

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
TUESDAY, AUGUST 4, 2015  
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, Clerk's Office; Bob McQuade, Assessor's Office; Gary Matta, Treasurer's Office; Larry Maneely, Commissioners' Office; Rusty McNeill and Alyssa Mitchell, Procurement; Dave Logan and Selena O'Neal, Operations; Jessica Donald, Communications; Doug Hardman and Paul Marusich, Emergency Management; Megan Leatherman, Development Services; and Ted Argyle and Nancy Werdel, Prosecuting Attorney's Office. Minutes Recorder: Angel Dicus.

**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner Jim Tibbs called the meeting of the Ada County Commissioners to order at 9:00 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners Jim Tibbs, Rick Yzaguirre and David L. Case were present.

**III. CHANGES TO THE AGENDA:**

- Added Item V (16), Engagement Letter

**ACTION: D. CASE MOVED TO AMEND THE AGENDA AND ADD ITEM V (16), ENGAGEMENT LETTER. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**IV. UNFINISHED BUSINESS:**

**ACTION: R. YZAGUIRRE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

1. Agreements (*Tabled from 7/21/15*)

- a. Agreement No. 11182 - Agreement Between Ada County and CS Property Development LLC for Business Tax Exemption under Idaho Code Section 63-602NN
- b. Agreement No. 11183 - Agreement Between Ada County and Scentsy, Inc. for Business Tax Exemption under Idaho Code Section 63-602NN
- c. Agreement No. 11184 - Agreement Between Ada County and Payette Brewing Company, LLC for Business Tax Exemption under Idaho Code Section 63-602NN

**ACTION: D. CASE MOVED TO APPROVE THE THREE AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED.**

**DISCUSSION: R. YZAGUIRRE THANKED T. ARGYLE FOR HIS WORK ON THESE AGREEMENTS AND STATED HE WILL BE VOTING IN FAVOR OF THE MOTION.**

**ACTION: D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

2. Procurement

- Award of Bid 15047 Ada County Private Security Services (*Tabled from 7/28/15*)

R. McNeill presented the Evaluation Committee's recommendation for award. R. Yzaguirre read the recommendation into the record.

**ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 15047, ADA COUNTY PRIVATE SECURITY SERVICES TO ALLIED BARTON SECURITY SERVICES IN THE AMOUNT OF \$49,799.80.**

**DISCUSSION: R. MCNEILL STATED THE AMOUNT IS PER MONTH.**

**ACTION: R. YZAGUIRRE AMENDED HIS MOTION ADDING THE AMOUNT OF \$49,799.80 PER MONTH. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**V. NEW BUSINESS:**

1. Procurement

a. Opening of RFP 15045, Ada County Enhanced Wildfire Risk Map Project

A. Mitchell provided the Board four responses to RFP 15045. She requested the names of each bidder be read into the record. J. Tibbs read the requested information into the record.

A. Mitchell requested the final rankings and award of RFP 15045 be tabled to August 18, 2015, to allow the Evaluation Committee time to assess the proposals.

**ACTION: D. CASE MOVED TO TABLE THE FINAL RANKINGS AND AWARD OF RFP 15045 ADA COUNTY ENHANCED WILDFIRE RISK MAP PROJECT TO AUGUST 18, 2015. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

b. Opening of Bid 15050, Ada County Parking Services 2015

A. Mitchell provided the Board three responses to Bid 15050. She requested the names of each bidder, confirmation that a bid bond security was included, and the yearly bid amount be read into the record. J. Tibbs read the requested information into the record.

A. Mitchell requested the award of Bid 15050 be tabled to August 11, 2015, to allow the Evaluation Committee time to assess the proposals.

**ACTION: R. YZAGUIRRE MOVED TO TABLE THE AWARD OF BID 15050, ADA COUNTY PARKING SERVICES 2015 TO AUGUST 11, 2015. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

c. Review of Bids Received and Award Consideration for Goods and Services \$25,000 to \$50,000

1. Bid 15053 Ada County Office Cargo Containers

R. McNeill advised the Board that the Evaluation Committee received three responses for Bid 15053 and presented the Board its recommendation for award. D. Case read the recommendation into the record.

**ACTION: D. CASE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 15053 ADA COUNTY OFFICE CARGO CONTAINERS, TO STORAGE ON SITE, LLC, IN THE AMOUNT OF \$31,195. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

2. Bid 15055, Ada County Election Mobile Voting Trailer

R. McNeill advised the Board that the Evaluation Committee received two responses for Bid 15055 and presented the Board its recommendation for award.

