

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, MAY 31, 2016
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, Clerk's Office; Tim Tallman, Assessor's Office; Larry Maneely, Commissioners' Office; Kate McGwire, Public Information Officer; Bob Batista, Expo Idaho; Brian Wilbur, Weed and Pest; Bob Perkins and Alyssa Mitchell, Procurement; Cory Nielson, Prosecuting Attorney's Office; Bruce Krisko, Operations; Steve O'Meara; Information Technology; and Megan Leatherman, Development Services. Minutes Recorder: Angel Dicus.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner Rick Yzaguirre called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners Rick Yzaguirre and David L. Case were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. UNFINISHED BUSINESS:

ACTION: D. CASE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

1. Expo Idaho (*Authorize the Acting Chairman to Sign*)

- Approval of April Advisory Board Motions (2) (Tabled from 5/17/16)

1. 15% Rate Increase for Expo Buildings and Grounds Rentals

B. Batista recommended a 10% rate increase and a \$5 increase for electrical outlet usage.

ACTION: D. CASE MOVED TO APPROVE THE DIRECTORS RECOMMENDATION FOR A 10% RATE INCREASE AND A \$5 INCREASE FOR ELECTRICAL OUTLET USAGE; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED.

DISCUSSION: B. BATISTA STATED THIS MAKES A 12% OVERALL REVENUE INCREASE. R. YZAGUIRRE STATED HE LIKED THE 10% VERSUS THE 15% INCREASE. B. BATISTA HOPES TO HAVE THE ADVISORY BOARD REVIEW THIS EVERY THREE YEARS. R. YZAGUIRRE STATED THIS IS A GOOD COMPROMISE.

ACTION: D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

2. Adoption of Drug Testing Policy to Mirror Current 4-H Policy

B. Batista explained this is to ensure animals are not drugged to enhance their performance.

The parties discussed drug test costs and adoption of the policy.

ACTION: D. CASE MOVED TO APPROVE THE ADOPTION OF THE DRUG TESTING POLICY TO MIRROR THE CURRENT 4-H POLICY. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

2. Procurement

- Award of RFP 16049, Ada County Help Desk Managed Services (*Tabled from 5/17/16*)

B. Perkins presented the Evaluation Committee's recommendation for award. D. Case read the recommendation into the record.

ACTION: D. CASE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD RFP 16049, ADA COUNTY HELP DESK MANAGED SERVICES, TO PRESIDIO NETWORKED SOLUTIONS GROUP, LLC. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

V. NEW BUSINESS:

1. Procurement

- a. Opening of RFP, 16046 Ada County Mosquito Abatement Software

B. Perkins provided the Board two responses to RFP 16046. He requested the names of each bidder be read into the record. D. Case read the requested information into the record.

B. Perkins requested the award of RFP 16046 be tabled to June 6, 2016, to allow the Evaluation Committee time to assess the proposals.

ACTION: D. CASE MOVED TO TABLE THE AWARD OF RFP 16046, ADA COUNTY MOSQUITO ABATEMENT SOFTWARE, TO JUNE 6, 2016. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

- b. Review of Bids Received and Award Consideration for Public Works less than \$100,000:
 - Bid PW16053 Ada County Driver's License Remodel Project

B. Perkins advised the Board that the Evaluation Committee received two responses for Bid PW16053 and presented the Board its recommendation for award. D. Case read the recommendation into the record.

ACTION: D. CASE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID PW16053 TO VISTA CONSTRUCTION, IN THE AMOUNT OF \$30,000. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

2. Resolutions (3)

- a. Resolution No. 2136 - Resolution Adjusting the Ada County Budget to Reflect the Receipt of Unscheduled Revenue to the Weed Budget
- b. Resolution No. 2137 - Resolution Providing for Sale/Disposal of 1998 Ford Crown Victoria Automobile by Ada County Juvenile Court
- c. Resolution No. 2138 - Resolution Providing for Sale/Disposal of 1998 GMC Jimmy ½ Ton Automobile by Ada County Juvenile Court

R. Yzaguirre opened the public hearing and read the resolutions into the record.

[There was no public testimony.]

