

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
TUESDAY, MAY 12, 2015  
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Bonnie Oberbillig, Clerk's Office; Vicky McIntyre, Treasurer's Office; Bob McQuade, Assessor's Office; Larry Maneely, Commissioners' Office; Dave Logan, Operations; Kim Osborn, Human Resources; Bob Perkins, Alyssa Mitchell and Rusty McNeill, Procurement; Megan Leatherman, Development Services; Jessica Donald, Communications; Lorna Jorgensen, Prosecuting Attorney's Office; and Mike Schneider, Sheriff's Office. Minutes Recorder: Angel Dicus.

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**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner Jim Tibbs called the meeting of the Ada County Commissioners to order at 9:00 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners Jim Tibbs, Rick Yzaguirre and David L. Case were present.

**III. CHANGES TO THE AGENDA:**

There were no changes to the agenda.

**IV. UNFINISHED BUSINESS:**

1. Procurement

- a. Final Ranking of RFQ 15032 Warm Springs Pathway Project (*Tabled from 5/1/15*)

**ACTION: D. CASE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

B. Perkins presented the Evaluation Committee's recommendation and requested authorization to enter into fee negotiations. R. Yzaguirre read the recommendation into the record.

**ACTION: R. YZAGUIRRE MOVED TO DIRECT STAFF TO ENTER INTO CONTRACT NEGOTIATIONS WITH STANLEY CONSULTANTS. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- b. Award of RFP 15028 Ada County Lab Information Management System (*Tabled from 5/5/15*)

B. Perkins presented the Evaluation Committee's recommendation for award. D. Case read the recommendation into the record.

**ACTION: D. CASE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD RFP 15028 ADA COUNTY LAB INFORMATION MANAGEMENT SYSTEM TO QUETEL CORPORATION IN THE AMOUNT OF \$93,400. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

2. Employee Benefits (*Tabled from 5/12/15*)
  - a. Health Care Trust Summary

K. Osborn explained her recommendation to keep health care benefits stable.

**ACTION: D. CASE MOVED TO FOLLOW THE RECOMMENDATIONS OF BENEFITS AND KEEP THE HEALTH CARE TRUST FUND STABLE. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- b. eRFP Statement of Work

K. Osborn explained her recommendation to wait on an RFP for medical/dental services until fiscal year 2016.

**ACTION: D. CASE MOVED TO FOLLOW THE RECOMMENDATIONS OF BENEFITS AND WAIT TO DO AN RFP FOR MEDICAL/DENTAL SERVICES UNTIL FISCAL YEAR 2016. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## VI. NEW BUSINESS:

1. Licenses (*Authorize the Chairman to Sign*)
  - a. Ratifications (12 Renewals; 2 Transfers)

1. License Renewals (12)

*(Signed by Commissioner Tibbs on 5/1/15):*

- a. TBD Bar, 622 W. Idaho St., Boise, Beer/Liquor
- b. Courtyard by Marriott, 1789 S. Eagle Rd., Meridian, Beer/Liquor
- c. Mickey Ray's Roadhouse BBQ, 395 W. State St., Ste. A, Eagle, Beer/Liquor
- d. MickeyRay's Roadhouse Barbeque, 980 Milwaukee St., Boise, Beer/Liquor
- e. The Courtyard by Marriott, 222 S. Broadway Ave., Boise, Beer/Liquor
- f. Boise Hotel & Conference Center, 3300 Vista Ave., Boise, Beer/Liquor
- g. Dive Bar, 3933 W. Chinden Blvd., Garden City, Beer/Liquor

*(Signed by Commissioner Tibbs on 5/5/15):*

- h. Bono's Italian Beef, 6700 N. Linder Rd., Ste. 192, Eagle, Beer/Wine
- i. Blue Moose Café, 79 E. Aikens St., Eagle, Beer/Wine

*(Signed by Commissioner Case on 5/6/15):*

- j. Boise Contemporary Theater, 854 Fulton St., Boise, Beer/Wine

*(Signed by Commissioner Tibbs on 5/7/15):*

- k. Extreme Pizza, 590 Broadway Ave., Ste. 100, Boise, Beer/Wine

*(Signed by Commissioner Tibbs on 5/8/15):*

- l. Zacoalco Super Market, 7166 W. Fairview Ave., Boise, Beer Only

2. License Transfers (2)

*(Signed by Commissioner Tibbs on 5/1/15)*

- a. TBD Bar, 622 W. Idaho St., Boise, Beer/Liquor
- b. Courtyard by Marriott, 1789 S. Eagle Rd., Meridian, Beer/Liquor