C. Rich explained the need for a mobile voting trailer.

R. Yzaguirre read the recommendation into the record.

**ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 15055, ADA COUNTY ELECTION MOBILE VOTING TRAILER, TO DOUBLE R TRAILER MANUFACTURE INC. IN THE AMOUNT OF \$19,048.50. D. CASE SECONDED. R.**

**YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

2. Licenses (*Authorize the Chairman to Sign*)
  - a. Catering Permits (14)
    1. The End Zone at Hidden Springs Barn for Open Table Boise/Jill Sheppard, August 6th from 4pm to 10pm
    2. The Curb Bar & Grill at Barber Park Event Center for Becker/Lyons Wedding, August 7th from 2pm to 11pm
    3. The Curb Bar & Grill at Barber Park Event Center for Schaffer Wedding, August 8th from 3pm to 11pm
    4. The Curb Bar & Grill at Barber Park Event Center for Keri Kerfoot Wedding, August 15th from 10am to 5pm
    5. The Curb Bar & Grill at 1888 E. Rodeo Ln., Kuna for Craig 25th Anniversary, August 15th from 5pm to 11:30pm
    6. The Curb Bar & Grill at Barber Park Event Center for Hayes Engagement Party, August 19th from 4pm to 11pm
    7. The Curb Bar & Grill at Barber Park Event Center for Stephanie Louis Wedding, August 22nd from 2:30pm to 10pm
    8. The Curb Bar & Grill at Barber Park Event Center for Chelsie Atkinson/Johns Ashman Wedding, August 29th from 3pm to 10pm
    9. The Curb Bar & Grill at Barber Park Event Center for McKenzie/Williams Wedding, September 4th from 4pm to 11pm
    10. The Curb Bar & Grill at Barber Park Event Center for Smith/Powell Reception, September 5th from 3pm to 11pm
    11. The Curb Bar & Grill at 1888 E. Rodeo Ln., Kuna, for Soito/Azedo Reception, September 5th from 3pm to 10:30pm
    12. The Curb Bar & Grill at 1888 E. Rodeo Ln., Kuna, for Wood/Baker Reception, September 12th from 1pm to 11:59pm
    13. The Curb Bar & Grill at Barber Park Event Center for Brack Reception, September 13th from 1pm to 11pm
    14. The Curb Bar & Grill at Barber Park Event Center for Goldthorpe/Heitzman, September 18th from 5pm to 11pm
  - b. New Licenses
    - Vape N Brew, 3701 Overland Rd., Boise, Beer/Wine
  - c. License Transfers (2)
    1. Idaho E2 LLC, 1545 E. Iron Eagle Dr., Eagle, Beer/Liquor
    2. Chicago Connection, 1545 E. Iron Eagle Dr., Eagle, Beer/Liquor

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting signature.

**ACTION: D. CASE MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING 14 CATERING PERMITS, 1 NEW LICENSE AND 2 LICENSE TRANSFERS; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

3. Auditor's Office
 

C. Rich discussed the \$27,000,000 claim and \$9,000,000 for bonds in the claims journal for the payoff of the Courthouse. He advised that letters notifying the cities and businesses of the changes regarding liquor licenses.

The parties discussed the official date for the Courthouse payoff.

4. Claims Journal
  - July 30, 2015

**ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED JULY 30, 2015. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 5. Personnel Action Forms (9 Leaves with Pay; 1 Promotion; and 10 Salary Increases)

**ACTION: D. CASE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 9 LEAVES WITH PAY; 1 PROMOTION; AND 10 SALARY INCREASES; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 6. Assessor's Office

B. McQuade reported his office will be conducting reappraisals and he met with the Sheriff's Office to work on wait times at the Benjamin location.

7. Tax Cancellations (18) (14-2015; 2-2014; 1-2013; 1-2012) (*Authorize the Chairman to Sign*)a. 2015 Property Roll (14)

1. Deere Credit Inc	P7DEERCRE22
2. Giggey Tara	R8528140460
3. Hall Charles Brent & Margaret	R9025700180
4. Aden Thomas C	R7476260180
5. Sanderson Holladay W	R5457430872
6. W A Shepherd Inc	S0906212400
7. Flachbart Raymond R	R1485770300
8. Fletcher Gaylynne	MBROA151401
9. Johnson Adam K	R3053020070
10. Lawley Bryan	R7070110310
11. Adams Family Trust	R3388000516
12. Cilley Kristal	R8036370380
13. Taylor Darrell G & Carolyn S I	R5254360040
14. Baughman Michael E	R0310000120

b. 2014 Property Roll (2)

1. Schleis Douglas J	R1580261200
2. Ricks Emmett	R0031710300

c. 2013 Property Roll

- Schleis Douglas J	R1580261200
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d. 2012 Property Roll

- Schleis Douglas J	R1580261200
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**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE TAX CANCELLATIONS AS LISTED ON THE AGENDA WHICH INCLUDE 14 TAX CANCELLATIONS FOR 2015; 2 TAX CANCELLATIONS FOR 2014; 1 TAX CANCELLATION FOR 2013; AND 1 TAX CANCELLATION FOR 2012; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 8. Treasurer's Office - No Report

## 9. Chief of Staff - No Report

## 10. Volunteer Board Appointments

- Appointment of Christa Ledbetter-Nuxoll to the Board of Community Guardians, Filling an Unexpired Term Which Expires September 30, 2016

