

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
TUESDAY, NOVEMBER 10, 2015  
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, JoMeta Spencer and Jared Hays, Clerk's Office; Bob McQuade, Assessor's Office; Vicky McIntyre and Gary Matta, Treasurer's Office; Bob Perkins, Robyn Swaney and Alyssa Mitchell, Procurement; Jessica Donald, Communications; Heather McCarthy and Catie Freeman, Prosecuting Attorney's Office; Bethany Calley, Human Resources; Richard Beck, Development Services; Brian Wilbur and Becky Woods, Weed and Pest. Minutes Recorder: Angel Dicus.

**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner Jim Tibbs called the meeting of the Ada County Commissioners to order at 9:00 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners Jim Tibbs, Rick Yzaguirre and David L. Case were present.

**III. CHANGES TO THE AGENDA:**

There were no changes to the agenda.

**IV. NEW BUSINESS:**

1. Procurement

- Opening of Bid 16005 Ada County Noxious Weed Rate Controllers

B. Perkins provided the Board two responses to Bid 16005. He requested the names of each bidder, confirmation that a bid bond security was included, and the base bid amount be read into the record. J. Tibbs read the requested information into the record.

B. Perkins requested the award of Bid 16005 be tabled to November 17, 2015, to allow the Evaluation Committee time to assess the proposals.

**ACTION: D. CASE MOVED TO TABLE THE AWARD OF BID 16005 ADA COUNTY NOXIOUS WEED RATE CONTROLLERS TO NOVEMBER 17, 2015. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**Public Hearing**

2. Resolutions

- Resolution No. 2094 - Resolution to Adopt Guidelines for the Retention of Professional Engineering, Architecture, Landscape Architecture, and Surveying Services Firms for Projects in which the Professional Service Fee will not exceed \$25,000

J. Tibbs opened the public hearing and read Resolution No. 2094 into the record.

*[There was no public testimony.]*

J. Tibbs closed the public hearing.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 2094 AS LISTED ON THE AGENDA. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**Closed Public Hearing**

3. Licenses (*Authorize the Chairman to Sign*)

a. Catering Permits

- Pinnacle Sports Grill at Castle Gardens for Jennifer Goodheart Birthday Party, November 13th from 6pm to 10pm

b. New Licenses (3)

1. Dickey's BBQ Eagle, 12 N. Fisher Parkway, Eagle, Beer Only
2. Moe Joe's Breakfast Eatery, 2951 E. Overland Rd. # 190, Meridian, Beer/Wine
3. White Water Saloon II, 1646 N. Meridian, Beer/Liquor

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting signature.

**ACTION: D. CASE MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING ONE CATERING PERMIT AND THREE NEW LICENSES; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 4. Auditor's Office

- Canvass & Certify the Election Results of the November 3, 2015, General and Consolidated Elections

C. Rich provided an update on the November 3, 2015 election results and stated this was the last election using the old system.

**ACTION: R. YZAGUIRRE MOVED, PURSUANT TO IDAHO CODE 31-1804 AND 34-1205, WHICH REQUIRES THE BOARD OF COUNTY COMMISSIONERS TO CANVASS ELECTION RETURNS, TO CERTIFY THE ELECTION RESULTS AS PRESENTED BY THE CLERK FOR THE NOVEMBER 3, 2015, CONSOLIDATED ELECTIONS. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 5. Claims Journal

- November 6, 2015

**ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED NOVEMBER 6, 2015. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 6. Personnel Action Forms (9 Leaves with Pay)

**ACTION: D. CASE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 9 LEAVES WITH PAY; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 7. Assessor's Office - No Report

## 8. Treasurer's Office

- Monthly Financial Report, October 31, 2015

V. McIntyre stated her office is actively working on delinquent taxes and she reviewed the monthly financial report.

## 9. Chief of Staff - No Report

10. Approval of Minutes (4) (*Authorize the Chairman to Sign*)

- a. Public Hearing, October 14, 2015
- b. Open Business Meeting, October 20, 2015
- c. General Session of the Indigent Hearings, October 21, 2015
- d. Executive Session of the Indigent Hearings, October 21, 2015

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE MINUTES AS IDENTIFIED ON THE AGENDA; AND AUTHORIZE THE**

**CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

11. Expo Idaho (*Authorize the Chairman to Sign*)

- Interim Events
  - Visions-Marketing, Boise Golf and Travel Show, February 13-14, 2016 (Set-up February 12, 2016)

**ACTION: D. CASE MOVED TO APPROVE THE ONE INTERIM EVENT AGREEMENT AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

12. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center (3)
  1. Heather Estep, Goltermann/Estep Wedding & Reception, October 22, 2016
  2. Heather Robinson, Robinson Wedding & Reception, October 29, 2016
  3. Becky Shumway, Morgan/Shumway Wedding & Reception, September 23, 2016

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE THREE BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

13. Agreements (12) (All Agreements FY16 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

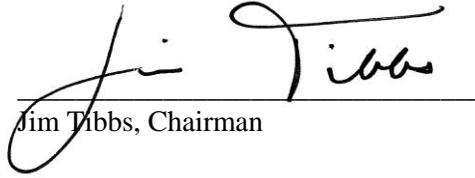
- a. Agreement No. 11416 - Agreement Between Ada County and Lower Boise Watershed Council, Inc., for the Protection and Enhancement of Water Quality for the Lower Boise River Watershed
- b. Agreement No. 11417 - Agreement Between Ada County and Adams County for Pathology Services
- c. Agreement No. 11418 - Agreement Between Ada County and Lemhi County for Limited Pathology Services
- d. Agreement No. 11419 - Agreement Between Ada County and Twin Falls County for Pathology Services
- e. Agreement No. 11420 - Agreement Between Ada County and Stenograph, LLC for Maintenance on Diamante Writers
- f. Agreement No. 11421 - Agreement Between Ada County and Resilient Pathways, LLC for Use of Office on Violence Against Women Grant Funds 2015-16
- g. Agreement No. 11422 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of 11 Lanier Copiers and 3 Equipment Cabinets for Use at the Denton Courtrooms/Copy Rooms and Benjamin Copy Rooms
- h. Agreement No. 11423 - Agreement Between Ada County and Level 3 Communications, LLC to Provide Internet Services
- i. Agreement No. 11424 - Agreement Between Ada County and Chrysalis Counseling, LLC for Use of Office on Violence Against Women Grant Funds 2015-16
- j. Agreement No. 9157-5-15 - Fifth Amendment to Agreement Between Ada County and Kuna Joint School District No. 3 for the Kuna Sheriff's Office Substation
- k. Agreement No. 10145-3-15 - Renewal Agreement Between Ada County and 24/7 Professional Solutions for Health Care Services of Temporary and Supplemental Staffing
- l. Agreement No. 11057-3-15 - Renewal Agreement Between Ada County and Winbourne Consulting, LLC for Project Consulting Services for Records Management System, Field Base Reporting System and Jail Management System Implementation

J. Tibbs read the agreement numbers into the record.

**ACTION: D. CASE MOVED TO APPROVE THE 12 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**V: IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:16 a.m.



Jim Tibbs, Chairman

**ATTEST:**



Christopher D. Rich, Ada County Clerk