

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
TUESDAY, SEPTEMBER 22, 2015  
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Bob McQuade, Assessor's Office; Gary Matta, Treasurer's Office; Larry Maneely, Commissioners' Office; Jim Morton, Clerk's Office; Megan Leatherman, Development Services; and Jessica Donald, Communications. Minutes Recorder: Angel Dicus.

**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner Jim Tibbs called the meeting of the Ada County Commissioners to order at 9:00 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners Jim Tibbs, Rick Yzaguirre and David L. Case were present.

**III. CHANGES TO THE AGENDA:**

- Added Items IV (9) (b) and (c) to the agenda for clarification.

**ACTION: D. CASE MOVED TO AMEND THE AGENDA AND ADD ITEMS IV (9) (B) AND (C) TO THE AGENDA FOR CLARIFICATION PURPOSES. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**IV. NEW BUSINESS:**

1. Licenses (*Authorize the Chairman to Sign*)

a. Ratifications

1. Catering Permits (4)

(Signed by Commissioner Tibbs 9/15/15)

- a. Edge Brewing at Aloha Nursery for Aloha Nursery Private Party, September 6th from 6pm to 9pm
- b. Goodwood Barbecue Company at Alpine Ponds Event Center for Coker/Purin Wedding, September 18th from 3pm to 11pm
- c. Roots and Company at 7600 S. Meridian Rd., Meridian for Northwest Lineman College Staff Party, September 20th from 4pm to 10pm
- d. Pinnacle Sports Grill at Sandstone Vineyards for Lindsey Porter Wedding, September 18th from 2pm to 11pm

2. New Licenses

(Signed by Commissioner Tibbs 9/15/15)

- Weekend BBQ Store, 102 N. 6th St., Boise, Beer/Wine

b. New Licenses

1. Catering Permits (3)

- a. Enriques Mexican Restaurant at Joe Roser Training Stables for Ducks Unlimited, October 2nd from 4pm to Midnight
- b. The Curb Bar & Grill at 2980 S. Miracle Lane, Meridian for Talon & Jessica Wedding, October 3rd from 4pm to Midnight
- c. Haff Brewing at Franz Witte Nursery for Oktober Breast by Franz Witte, September 24th from 6pm to 8:30pm

2. New Licenses (3)

- a. Le Coq d'Or, 176 S. Rosebud Ln., Eagle, Beer/Wine
- b. Siam Orchid Thai Restaurant, 8716 Fairview Ave., Boise, Beer/Wine
- c. Hilltop Trading Co., 12342 E. Hwy 21 Ste. B, Boise, Beer/Wine

J. Morton stated that the required fees were paid and the paperwork was in order and awaiting ratification or signature, as appropriate.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE AND RATIFY THE LICENSES PREVIOUSLY SIGNED AS IDENTIFIED ON THE AGENDA INCLUDING FOUR CATERING PERMITS AND ONE NEW LICENSE; APPROVE THE REMAINING LICENSES LISTED ON THE AGENDA INCLUDING THREE CATERING**

**PERMITS, AND ONE NEW LICENSE; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED.**

**DISCUSSION: D. CASE CLARIFIED THAT THERE ARE THREE NEW LICENSES.**

**ACTION: R. YZAGUIRRE AMENDED THE MOTION TO INCLUDE THREE NEW LICENSES. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

2. Auditor's Office
  - Set Levies - No Report
3. Claims Journal
  - September 18, 2015

**ACTION: D. CASE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED SEPTEMBER 18, 2015. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

4. Personnel Action Forms (12 Conditional Pay Increases; 4 Introductory Period Completion Pay Increases; 3 Leaves with Pay; 6 Longevity Increases/Sheriff's Pay Plan; 11 Step Increases/Sheriff's Pay Plan; 3 Miscellaneous; 1 POST Certification Increase and 1 Promotion)

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 12 CONDITIONAL PAY INCREASES; 4 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 3 LEAVES WITH PAY; 6 LONGEVITY INCREASES/SHERIFF'S PAY PLAN; 11 STEP INCREASES/SHERIFF'S PAY PLAN; 3 MISCELLANEOUS; 1 POST CERTIFICATION INCREASE AND 1 PROMOTION; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

5. Assessor's Office
  - B. McQuade stated his office is working on Tax Appeal hearings.
6. Treasurer's Office
  - G. Matta reported the Treasurer's office is moving for an early distribution due to end of year fiscal.
7. Chief of Staff
  - L. Maneely stated Ada County is one of the finalists for the Idaho Business Review for Top Award Projects.
8. Volunteer Board Appointments (3)
  - a. Reappointment of Zach Hauge to the Western Idaho Fair Advisory Board, Term to Expire 9/30/18
  - b. Reappointment of James Keller to the Parks, Open Spaces & Trails Advisory Board, Term to Expire 9/30/18
  - c. Reappointment of David Smith to the Board of Community Guardians, Term to Expire 9/30/18

