED TO APPROVE AND RATIFY THE CATERING PERMIT SIGNED BY COMMISSIONER TIBBS ON JULY 15, 2016, AS IDENTIFIED ON THE AGENDA; APPROVE THE REMAINING THREE NEW LICENSES AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.

5. Auditor's Office

C. Rich advised that the Immigrant Refugee Petition is on hold and provided an update on the budget process.

6. Claims Journal

- July 8, 2016

ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED JULY 8, 2016. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.

7. Personnel Action Forms (10 Conditional Pay Increases; 6 Introductory Period Completion Pay Increases; 3 Leaves with Pay; 4 Longevity Increases/Sheriff's Pay Plan; 2 Miscellaneous; 3 POST Certification Increases; 3 Promotions; 3 Reclassifications; 9 Salary Increases; and 7 Step Increases/Sheriff's Pay Plan)

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 10 CONDITIONAL PAY INCREASES; 6 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 3 LEAVES WITH PAY; 4 LONGEVITY INCREASES/SHERIFF'S PAY PLAN; 2 MISCELLANEOUS; 3 POST CERTIFICATION INCREASES; 3 PROMOTIONS; 3 RECLASSIFICATIONS; 9 SALARY INCREASES; AND 7 STEP INCREASES/SHERIFF'S PAY PLAN; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.

8. Assessor's Office

B. McQuade stated he appreciated how the BOE hearings were handed this year.

The Board thanked the Assessor's Office for their hard work.

9. Tax Cancellations (*Authorize the Chairman to Sign*)- Casualty Losses

- Spaulding Lance

R2024702050

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE CASUALTY LOSS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.

10. Public Information Officer

K. McGwire advised that the Information Technology Department will be flying their GIS unmanned aircraft for the media to demonstrate how it's used for mapping. She also discussed the 100th Drug Court Graduation at Bishop Kelly on Friday.

11. Larry Maneely - No Report

12. Development Services (*Authorize the Chairman to Sign*)

- Application Fee Waiver/Reduction Request
- Dry Creek Historical Society; Waiver/Reduction Amount: \$100.00

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE FEE WAIVER/REDUCTION OF \$100 FOR DRY CREEK HISTORICAL SOCIETY; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.

13. Expo Idaho (*Authorize the Chairman to Sign*)

- Interim Events
- IBL Events, Inc., Baby Palooza, July 16, 2016

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE ONE INTERIM EVENT AGREEMENT AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.

14. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center (3)
 1. Lonnie Krawl, Idaho Power Senior Leadership Meeting, October 20, 2016
 2. Tom Guyer, Boise VA Center of Excellence Retreat, September 30, 2016
 3. Anna Buschbacher, Idaho Rivers United Fundraiser, October 23, 2016

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE THREE BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.

15. Agreements (41) (All Agreements FY16 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

1. Agreement No. 11580 - Memorandum of Understanding Agreement Between Ada County, Ada County EMS, Idaho Department of Corrections, Idaho State Police, Boise Police Department and Kuna Fire Department for CAPP Emergency Response
2. Agreement No. 11719 - Independent Contractor Agreement Between Ada County and Shelley Carson as Instructor for Pro Se Focus Class at Family Court Services
3. Agreement No. 11720 - Independent Contractor Agreement Between Ada County and Shelley Carson as Class Prep/Escort for Children's Class at Family Court Services
4. Agreement No. 11721 - Independent Contractor Agreement Between Ada County and Shelley Carson as Lead Instructor for Children's Class at Family Court Services
5. Agreement No. 11722 - Independent Contractor Agreement Between Ada County and Shelley Carson as Instructor for Represented Class at Family Court Services
6. Agreement No. 11723 - Independent Contractor Agreement Between Ada County and Shelley Carson as Instructor for Modification Class at Family Court Services
7. Agreement No. 11724 - Independent Contractor Agreement Between Ada County and Wendi Story-McFarland as Class Prep/Escort for Children's Class at Family Court Services
8. Agreement No. 11725 - Independent Contractor Agreement Between Ada County and Wendi Story McFarland as Lead Instructor for Children's Class at Family Court Services
9. Agreement No. 11726 - Independent Contractor Agreement Between Ada County and Debi Scholten as Class Assistant for Pro Se Class at Family Court Services
10. Agreement No. 11727 - Independent Contractor Agreement Between Ada County and Angelina Jensen as Class Assistant for Pro Se Class at Family Court Services
11. Agreement No. 11728 - Independent Contractor Agreement Between Ada County and Heidi Jorgensen as Lead Instructor for Children's Class at Family Court Services