- b. New Licenses (8)

1. Catering Permits (5)

- a. The Curb Bar & Grill at Barber Park Event Center for Susan Smith Retirement Party, May 21st from 1pm to 10pm
- b. Honalee Farms Event Center at Honalee Farm Event Center for Jason Nielson & Brenda Sproat Wedding, May 16th from 3pm to Midnight
- c. Honalee Farm Event Center at Honalee Farm Event Center for Nathan Daniels & Mary Quenzer Wedding, May 30th from 3pm to Midnight
- d. Honalee Farm Event Center for Honalee Farm Event Center for Ryan Mencarr & Emily Borquist Wedding, May 31st from 3pm to Midnight

- e. Honalee Farm Event Center for Honalee Farm Event Center for Peter & Kathi Marvel Wedding, June 13th from 3pm to Midnight

2. New Licenses (2)

- a. Stagecoach Inn, 3132 Chinden Blvd., Garden City, Beer/Liquor
- b. Three Girls Catering, 3210 E. Chinden Blvd., Ste. 131, Eagle, Beer/Wine

3. License Transfer

- Stagecoach Inn, 3132 Chinden Blvd., Garden City, Beer/Liquor

B. Oberbillig stated that the required fees were paid and the paperwork was in order and awaiting ratification or signature, as appropriate.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE AND RATIFY THE 12 LICENSE RENEWALS AND 2 LICENSE TRANSFERS PREVIOUSLY SIGNED ON THE DATES SET FORTH ON THE AGENDA; APPROVE THE REMAINING LICENSES LISTED ON THE AGENDA INCLUDING 5 CATERING PERMITS; 2 NEW LICENSES; AND 1 LICENSE TRANSFER; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

2. Auditor’s Office - No Report

3. Claims Journal  
- May 8, 2015

**ACTION: D. CASE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED MAY 8, 2015. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

4. Personnel Action Forms (4 Leaves with Pay)

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE 4 LEAVES WITH PAY; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS’ OFFICE. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

5. Assessor’s Office

B. McQuade provided an update on motor vehicles license renewals and Assessment Notices.

6. Treasurer’s Office

V. McIntyre stated tax assessment notices will be mailed out tomorrow.

7. Chief of Staff - No Report

8. Weed and Pest (*Authorize the Chairman to Sign*)

a. Notices of Lien (7)

1. Asmussen Heather D	R4892350070	\$226.86
2. Cathey Robin L	R0850410095	\$199.84
3. Cathey Robin	S0419417750	\$66.62
4. Cathey Robin	S0419417750	\$50.00
5. Cathey Robin	S0419417750	\$107.63
6. Kirkpatrick Mark	S1315427820	\$260.30
7. Green Dorothy L	R7352150000	\$186.38

- b. Releases of Lien (2)
- |                         |           |            |
|-------------------------|-----------|------------|
| 1. Jayo Development Inc | 111085046 | 10/20/2011 |
| 2. Jayo Development Inc | 111094415 | 11/18/2011 |

**ACTION: D. CASE MOVED TO APPROVE SEVEN NOTICES OF LIEN AND TWO RELEASES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

9. Expo Idaho (*Authorize the Chairman to Sign*)

- a. Interim Events
- The Basque Foundation, Jaialdi 2015, August 1-2 (July 30-31 set up)
- b. Concessionaire Agreements (2)
1. Idaho Mountain Search and Rescue, Booth #17
  2. Zorba's, Booth #24

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE ONE INTERIM EVENT AGREEMENT AND TWO CONCESSIONAIRE AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

10. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center (2)
  1. Joe Fehring, Fehring Wedding Reception, January 2, 2016
  2. Pamela Reich, Capobres Wedding & Reception, April 30, 2016