J. Tibbs read the appointments into the record.

**ACTION: D. CASE MOVED TO APPROVE THE THREE VOLUNTEER BOARD APPOINTMENTS AS LISTED ON THE AGENDA, WITH THE TERMS OF EXPIRATION AS SPECIFIED. R. YZAGUIRRE SECONDED.**

**DISCUSSION: J. TIBBS STATED THE BOARD APPRECIATES THE VOLUNTEERS' WILLINGNESS TO BE REAPPOINTED.**

**ACTION: D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

9. Grants

- a. Grant No. 1508-A - Sub-Grant Application to the Idaho State Historic Preservation Office for the 2016 Certified Local Government Sub-Grant (\$4000, \$3000 Match, \$1000 In-Kind Time)
- b. Grant No. 1509-AB - Grant Application and Award of the 2015 Emergency Management Performance Grant (EMPG) (\$252,399.45, Match \$252,399.45; Performance Period 10/1/14-9/29/16) (Agreement No. 11310) **\*\*ADDED\*\***
- c. Grant No. 1510-AB - Grant Application and Award of the 2015 Homeland Security Grant Program (HSGP) (\$499,549.36, No Match; Performance Period 9/1/15-8/30/17) (Agreement No. 11311) **\*\*ADDED\*\***

J. Tibbs read the grants into the record.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE GRANT NO. 1508-A; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD; AND APPROVE AND AUTHORIZE THE ONLINE SUBMISSION OF GRANT NOS. 1509-AB AND 1510-AB BY THE DIRECTOR OF EMERGENCY MANAGEMENT. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

10. Weed and Pest (*Authorize the Chairman to Sign*)

- Releases of Lien (9)

1. Strasser Rana J Trustee	2015-072066	09/22/15
2. Kiracofe-Magnum Laura E	112056560	09/22/15
3. Kiracofe-Magnum Laura E	112076141	09/22/15
4. Gillis Katia	2015-072068	09/22/15
5. Gillis Katia	2015-074159	09/22/15
6. D M B Investments LLC	2015-061593	09/22/15
7. Ware Kristen	2015-061592	09/22/15
8. Gibbons Mark M	2015-062892	09/22/15
9. Gibbons Mark M	2015-072067	09/22/15

**ACTION: D. CASE MOVED TO APPROVE THE NINE RELEASES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

11. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center
  - Russell A. Duke, Central District Health 2016 All Staff Meeting, June 17, 2016

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE ONE BARBER PARK EDUCATION AND EVENT CENTER AGREEMENT AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

12. Agreements (40) (All Agreements FY15 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 11310 - Sub - Recipient Agreement Between Ada County and Idaho Bureau of Homeland Security for the 2015 Emergency Management Performance Grant (Grant Nos. 1509-AB)
- b. Agreement No. 11311 - Sub-Recipient Agreement Between Ada County and Idaho Bureau of Homeland Security for the 2015 Homeland Security Grant Program Award (Grant Nos. 1510-AB)

