

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, JANUARY 12, 2016
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich and Phil McGrane, Clerk's Office; Tim Tallman, Assessor's Office; Gary Matta, Treasurer's Office; Larry Maneely, Commissioners' Office; Scott Williams and Bruce Krisko, Operations; Richard Beck and Angie Gillman, Development Services; Bob Perkins, Procurement; Bob Batista, Expo Idaho; and Jessica Donald, Communications. Minutes Recorder: Angel Dicus.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner Jim Tibbs called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners Jim Tibbs, Rick Yzaguirre and David L. Case were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. UNFINISHED BUSINESS:

- Procurement
 - Final Rankings and Request to Enter into Fee Negotiations for RFQ 16021, Engineering Services to Install Piping to Replace Open Drainage Ditch and to Increase Size of Piping at Expo Idaho (*Tabled from 1/5/16*)

ACTION: D. CASE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

B. Perkins presented the Evaluation Committee's recommendation for final rankings. R. Yzaguirre read the recommendation into the record.

ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE FOR RFQ 16021, ENGINEERING SERVICES TO INSTALL PIPING TO REPLACE OPEN DRAINAGE DITCH AND TO INCREASE SIZE OF PIPING AT EXPO IDAHO; AND AUTHORIZE THE COMMITTEE TO ENTER INTO CONTRACT NEGOTIATIONS WITH THE NO. 1 RANKED RESPONDENT. D. CASE SECONDED.

DISCUSSION: D. CASE EXPRESSED CONCERNS WITH ADA COUNTY HIGHWAY DISTRICTS AGREEING TO PROVIDE THE PIPE FOR THIS PROJECT. B. PERKINS STATED THIS RFQ IS FOR CONSULTING SERVICES FOR DESIGNING THE PROJECT. B. BATISTA CONCURRED THAT THIS PROJECT IS NOT IMPACTED BY ADA COUNTY HIGHWAY DISTRICT PURCHASING THE PIPE.

ACTION: R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

V. NEW BUSINESS:

Public Hearing

1. Resolutions (3)
 - a. Resolution No. 2111 - Resolution Establishing Precinct Boundaries

J. Tibbs opened the public hearing and read Resolution No. 2111 into the record.

P. McGrane submitted a map of the boundaries and districts for the Board's review. He stated the change in numbers were not significant enough to change the boundaries.

J. Tibbs closed the public hearing.

ACTION: D. CASE MOVED TO APPROVE RESOLUTION NO. 2111 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

b. Resolution No. 2112 - Resolution Establishing Commissioner Districts

J. Tibbs opened the public hearing.

P. McGrane read Resolution No. 2112 into the record.

P. McGrane stated the districts are matched to three legislative districts and recommended no changes.

J. Tibbs closed the public hearing.

ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 2112 AS LISTED ON THE AGENDA. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

c. Resolution No. 2113 - Resolution for Destruction of Records for Residential Building Plans

J. Tibbs opened the public hearing and read Resolution No. 2113 into the record.

[There was no public testimony.]

J. Tibbs closed the public hearing.

ACTION: D. CASE MOVED TO APPROVE RESOLUTION NO. 2113 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

J. Tibbs stated the resolutions are available for viewing on the website.

2. Operations

- Meridian Dispatch Center Change Order Request (Increase of \$367,759)

S. Williams explained the change order and state that \$53,000 has been budgeted from the general fund and the remaining amount is from Title 31 funds.

The parties discussed Title 31 funding.

D. Case expressed concerns for not including computer racks in the original bid. S. Williams and B. Krisko explained why they were not initially included in the specifications.

R. Yzaguirre stated since this project was under budget and he hopes this is not a way to burn off the difference.

The parties discussed that the project is still under budget.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE MERIDIAN DISPATCH CENTER CHANGE ORDER REQUEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

3. Licenses (*Authorize the Chairman to Sign*)- Catering Permits (2)

1. The Curb Bar & Grill at Barber Park Event Center for McCombs/Schumaker Wedding, January 23rd from 3pm to 11pm
2. O'Michael's Pub & Grill at Eagle Island State Park for Disruptive Paradise Rail Series-Snow Board Competition, Emily Kersting, January 16th from 10am to 5pm

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting signature.

ACTION: D. CASE MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING TWO CATERING PERMITS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

4. Auditor's Office

C. Rich reported the new elections equipment is being tested. He stated his office will mail out ballots for the Presidential Preference Primary on January 22, 2016.