12. Agreement No. 11729 - Independent Contractor Agreement Between Ada County and Natalie West as Class Escort/Prep for Children's Class at Family Court Services
13. Agreement No. 11730 - Independent Contractor Agreement Between Ada County and Lynette Rushton as Class Assistant for Focus on the Children and Pro Se Classes at Family Court Services
14. Agreement No. 11731 - Independent Contractor Agreement Between Ada County and Erika Griffin as Instructor for Pro Se Class at Family Court Services
15. Agreement No. 11732 - Independent Contractor Agreement Between Ada County and Erika Griffin as Instructor for Represented Class at Family Court Services
16. Agreement No. 11733 - Independent Contractor Agreement Between Ada County and Amanda Walund as Class Lead for Focus on Children Class at Family Court Services
17. Agreement No. 11734 - Independent Contractor Agreement Between Ada County and Amy Davis as Lead Instructor for Children's Class at Family Court Services
18. Agreement No. 11735 - Independent Contractor Agreement Between Ada County and Amy Davis as Class Prep/Escort for Children's Class at Family Court Services
19. Agreement No. 11736 - Independent Contractor Agreement Between Ada County and Patrick Geile as Class Assistant for Pro Se Class at Family Court Services
20. Agreement No. 11737 - Independent Contractor Agreement Between Ada County and Rob Johnson as Modification Instructor for Focus Class at Family Court Services
21. Agreement No. 11738 - Independent Contractor Agreement Between Ada County and Rob Johnson as Children's Class Lead for Focus Class at Family Court Services
22. Agreement No. 11739 - Independent Contractor Agreement Between Ada County and Rob Johnson as Children's Prep/Escort for Focus Class at Family Court Services
23. Agreement No. 11740 - Independent Contractor Agreement Between Ada County and Rob Johnson as Pro Se Class Assistant for Focus Class at Family Court Services
24. Agreement No. 11741 - Independent Contractor Agreement Between Ada County and Nicole Fisher as Pro Se Assistant for Focus Class at Family Court Services
25. Agreement No. 11742 - Independent Contractor Agreement Between Ada County and Nicole Fisher as Lead for Focus Class at Family Court Services
26. Agreement No. 11743 - Independent Contractor Agreement Between Ada County and Nicole Fisher as Children's Prep/Escort for Focus Class at Family Court Services
27. Agreement No. 11744 - Independent Contractor Agreement Between Ada County and Marion Kelley as Class Lead for Focus Pro Se Class at Family Court Services
28. Agreement No. 11745 - Independent Contractor Agreement Between Ada County and Marion Kelley as Class Prep/Escort Instructor for Focus Children's Class at Family Court Services
29. Agreement No. 11746 - Independent Contractor Agreement Between Ada County and Marion Kelley as Class Assistant for Focus on Children Class at Family Court Services
30. Agreement No. 11747 - Independent Contractor Agreement Between Ada County and John Plummer as Class Assistant for Focus on Children Class at Family Court Services
31. Agreement No. 11748 - Independent Contractor Agreement Between Ada County and Carmilla Kim Spagnolo as Class Prep/Escort for Children's Class at Family Court Services
32. Agreement No. 11749 - Independent Contractor Agreement Between Ada County and Gail Peterson as Class Prep/Escort for Children's Class at Family Court Services
33. Agreement No. 11750 - Independent Contractor Agreement Between Ada County and Gail Peterson as Class Assistant for Pro Se Focus Class at Family Court Services
34. Agreement No. 11751 - Independent Contractor Agreement Between Ada County and Gail Peterson as Lead Instructor for Children's Class at Family Court Services
35. Agreement No. 11752 - Independent Contractor Agreement Between Ada County and Sarah Kearney as Modification Focus Instructor for Focus on Children Class at Family Court Services
36. Agreement No. 11753 - Independent Contractor Agreement Between Ada County and Sarah Kearney as Class Escort for Focus on Children Class at Family Court Services
37. Agreement No. 11754 - Independent Contractor Agreement Between Ada County and Sarah Kearney as Class Prep Assistant for Focus on Children Class at Family Court Services
38. Agreement No. 11755 - Independent Contractor Agreement Between Ada County and Sarah Kearney as Pro Se Class Instructor for Focus on Children Class at Family Court Services
39. Agreement No. 11756 - Independent Contractor Agreement Between Ada County and Sarah Kearney as Lead Instructor for Focus on Children Class Class at Family Court Services
40. Agreement No. 11757 - Independent Contractor Agreement Between Ada County and Sarah Kearney as Lead Instructor Represented Focus Class for Focus on Children Class at Family Court Services
41. Agreement No. 11758 - Agreement Between Ada County and Catpult3 Inc. for Elections Trailer Wrap, Tent and Design Work

J. Tibbs read the agreement numbers into the record.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE 41 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.

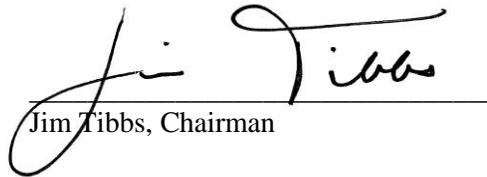
16. Miscellaneous (*Authorize the Chairman to Sign*)

- Certification that Ada County Housing Authority's Public Housing Agency Plan is Consistent with the Ada County Comprehensive Plan

ACTION: R. YZAGUIRRE MOVED TO APPROVE AND CERTIFY THE ADA COUNTY HOUSING AUTHORITY PUBLIC HOUSING AGENCY PLAN; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED.

VII. IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:30 a.m.



Jim Tibbs, Chairman

ATTEST:



Christopher D. Rich, Ada County Clerk