

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, OCTOBER 20, 2015
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich and Phil McGrane, Clerk's Office; Bob McQuade, Assessor's Office; Gary Mata, Treasurer's Office; Larry Maneely, Commissioners' Office; Bob Perkins, Rusty McNeill, Robyn Swaney and Alyssa Mitchell, Procurement; Scott Williams, Bruce Krisko, Dolly Hall, Sandy Schoenfeld, Selena O'Neal, Rick Emerson, Jim Krosschell, Deann Fowler, Jeff Ball, Rich Rice and Dave Neal, Operations; Darby Weston, Bart Buckendorf and Steve Boyenger, EMS; Kelly Paananen, Risk Management; Bethany Calley and Kim Osborn, Human Resources; Steve O'Meara, Information Technology; Megan Leatherman, Development Services; Scott Koberg, Parks and Waterways; Jan Bennetts, Sherry Morgan and Heather McCarthy, Prosecuting Attorney's Office; and Jessica Donald, Communications. Minutes Recorder: Angel Dicus.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner Jim Tibbs called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners Jim Tibbs, Rick Yzaguirre and David L. Case were present.

III. CHANGES TO THE AGENDA: **AMENDED INSIDE 48 HOURS**

- Added Item VI(1); Operations, Appointment of Director

ACTION: R. YZAGUIRRE MOVED TO AMEND THIS AGENDA TO ADD ITEM IV(1), APPOINTMENT OF DIRECTOR; AND REMOVE THE CORONER'S STAFF MEETING FROM THE DAILY AGENDA. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

IV. EMPLOYEE RECOGNITION:

a. Marji Shepherd - 35 Years Certificate of Service

J. Tibbs acknowledged M. Shepherd's 35 years of employment and presented her with a Certificate of Service.

b. Sherry Morgan - 20 Years Certificate of Service

J. Tibbs acknowledged S. Morgan's 20 years of employment and presented her with a Certificate of Service.

V. UNFINISHED BUSINESS:

- Procurement
- Award of RFP 15048, Ada County Elections System (*Tabled from 10/6/15*)

ACTION: D. CASE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

B. Perkins presented the Evaluation Committee's recommendation for award. D. Case read the recommendation into the record.

ACTION: D. CASE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD RFP 15048, ADA COUNTY ELECTIONS SYSTEM, TO HART INTERCIVIC. R. YZAGUIRRE SECONDED.

DISCUSSION: C. RICH STATED THIS AWARD IS TO RECONSTRUCT HOW ELECTIONS ARE CONDUCTED IN ADA COUNTY AND EXPEDITE THE PROCESS.

ACTION: D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

VI. NEW BUSINESS:

1. Operations

- Appointment of Director

J. Tibbs announced that Scott Williams will be appointed as the permanent Director of Operations.

ACTION: D. CASE MOVED TO APPOINT SCOTT WILLIAMS AS DIRECTOR OF OPERATIONS. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Procurement

- a. Opening of Bid 16001, Ada County Dispatch Center

B. Perkins provided the Board nine responses to Bid 16001. He requested the names of each bidder, confirmation that a bid bond security was included, and the base bid amount be read into the record. J. Tibbs read the requested information into the record.

B. Perkins requested the award of Bid 16001 be tabled to October 27, 2015, to allow the Evaluation Committee time to assess the proposals.

ACTION: R. YZAGUIRRE MOVED TO TABLE THE AWARD OF BID 16001, ADA COUNTY DISPATCH CENTER, TO OCTOBER 27, 2015. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

- b. Opening of RFQ 16006, Engineering Services for Greenbelt Pathway Design and CE & I

B. Perkins provided the Board three responses to RFQ 16006. He requested the names of each bidder be read into the record. J. Tibbs read the requested information into the record.

B. Perkins requested the award of RFQ 16006 be tabled to October 27, 2015, to allow the Evaluation Committee time to assess the proposals.

ACTION: D. CASE MOVED TO TABLE THE AWARD OF RFQ 16006, ENGINEERING SERVICES FOR GREENBELT PATHWAY DESIGN AND CE & I, TO OCTOBER 27, 2015. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

Public Hearing

3. Resolutions

- Resolution No. 2092 - Resolution for the Sole Source Contract for Equipment and Services for Next Generation 911 Network Telephone System from Qwest Corporation d/b/a CenturyLink QC for the 2015-2016 Fiscal Year

J. Tibbs opened the public hearing and read Resolution No. 2092 into the record.

[There was no public testimony.]