5. Claims Journal

- January 8, 2016

ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED JANUARY 8, 2016. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

6. Personnel Action Forms (15 Conditional Pay Increases; 1 Introductory Period Completion Pay Increase; 1 Leave with Pay; 3 Miscellaneous; 1 POST Certification Increase; 5 Promotions; 3 Reclassifications and 4 Salary Increases)

ACTION: D. CASE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 15 CONDITIONAL PAY INCREASES; 1 INTRODUCTORY PERIOD COMPLETION PAY INCREASE; 1 LEAVE WITH PAY; 3 MISCELLANEOUS; 1 POST CERTIFICATION INCREASE; 5 PROMOTIONS; 3 RECLASSIFICATIONS AND 4 SALARY INCREASES ; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

7. Assessor's Office

- Termination Letter to Access Idaho

T. Tallman explained to the Board that his office is changing vendors for over-the-counter transactions at the five Department of Motor Vehicle locations.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE LETTER TO TERMINATE AGREEMENT NO. 10157 WITH ACCESS IDAHO. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

8. Tax Cancellations (*Authorize the Chairman to Sign*)- Casualty Losses (2)

1. Jason Baxter MVAND811401
2. Margaret Sampsel R7594000035

ACTION: D. CASE MOVED TO APPROVE THE TWO CASUALTY LOSSES AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

9. Chief of Staff

L. Maneely provided the Board with a legislature update.

10. Approval of Minutes (11) (*Authorize the Chairman to Sign*)

- a. Board of Equalization, November 23, 2015
- b. Board of Equalization, December 7, 2015
- c. Public Hearing, December 9, 2015
- d. Open Business Meeting, December 15, 2015
- e. Open Business Meeting, December 22, 2015
- f. General Session of the Indigent Hearings, December 9, 2015
- g. Executive Session of the Indigent Hearings, December 9, 2015
- h. General Session of the Indigent Hearings, December 16, 2015
- i. Executive Session of the Indigent Hearings, December 16, 2015
- j. General Session of the Indigent Hearings, December 23, 2015
- k. Executive Session of the Indigent Hearings, December 23, 2015

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE MINUTES AS IDENTIFIED ON THE AGENDA WITH THE PROVISION THAT IN THE CASE THAT ONLY TWO COMMISSIONERS WERE PRESENT AT A MEETING, ONLY THOSE COMMISSIONERS ARE TAKING THE ACTION RELATING TO THE CONTENT OF THOSE MINUTES; AND AUTHORIZE THE CHAIRMAN OR ACTING CHAIRMAN, AS APPROPRIATE, TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

11. Grants (2) (*Authorize the Chairman to Sign*)

- a. Grant No. 1408-C - Close Out Award for the 2014 Emergency Management Performance Grant (Overpayment of \$40.85; Grant Period 10/1/13-9/30/15)
- b. Grant No. 1601-A - Grant Application with the Office of Violence Against Women for Grants to Fund the Justice for Families Program and Required Letters (\$600,000; No Match; Grant Period 10/2016 to 9/2019) (Agreement No. 11481))

J. Tibbs read the grant numbers and titles into the record.

ACTION: D. CASE MOVED TO APPROVE GRANT NO. 1408-C; APPROVE AND AUTHORIZE THE ELECTRONIC SUBMISSION OF THE APPLICATION FOR GRANT NO. 1601-A; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

12. Expo Idaho (*Authorize the Chairman to Sign*)

- Interim Events
- SurvivalCON, SurvivalCON, February 5-6, 2016 (Set Up February 4, 2016)

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE ONE INTERIM EVENT AGREEMENT AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

13. Agreements (10) (All Agreements FY16 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 11479 - Agreement Between Ada County and Ashley Costello for Spring Coroner Internship
- b. Agreement No. 11480 - Agreement Between Ada County and Level 3 Communications, LLC for Communication Services for the Sheriff's Office
- c. Agreement No. 11481 - Memorandum of Understanding Between Ada County, Ada County Domestic Violence Court and the Women's and Children's Alliance for Use of the OVW 2016 Justice for Families Grant Funds (Grant No. 1601-A)
- d. Agreement No. 11482 - Agreement Between Ada County and Idaho Information Consortium, LLC dba Access Idaho for Electronic Transaction and Access Services

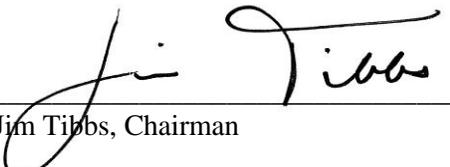
- e. Agreement No. 11483 - Agreement Between Ada County and TEI, A Division of ATEI Company, Inc., and Skip Banks to Provide Comedy/Balloon Man Entertainment for the 2016 Western Idaho Fair
- f. Agreement No. 11484 - Agreement Between Ada County and Bruce Patterson, Hot Air Balloonist, for Launching and Landing at Lady Bird Park
- g. Agreement No. 11485 - Personal Service Agreement Between Ada County and Spectra Productions, Inc. for the Organization and Management of Exhibitors at the 2016 Western Idaho Fair
- h. Agreement No. 9317-6-16 - Renewal Agreement Between Ada County and Peasley Transfer & Storage Co., for Transportation and Temporary Storage of Election Equipment
- i. Agreement No. 10714-12-16 - Amendment 12 to Agreement Between Ada County and Trittech Software Systems for Purchase, Installation and Configuration of Computer Aided Dispatch and Mobile Data System
- j. Agreement No. 11361-1-16 - Addendum to Agreement Between Ada County and Point & Pay, LLC to Provide Payment Service Mechanisms for the Payment of Property Taxes

J. Tibbs read the agreement numbers into the record.

ACTION: D. CASE MOVED TO APPROVE THE 10 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

VI: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:33 a.m.



 Jim Tibbs, Chairman

ATTEST:



 Christopher D. Rich, Ada County Clerk