- c. Agreement No. 11311-1-15 - Memorandum of Understanding Between Ada County and the State of Idaho, Bureau of Homeland Security for Use of the 2015 Homeland Security Grant Program Funds
- d. Agreement No. 11311-2-15 - Rider Agreement Between Ada County and the State of Idaho, Bureau of Homeland Security for Use of the 2015 Homeland Security Grant Program Funds
- e. Agreement No. 11312 - Memorandum of Agreement Between Ada County and the Idaho Department of Juvenile Corrections for Incarceration or Temporary Staging, with Minimal Treatment
- f. Agreement No. 11313 - Agreement Between Ada County and Dr. Russell E. Relyea, D.D.S. for Dental Services for Residence of the Ada County Juvenile Detention Center
- g. Agreement No. 11314 - Memorandum of Agreement Between Ada County and Elmore County for Temporary Detention and Maintenance for Juveniles at the Ada County Juvenile Detention Center
- h. Agreement No. 11315 - Joint Powers Agreement Between Ada County, the Ada County Sheriff's Office and the City of Eagle for Law Enforcement Services
- i. Agreement No. 11316 - Master Contract for Professional Consulting Services Between Ada County and Total Scale Service, Inc. for Projects with Professional Service Fees not Exceeding \$25,000 at the Landfill
- j. Agreement No. 11317 - Agreement Between Ada County and Mike Moser for Independent Contractor Services Facilitating the Safety and Justice Challenge Grant
- k. Agreement No. 11318 - Agreement Between Ada County and Hewlett Packard Enterprise (HPE) for Support Services
- l. Agreement No. 11319 - Agreement Between Ada County and Meridian CenterCal, LLC for Temporary Special Event License at the Village at Meridian on October 6, 2015
- m. Agreement No. 11320 - Agreement Between Ada County and the Women's and Children's Alliance to Provide Advocacy Assistance to Juvenile Victims of Sexual Assault
- n. Agreement No. 11321 - Agreement Between Ada County and Boise Metro Chamber of Commerce, Inc. for Marketing Services
- o. Agreement No. 11322 - Agreement Between Ada County and Valerie Steffen for Independent Contractor Services Facilitating the Safety and Justice Challenge Grant
- p. Agreement No. 11323 - Participating Addendum to WSCA-NASPO Contract No. 00212 Between Ada County and Sentinel Offender Services, LLC for Electronic Monitoring for Ada County Juvenile Services
- q. Agreement No. 11324 - Agreement Between Ada County and Caxton Printers Ltd. for Printing Election Ballots and Other Election Materials (10/1-12/31/15)
- r. Agreement No. 11325 - Agreement Between Ada County and Sage Health Care, PLLC for Medical Services through Charles Novak, M.D.
- s. Agreement No. 11326 - Agreement Between Ada County and Xerox Corporation for Lease of 5755 for Use at Clerk's Office, Appeals
- t. Agreement No. 11327 - Agreement Between Ada County and Xerox Corporation for Lease of 5765 for Use at the Clerk's Office, Criminal
- u. Agreement No. 11328 - Agreement Between Ada County and Xerox Corporation for Lease of 5765 for Use at the Clerk's Office, Civil
- v. Agreement No. 11329 - Agreement Between Ada County and Xerox Corporation for Lease of 3615DN for Use at Indigent Services
- w. Agreement No. 11330 - Agreement Between Ada County and Xerox Corporation for Lease of 5875APT for Use at Indigent Services
- x. Agreement No. 11331 - Agreement Between Ada County and Xerox Corporation for Lease of 7845PT for Use at Indigent Services
- y. Agreement No. 11332 - Agreement Between Ada County and Xerox Corporation for Lease of 7845 for Use at the Clerk's Office, Accounting
- z. Agreement No. 11333 - Agreement Between Ada County and Xerox Corporation for Lease of 7845 for Use at Elections
- aa. Agreement No. 9280-3-15 - Renewal Agreement Between Ada County and Technology Unlimited for Maintenance and Support for Check Processing Hardware
- bb. Agreement No. 9317-5-15 - Renewal Agreement Between Ada County and Peasley Transfer & Storage Co., for Transportation and Temporary Storage of Election Equipment
- cc. Agreement No. 9389-4-15 - Renewal Agreement Between Ada County and Pro Care Landscape Management, Inc. for Grounds Maintenance of the Civic Plaza Complex
- dd. Agreement No. 9403-4-15 - Renewal Agreement Between Ada County and Election Service and Software, Inc. for Post Warranty Hardware Maintenance Services and Software Maintenance and Support

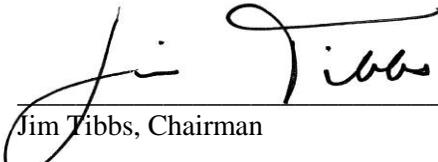
- ee. Agreement No. 9500-3-15 - Renewal Memorandum of Understanding Between Ada County and Idaho Department of Health for Indigent Services Provider to obtain Child Support Payment Information
- ff. Agreement No. 9540-4-15 - Renewal Agreement Between Ada County and Promantek, Inc. for TrackStar Software Licenses
- gg. Agreement No. 9691-4-15 - Renewal Agreement Between Ada County and Northwest Nazarene University for Clinical Experience at the Facility at the Jail
- hh. Agreement No. 10092-3-15 - Renewal Agreement Between Ada County and American Cleaning Services for Custodial Services at Misdemeanor Probation
- ii. Agreement No. 10134-3-15 - Renewal Agreement Between Ada County and Shiloh Automatic Sprinklers, Inc. for Expo Idaho Fire Sprinkler Inspection and Service
- jj. Agreement No. 10353-2-15 - Renewal Agreement Between Ada County and the City of Boise for Lease of the Boise City Attorney's Office Space at the Courthouse
- kk. Agreement No. 10378-2-15 - Renewal Agreement Between Ada County and American Cleaning Service Company, Inc. for Custodial Services at the Public Safety Complex
- ll. Agreement No. 10585-2-15 - Renewal Agreement Between Ada County and Boise State University College of Health Sciences to Provide Clinical Education
- mm. Agreement No. 10716-2-15 - Renewal Agreement Between Ada County and Idaho Department of Health and Welfare Division of Behavioral Health for Idaho Web Infrastructure for Treatment System
- nn. Agreement No. 10886-1-15 - Renewal Agreement Between Ada County and SimplexGrinnell LP for Wireless Fire Alarm Installation, Monitoring and Service for Twenty County Facilities

J. Tibbs read the agreement numbers into the record.

**ACTION: D. CASE MOVED TO APPROVE THE 40 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**V: IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:12 a.m.

  
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 Jim Tibbs, Chairman

ATTEST:

  
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 Christopher D. Rich, Ada County Clerk