J. Tibbs closed the public hearing.

ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 2092 AS LISTED ON THE AGENDA. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

4. Licenses (*Authorize the Chairman to Sign*)- Catering Permits

- Boise Brewing at 8025 W. Chinden Blvd., Meridian, for Freer Organics, Idaho Center for Sustainable Agriculture, November 11th from 5pm to 10pm

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting signature.

ACTION: D. CASE MOVED TO APPROVE THE ONE CATERING PERMIT AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENT ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

5. Auditor's Office

C. Rich provided an update on the early voting system and the year end independent auditing process.

6. Claims Journals

- a. October 14, 2015 (FY15)
- b. October 16, 2015 (FY16)

ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNALS DATED OCTOBER 14, 2015, AND OCTOBER 16, 2015. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

7. Personnel Action Forms (3 Conditional Pay Increases; 5 Leaves with Pay; 3 Longevity Increases/Sheriff's Pay Plan; and 1 POST Certification Increase)

ACTION: D. CASE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 3 CONDITIONAL PAY INCREASES; 5 LEAVES WITH PAY; 3 LONGEVITY INCREASES/SHERIFF'S PAY PLAN; AND 1 POST CERTIFICATION INCREASE; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

8. Assessor's Office

B. McQuade provided an update on the Motor Vehicle renewal notices' fee error and methods to correct the error.

9. Treasurer's Office

G. Mata reported that the Treasurer's office is busy working on year end closing.

10. Chief of Staff - No Report

11. Approval of Minutes (*Authorize the Chairman to Sign*)

- Jail Inspection Report, September 23, 2015

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE MINUTES AS IDENTIFIED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENT ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

12. Parks and Waterways (*Authorize the Chairman to Sign*)- Barber Park Education and Event Center (2)

- 1. Crystal Roberts, Roberts/Bentler Wedding & Reception, March 13, 2016
- 2. Christina Ikard, Ikard/Zastrow Wedding & Reception, October 8, 2016

ACTION: D. CASE MOVED TO APPROVE THE TWO BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

13. Agreements (9) (All Agreements FY16 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

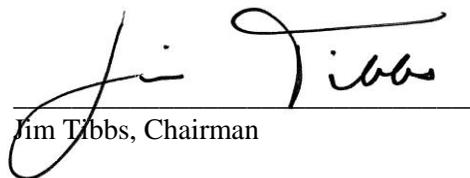
- a. Agreement No. 11378 - Memorandum of Agreement Between Ada County and Idaho Department of Juvenile Corrections to Support the Community Incentive Program, the Re-Entry Program and/or the Mental Health Program
- b. Agreement No. 11379 - Joint Powers Agreement Between Ada County, the Ada County Sheriff's Office and the City of Kuna Relating to Law Enforcement Services
- c. Agreement No. 11380 - Agreement Between Ada County and BHC Intermountain Facility, Inc. for In-Patient Psychiatric Treatment of Medically Indigent Residents of Ada County
- d. Agreement No. 11381 - Agreement Between Ada County and the University of Idaho Extension Office for FY16 Funding
- e. Agreement No. 8311-7-15 - Renewal Agreement Between Ada County and Central District Health Department to Provide Reproductive Health Services to Juveniles in the Custody of the Juvenile Court Services Detention Center
- f. Agreement No. 8437-8-15 - Renewal Agreement Between Ada County and CorEMR, L.C. for Electronic Medical Records Systems and Software License for Jail Medical Records
- g. Agreement No. 8563-8-15 - Renewal Agreement Between Ada County and CorEMR, L.C. for Electronic Medical Records Systems and Software Licenses for Juvenile Court Services
- h. Agreement No. 10025-3-15 - Renewal Agreement Between Ada County and Eagle Fire Protection District for Lease of Substation to Ada County Sheriff's Office
- i. Agreement No. 11086-1-15 - Renewal Agreement Between Ada County and Idaho Lock & Bolt, LLC for Lease of North Ada County Substation to Sheriff's Office

J. Tibbs read the agreement numbers into the record.

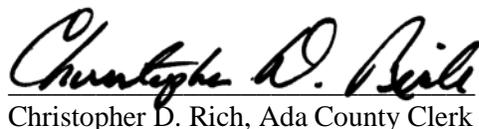
ACTION: R. YZAGUIRRE MOVED TO APPROVE THE NINE AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

VII: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:38 a.m.


Jim Tibbs, Chairman

ATTEST:


Christopher D. Rich, Ada County Clerk