**ACTION: D. CASE MOVED TO APPOINT CHRISTA LEDBETTER-NUXOLL TO THE BOARD OF COMMUNITY GUARDIANS. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

11. Approval of Minutes (2) (*Authorize the Chairman to Sign*)

- a. Board of Equalization, June 25, 2015
- b. Board of Equalization, June 26, 2015

**ACTION:** R. YZAGUIRRE MOVED TO APPROVE THE MINUTES AS IDENTIFIED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

12. Weed and Pest (*Authorize the Chairman to Sign*)a. Notices of Lien (5)

1. Gillis Katia	S2106212405	\$50.00
2. Gibbons Mark M	S1423427895	\$96.64
3. Strasser Rana J Trustee	R1581200275	\$80.88
4. Harmon Tammy S	S1310438900	\$210.86
5. Jordan Alicia S	R7794480150	\$224.42

b. Releases of Lien (2)

1. Bobak Lisa Anne Trustee	2014-069253	8/26/14
2. Heron River Funding LLC	2014-067168	8/19/14

**ACTION:** D. CASE MOVED TO APPROVE FIVE NOTICES OF LIEN AND TWO RELEASES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

13. Expo Idaho (*Authorize the Chairman to Sign*)

- Concessionaire Agreements (2015 WIF)
- Boise Cold Storage, Booth #0

**ACTION:** R. YZAGUIRRE MOVED TO APPROVE THE ONE CONCESSIONAIRE AGREEMENT AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

14. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center (2)
  1. Alicia Smith/Phelps Wedding & Reception, April 16, 2016
  2. Idaho Department of Health & Welfare, 2015 Heal Idaho Regional Meeting, September 22, 2015

**ACTION:** D. CASE MOVED TO APPROVE THE TWO BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.

15. Agreements (5) (All Agreements FY15 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 11197 - Agreement Between Ada County and Stan's Golf Cars, Inc. for Rental of Golf Carts During the Western Idaho Fair
- b. Agreement No. 11198 - Agreement Between Ada County and "A" Company Inc. for Portable Hand Sink and Restrooms During the Western Idaho Fair
- c. Agreement No. 10876-7-15 - Confidentiality Agreement Between Ada County and Imagesoft Employee, Ryan Adams, for the Information Technology Department
- d. Agreement No. 10876-8-15 - Confidentiality Agreement Between Ada County and Imagesoft Employee, Daniel Kramer, for the Information Technology Department
- e. Agreement No. 11192-1-15 - Revised Agreement Between Ada County and the City of Meridian for a Water Main Easement at the Juvenile Probation Center

J. Tibbs read the agreements into the record.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE FIVE AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

16. Miscellaneous (Authorize the Chairman to Sign)

- Agreement No. 11199 - Engagement Letter to Retain the Services of a Forensic Auditor  
**\*\*ADDED\*\***

**ACTION: D. CASE MOVED TO APPROVE AGREEMENT NO. 11199, THE ENGAGEMENT LETTER RETAINING THE SERVICES OF A FORENSIC AUDITOR, EIDE BAILEY, AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**Public Hearing**

17. Resolutions (3)

- a. Resolution No. 2069 - Resolution Adjusting the Ada County Budget to Reflect the Receipt of Unscheduled Revenue to the Weed Budget

J. Tibbs opened the public hearing and read Resolution No. 2069 into the record.

*[There was no public testimony.]*

J. Tibbs closed the public hearing.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 2069 AS LISTED ON THE AGENDA. J. TIBBS SECONDED. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- b. Resolution No. 2070 - Resolution Adjusting the Ada County Budget to Reflect the Receipt of Unscheduled Revenue to the Development Services Budget

J. Tibbs opened the public hearing.

M. Leatherman read Resolution No. 2070 into the record.

*[There was no public testimony.]*

J. Tibbs closed the public hearing.

**ACTION: D. CASE MOVED TO APPROVE RESOLUTION NO. 2070 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- c. Resolution No. 2071 - Resolution for Necessary Upgrade from Qwin to Orchestra One Software at Meridian DMV

J. Tibbs opened the public hearing.

B. McQuade read Resolution No. 2071 into the record.

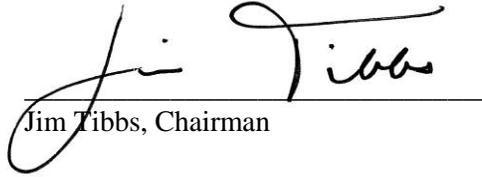
*[There was no public testimony.]*

J. Tibbs closed the public hearing.

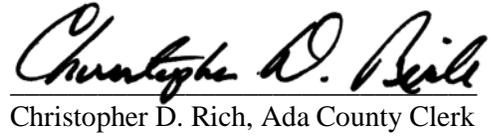
**ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 2071 AS LISTED ON THE AGENDA. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**VI: IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:36 a.m.

  
Jim Tibbs, Chairman

ATTEST:

  
Christopher D. Rich, Ada County Clerk