R. Yzaguirre closed the public hearing.

ACTION: D. CASE MOVED TO APPROVE RESOLUTION NOS. 2136, 2137 AND 2138 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

3. Licenses (*Authorize the Acting Chairman to Sign*)
 - a. Ratification - Catering Permit (Signed by Commissioner Tibbs on 5/24/16)
 - Kanak Attach Katering at Alpine Ponds for Hailey Hertz Wedding, May 28th from 5pm to 10pm
 - b. Catering Permits (11)
 1. Gem Lounge at Alpine Ponds for Lauren Wold Wedding, June 5th from 12pm to 10pm
 2. Honalee Farm Event Center at Honalee Farm Event Center for Matti Munger Wedding, June 4th from 3pm to Midnight
 3. Honalee Farm Event Center at Honalee Farm Event Center for Lenor Hebert Wedding, June 5th from 3pm to Midnight
 4. Honalee Farm Event Center at Honalee Farm Event Center for Alexandra Miller Wedding, June 12th from 3pm to Midnight
 5. Honalee Farm Event Center at Honalee Farm Event Center for Andrei Cornell & Nicole Franz Wedding, June 16th from 3pm to Midnight
 6. Honalee Farm Event Center at Honalee Farm Event Center for Mike Winkle Wedding, June 17th from 3pm to Midnight
 7. Honalee Farm Event Center at Honalee Farm Event Center for Brittany Highsmith Wedding, June 18th from 3pm to Midnight
 8. O'Michael's Pub & Grill at Sandstone Vineyard for David Erikson Wedding, June 10th from 5pm to 1am
 9. O'Michael's Pub & Grill at Sandstone Vineyard for Emily England Wedding, June 12th from 5pm to 1am
 10. O'Michael's Pub & Grill at Governor Butch Otter's Ranch for Governor Butch Otter Party, June 16th from 5pm to 11pm
 11. O'Michael's Pub & Grill at Birds of Prey for Joel Brown Retirement, June 25th from 6pm to 10pm
 - c. New Licenses (3)
 1. Payette Brewing Co., 733 S. Pioneer St., Boise, Beer/Wine
 2. Azteca Mexican Grill, 10386 W. Ustick Rd., Boise, Beer/Wine
 3. La Ranchera Market, 8017 W. Fairview Ave., Boise, Beer Only
 - d. License Transfers (2)
 1. Schubert Beverages LLC, 1109 W. Main St., Boise, Beer/Liquor
 2. Owyhee Tavern, 1109 W. Main St., Ste. 100, Boise, Beer/Liquor

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting ratification or signature as appropriate.

ACTION: D. CASE MOVED TO APPROVE AND RATIFY 1 CATERING PERMIT SIGNED BY COMMISSIONER TIBBS ON MAY 24, 2016; APPROVE THE REMAINING LICENSES AS LISTED ON THE AGENDA INCLUDING 11 CATERING PERMITS; 3 NEW LICENSES; AND 2 LICENSE TRANSFERS; AND AUTHORIZE THE ACTING CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

4. Auditor's Office - No Report
5. Claims Journal
 - May 27, 2016

ACTION: D. CASE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED MAY 27, 2016. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

6. Personnel Action Forms (3 Introductory Period Completion Pay Increases; 6 Leaves with Pay; 1 Promotion; and 1 Salary Increase)

ACTION: D. CASE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 3 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 6 LEAVES WITH PAY; 1 PROMOTION; AND 1 SALARY INCREASE; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

7. Assessor's Office

T. Tallman stated assessment notices are being mailed out.

8. Development Services (*Authorize the Acting Chairman to Sign*)

- Application Fee Waiver/Reduction Request
- Hidden Springs Pottery, LLC; Waiver/Reduction Amount: \$280

The Board suggested moving this item in order for M. Leatherman to join the meeting and provide input.

ACTION: D. CASE MOVED TO TABLE ITEM IV (8) TO BE HEARD AFTER ITEM IV (15). R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

M. Leatherman recommended supporting the request because Applicant fell ill.

ACTION: D. CASE MOVED TO APPROVE THE WAIVER/REDUCTION FOR \$280, FOR HIDDEN SPRINGS POTTERY, LLC. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

DISCUSSION: A. DICUS STATED THE ACTING CHAIRMAN NEEDS TO BE AUTHORIZED TO SIGN.

ACTION: D. CASE AMENDED HIS MOTION TO AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

9. Public Information Officer

K. McGwire reminded everyone to come out to Fishin' with the Commission on June 4, 2016.

10. Larry Maneely - No Report

11. Approval of Minutes (6) (*Authorize the Acting Chairman to Sign*)

- a. Tax Deed Hearing, April 11, 2016
- b. General Session of the Indigent Hearings, April 18, 2016
- c. General Session of the Indigent Hearings, April 29, 2016
- d. Executive Session of the Indigent Hearings, April 29, 2016
- e. Resolution No. 2131 Meeting, April 22, 2016
- f. Open Business Meeting, April 28, 2016

