

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, JANUARY 5, 2016
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, Clerk's Office; Bob McQuade, Assessor's Office; Larry Maneely, Commissioners' Office; Bob Perkins, Alyssa Mitchell, Rusty McNeil and Robyn Swaney, Procurement; Darby Weston, EMS; Jesse Barcroft and Debra Sereduk, Indigent Services; Megan Leatherman and Angie Gillman, Development Services; Cory Nielson, Prosecuting Attorney's Office; Scott Williams, Operations; Jessica Donald, Communications; and Dan Walker, Sheriff's Office. Minutes Recorder: Angel Dicus.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner Jim Tibbs called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners Jim Tibbs, Rick Yzaguirre and David L. Case were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. UNFINISHED BUSINESS:

- Procurement (*Tabled from 12/29/15*)
 - Award of Bid 16015, Ada County Sheriff's Office 2016 Tahoe Equipment Purchase

ACTION: D. CASE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

B. Perkins presented the Evaluation Committee's recommendation to reject the one bid for the Sound-Off Signal Division and requested to re-bid this division. D. Case read the recommendation into the record.

ACTION: D. CASE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND REJECT THE SOUND-OFF DIVISION FOR BID 16015, ADA COUNTY SHERIFF'S OFFICE 2016 TAHOE EQUIPMENT PURCHASE. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

B. Perkins presented the Evaluation Committee's recommendation for award of the remaining seven divisions for Bid 16015. R. Yzaguirre read the recommendation into the record.

ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD THE REMAINING DIVISIONS FOR BID 16015, ADA COUNTY SHERIFF'S OFFICE 2016 TAHOE EQUIPMENT PURCHASE, TO GEM STATE COMMUNICATIONS FOR THE MOTOROLA DIVISION IN THE AMOUNT OF \$2,898; TERRITORIAL SUPPLIES, INC. FOR THE SETINA DIVISION IN THE AMOUNT OF \$18,823.40 AND THE SANTA CRUZ DIVISION IN THE AMOUNT OF \$2,260; EMERGENCY RESPONDER SERVICE, INC. FOR THE PLATES FOR HAVIS DIVISION IN THE AMOUNT OF \$1,215.40, THE STAR SIGNAL DIVISION IN THE AMOUNT OF \$890, AND THE LIGHTING DIVISION IN THE AMOUNT OF \$3,000; AND SIRENNET FOR THE HAVIS DIVISION IN THE AMOUNT OF \$3,703.50. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

V. **NEW BUSINESS:**

1. Procurement

- Opening of RFQ 16021, Engineering Services to Install Piping to Replace Open Drainage Ditch and to Increase Size of Piping at Expo Idaho

B. Perkins provided the Board four responses to RFQ 16021. He requested the names of each bidder be read into the record. J. Tibbs read the requested information into the record.

B. Perkins requested the award of RFQ 16021 be tabled to January 12, 2016, to allow the Evaluation Committee time to assess the proposals.

ACTION: D. CASE MOVED TO TABLE THE AWARD OF RFQ 16021, ENGINEERING SERVICES TO INSTALL PIPING TO REPLACE OPEN DRAINAGE DITCH AND TO INCREASE SIZE OF PIPING AT EXPO IDAHO, TO JANUARY 12, 2016. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Licenses (*Authorize the Chairman to Sign*)

a. New Licenses

- Lucky Kwik Stop Inc., 6469 Fairview Ave., Boise, Beer/Wine

b. License Transfers

- Big Smoke # 122, 6898 Fairview Ave., Boise, Beer/Wine

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting signature.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING ONE NEW LICENSE AND ONE LICENSE TRANSFER; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

3. Auditor's Office

C. Rich reported his office is test scanning documents for Odyssey and training on the new elections voting system. He advised that his office issued 3,500 marriage licenses in 2015. He also stated that the audits are wrapping up.

4. Claims Journal

- December 30, 2015

ACTION: D. CASE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED DECEMBER 30, 2015. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

5. Personnel Action Forms (4 Introductory Period Completion Pay Increases; 3 Leaves with Pay; 1 Longevity Increase/Sheriff's Pay Plan; 1 Salary Increase; and 7 Step Increases/Sheriff's Pay Plan)

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 4 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 3 LEAVES WITH PAY; 1 LONGEVITY INCREASE/SHERIFF'S PAY PLAN; 1 SALARY INCREASE; AND 7 STEP INCREASES/SHERIFF'S PAY PLAN; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

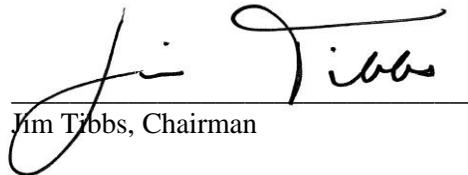
6. Assessor's Office - No Report
7. Chief of Staff - No Report
8. Agreements (4) (All Agreements FY16 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)
 - a. Agreement No. 11475 - Agreement Between Ada County and VMware, Inc. for Consultation and Implementation of VMware products
 - b. Agreement No. 11476 - Agreement Between Ada County and Genesis World Mission, Inc., dba Garden City Community Clinic for Health Care Services for Uninsured/Underserved Ada County Residents
 - c. Agreement No. 11477 - Agreement Between Ada County and Massachusetts College of Pharmacy and Health Sciences for Clinical Education at the Jail Medical Unit
 - d. Agreement No. 11478 - Agreement Between Ada County and Ivy Arp for Independent Contractor Services for the Sheriff's Office

J. Tibbs read the agreement numbers into the record.

ACTION: D. CASE MOVED TO APPROVE THE FOUR AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

VI. IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:14 a.m.


 Jim Tibbs, Chairman

ATTEST:


 Christopher D. Rich, Ada County Clerk