**ACTION: D. CASE MOVED TO APPROVE THE THREE BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED.**

**DISCUSSION: R. YZAGUIRRE NOTED THAT THERE ARE ONLY TWO BARBER PARK AGREEMENTS.**

**ACTION: D. CASE AMENDED HIS MOTION TO APPROVE THE TWO AGREEMENTS. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

11. Grants (3) (*Authorize the Chairman to Sign*)

- a. Grant No. 1504-A - Millennium Drug and Alcohol Education Grant Application to the Idaho Department of Juvenile Corrections for the Development and Implementation of a Web-Based Substance Use and Educational Program (\$35,000; \$0 Match)
- b. Grant No. 1505-A - Millennium TAP Grant Application to the Idaho Department of Juvenile Corrections to Offset Costs of Salary and Benefits Support for a TAP Coordinator (\$42,000, \$0 Match; Grant Period 7/1/15 - 6/30/16)
- c. Grant No. 1506-A - Millennium Diversion Grant Application to the Idaho Department of Juvenile Corrections to Fund a Full-Time Clinician for the Diversion Counseling Program (\$46,750, \$0 Match; Grant Period 7/1/15 - 6/30/16)

J. Tibbs read the agreements into the record.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE GRANT NOS. 1504-A, 1505-A AND 1506-A AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SUBMIT THE APPLICATIONS. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

12. Agreements (9) (All Agreements FY15 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)
- a. Agreement No. 11130 - Agreement Between Ada County and Family Advocacy Center and Education Services, Inc. for Management and Lease of the Justice Center
  - b. Agreement No. 11135 - Agreement Between Ada County and g.l. Berg Entertainment/Sherlock Studios LLC (Jared Sherlock) for Illusionist Entertainment During the 2015 Western Idaho Fair (8/21-25/15)
  - c. Agreement No. 11136 - Agreement Between Ada County and Gregory Willison/Michael Mezmer for Hypnotist Entertainment During the 2015 Western Idaho Fair
  - d. Agreement No. 11137 - Agreement Between Ada County and Insight Architects, PA for Professional Consulting Services
  - e. Agreement No. 11138 - Subgrant Agreement Between Ada County and City of Meridian for use of the 2014 Homeland Security Grant Program Funds from the Idaho Bureau of Homeland Security
  - f. Agreement No. 11139 - Agreement Between Ada County and Apple for iOS Developer Program Enterprise License
  - g. Agreement No. 11140 - Agreement Between Ada County and US Army Corps of Engineers at Lucky Peak for Law Enforcement Patrol from May 15-September 8, 2015
  - h. Agreement No. 11141 - Memorandum of Agreement Between Ada County and the State Historic Preservation Office, a division of the Idaho State Historical Society for use of the National Park Service Matching Grant
  - i. Agreement No. 11142 - Professional Services Agreement Between Ada County and Instrinsic Data Solutions, Inc. for Consulting Services of Dave Galligher

J. Tibbs read the agreements into the record.

**ACTION: D. CASE MOVED TO TABLE AGREEMENT NO. 11142 TO MAY 19, 2015; APPROVE THE REMAINING EIGHT AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

### Public Hearing

13. Resolutions (2)
- a. Resolution No. 2053 - Resolution for Sole Source Procurement

J. Tibbs opened the public hearing and read Resolution No. 2053 into the record.

*[There was no public testimony.]*

J. Tibbs closed the public hearing.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 2053 FOR SOLE SOURCE PROCUREMENT. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

b. Resolution No. 2054 - Resolution to Receive Donated ACHD Van

J. Tibbs opened the public hearing and read Resolution No. 2054 into the record.

V. McIntyre inquired if the van could be utilized outside of Ada County.

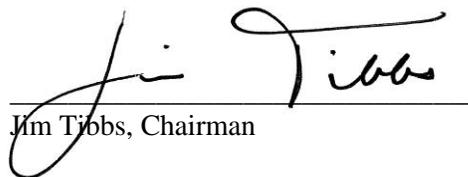
D. Case stated that the resolution does not limit the van to Ada County but that the federal dollars used to purchase the van is used to identify how many vehicles travel within the county.

J. Tibbs closed the public hearing.

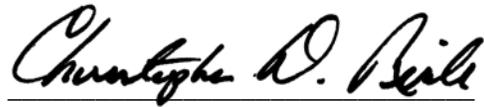
**ACTION: D. CASE MOVED TO APPROVE RESOLUTION NO. 2054 TO RECEIVE A DONATED ACHD VAN. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**VII: IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:26 a.m.

  
Jim Tibbs, Chairman

ATTEST:

  
Christopher D. Rich, Ada County Clerk