ACTION: D. CASE MOVED TO APPROVE THE MINUTES AS IDENTIFIED ON THE AGENDA, WITH THE PROVISION THAT IN THE CASE THAT ONLY TWO COMMISSIONERS WERE PRESENT AT A MEETING, ONLY THOSE COMMISSIONERS ARE TAKING THE ACTION RELATING TO THE CONTENT OF THOSE MINUTES; AND AUTHORIZE THE CHAIRMAN OR ACTING CHAIRMAN, AS APPROPRIATE, TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

12. Weed and Pest (*Authorize the Acting Chairman to Sign*)- Releases of Lien

- Eck, Brittany M

2015-095050

6/23/15

ACTION: D. CASE MOVED TO APPROVE ONE RELEASE OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

13. Expo Idaho (*Authorize the Acting Chairman to Sign*)a. Interim Events

- American Promotional Events, Inc., Training Meeting, June 3, 2016

b. Concessionaire Agreements (6)

1. Blue Feather Bakery, Booth #43
2. Buffalo Grill, Booth #47
3. Celebration Services-Elephant Ears, Booth #31
4. Celebration Services-Funnel Cakes Booth #18
5. Indian Frybread, Booth #28
6. The Farmstead, Booth #56

ACTION: D. CASE MOVED TO APPROVE THE ONE INTERIM EVENT AGREEMENT, AND FIVE CONCESSIONAIRE AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

ACTION: D. CASE AMENDED HIS MOTION TO APPROVE SIX CONCESSIONAIRE AGREEMENTS AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

14. Parks and Waterways (*Authorize the Acting Chairman to Sign*)- Barber Park Education and Event Center (4)

1. Lori Rouse, Rouse/Bruneel Wedding Reception, July 9, 2016
2. Matt Szobonya, Szobonya/Marchetti Wedding & Reception, May 20, 2017
3. Josh Mckenna, McKenna/Haddad Wedding & Reception, November 19, 2016
4. Alyssa Schneider, Schneider/Polumbo Wedding & Reception, April 29, 2017

ACTION: D. CASE MOVED TO APPROVE THE FOUR BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

15. Agreements (10) (All Agreements FY16 Unless Otherwise Noted) (*Authorize the Acting Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 11666 - Agreement Between Ada County and Cheryl Grimes "Cheddee the Clown" to Provide Clown Entertainment During the 2016 Western Idaho Fair
- b. Agreement No. 11667 - Agreement Between Ada County and Romeo Entertainment Group, Inc. to Provide Olate Dog Show Entertainment During the 2016 Western Idaho Fair
- c. Agreement No. 11668 - Concessionaire Privilege Agreement Between Ada County and Heidi Parker for Snack Shack at Barber Park
- d. Agreement No. 11669 - Agreement Between Ada County and Nathaniel Long for Summer Coroner Internship
- e. Agreement No. 11670 - Confidentiality and Non-Disclosure Agreement Between Ada County and Paige Turner of Cornerstone Detention for Jail Security Upgrade, Bid No. 16009
- f. Agreement No. 11671 - Confidentiality and Non-Disclosure Agreement Between Ada County and Hussam Alkadri of 911 Security Cameras, Inc. for Jail Security Upgrade, Bid No. 16009

- g. Agreement No. 11672 - Confidentiality and Non-Disclosure Agreement Between Ada County and Wed Godfrey of Sierra Detention Systems for Jail Security Upgrade, Bid No. 16009
- h. Agreement No. 11673 - Agreement Between Ada County and LCA Architects, P.A. for Professional Consulting Services for Weed and Pest Addition
- i. Agreement No. 11674- Memorandum of Understanding Between Ada County and Ada County Emergency Medical Services District for the Community Paramedic Program
- j. Agreement No. 10714-19-16 - Amendment 19 to Agreement Between Ada County and Tritech Software Systems for Purchase, Installation and Configuration of Computer Aided Dispatch and Mobile Data System

R. Yzaguirre read the agreement numbers into the record.

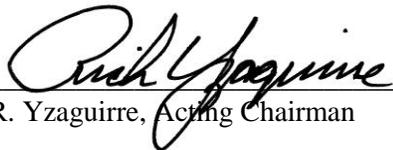
The parties discussed the Tritech agreement and the number of amendments.

ACTION: D. CASE MOVED TO TABLE AGREEMENT NO. 10714-19-16 TO JUNE 6, 2016, TO ALLOW THE SHERIFF’S OFFICE TO EXPLAIN THE AMENDMENTS; APPROVE THE REMAINING 9 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

[Item V(8) was taken up.]

VI. IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:26 a.m.



 R. Yzaguirre, Acting Chairman

ATTEST:



 Christopher D. Rich, Ada County Clerk