

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, DECEMBER 11, 2014
1:30 P.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Phil McGrane and Kathleen Graves, Clerk's Office; Vicky McIntyre, Treasurer's Office; Larry Maneely, Commissioners' Office; Megan Leatherman, Development Services; Jessica Donald, Communications; Bob Perkins, Procurement; Scott Williams, Operations; Paul Lawrence, Sheriff's Office; and Ax Brewer, Prosecutor's Office. Minutes Recorder: Angel Dicus.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner Rick Yzaguirre called the meeting of the Ada County Commissioners to order at 1:31 p.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners Rick Yzaguirre and Jim Tibbs were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. UNFINISHED BUSINESS:

ACTION: J. TIBBS MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

- Procurement

- a. Final Ranking of RFQ 15010 Architectural Consulting Services for the Ada County Juvenile Center West Construction Project (*Tabled from 12/2/14*)

B. Perkins advised the Board that the Evaluation Committee completed its assessment process and submitted the final rankings letter for consideration. J. Tibbs read the recommendation and request for authorization to enter into fee negotiations into the record.

ACTION: J. TIBBS MOVED TO APPROVE THE EVALUATION COMMITTEES RECOMMENDATION AS READ INTO THE RECORD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

- b. Final Rankings/Request to Enter into Fee Negotiations for RFQ 15006 Professional Consulting Services for Ada County Jail Security System Upgrade (*Tabled from 12/2/14*)

B. Perkins advised the Board that the Evaluation Committee has completed its assessment process and submitted the final rankings letter for consideration. J. Tibbs read the recommendation and request for authorization to enter into fee negotiations into the record.

ACTION: J. TIBBS MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AUTHORIZE THE COMMITTEE TO ENTER INTO FEE NEGOTIATIONS BEGINNING WITH THE NUMBER ONE RANKED FIRM. R. YZAGUIRRE SECONDED.

DISCUSSION: THE PARTIES DISCUSSED THE CLOSENESS OF THE SCORING.

ACTION: J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

- c. Award of Bid 15013 Ada County Jail Staff Dining Remodel (*Tabled from 12/2/14*)

B. Perkins stated the lowest bidder withdrew their bid due to a subcontractor error, and the remaining bids came in over budget therefore he requested all bids be rejected. He submitted the Evaluation Committee's recommendation for the Board's consideration. J. Tibbs read the recommendation into the record.

ACTION: J. TIBBS MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND REJECT ALL BIDS FOR BID 15013. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

VI. NEW BUSINESS:

1. Licenses (*Authorize the Acting Chairman to Sign*)

a. New Licenses

- Boise Hotspot, 1550 S. Cloverdale Rd., Ste. 210, Boise, Beer/Wine

b. License Transfers

- AEN Playhouse, 8001 Fairview Ave., Boise, Beer/Liquor

P. McGrane stated that the required fees were paid and the paperwork was in order and awaiting signature.

ACTION: J. TIBBS MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING ONE NEW LICENSE AND ONE LICENSE TRANSFER; AND AUTHORIZE THE ACTING CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

2. Auditor's Office

P. McGrane stated his office is working on closing out the Fiscal year 2014.

3. Claims Journal

- December 5, 2014

ACTION: J. TIBBS MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED DECEMBER 5, 2014. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

4. Personnel Action Forms (1 Change of Division with Pay Adjustment; 9 Conditional Pay Increases; 4 Introductory Period Completion Pay Increases; 3 Leaves with Pay; 2 Miscellaneous; 1 POST Certification Increase; 5 Promotions; and 9 Reclassifications)

ACTION: J. TIBBS MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 1 CHANGE OF DIVISION WITH PAY ADJUSTMENT; 9 CONDITIONAL PAY INCREASES; 4 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 3 LEAVES WITH PAY; 2 MISCELLANEOUS; 1 POST CERTIFICATION INCREASE; 5 PROMOTIONS; AND 9 RECLASSIFICATIONS; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

5. Assessor's Office - No Report

6. Tax Cancellations (12) (11-2014; 1 Casualty Loss) (*Authorize the Acting Chairman to Sign*)

a. 2014 Property Roll (7)

1. Paquin Melanie J

R9437530420

- | | | |
|----|-------------------------------------|-------------|
| 2. | Parker William H Jr | R1071140290 |
| 3. | Gupta Arun K | S1015223214 |
| 4. | Idaho Housing & Finance Association | R1219650200 |
| 5. | Ada County Highway District | R7335560070 |
| 6. | Idaho State Board Of Education | R1516540110 |
| 7. | Idaho State Board Of Education | S0933417700 |
- b. 2014 Sub-Roll (4)
- | | | |
|----|---|-------------|
| 1. | Ricketts Keith A & Janice S Revocable Trust | R4947170390 |
| 2. | Sorbin Chanel | R1388730010 |
| 3. | Wardle Scott J | R2082151000 |
| 4. | Geiger William R | R5421200500 |
- c. Casualty Losses
- | | | |
|---|-----------------|-------------|
| - | Ricky Elishia M | S1135233680 |
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ACTION: J. TIBBS MOVED TO APPROVE THE 11 TAX CANCELLATIONS FOR 2014, AND 1 CASUALTY LOSS AS LISTED ON THE AGENDA; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

7. Treasurer's Office
V. McIntyre stated her office is busy processing tax collections.
8. Chief of Staff
L. Maneely noted that the sesquicentennial celebration is Tuesday, December 16, 2014.
9. Approval of Minutes (2) (*Authorize the Acting Chairman to Sign*)
- Open Business Meeting, November 25, 2014
 - Oath of Office, November 28, 2014

ACTION: J. TIBBS MOVED TO APPROVE THE TWO SETS OF MINUTES AS LISTED ON THE AGENDA; AND AUTHORIZE THE ACTING CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

10. Grants (*Authorize the Completion and Submission of the Grant Application Online*)
- Grant No. 1415-A - Grant Application for International Association of Chiefs of Police (ICAP) Service, Support & Justice Grant (\$100,000 for 3 years; No Match; Grant Period December 19, 2014-2017)

ACTION: J. TIBBS MOVED TO APPROVE GRANT NO. 1415-A AND AUTHORIZE THE ELECTRONIC SUBMISSION OF THE APPLICATION. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

11. Weed and Pest (*Authorize the Acting Chairman to Sign*)
- Notices of Lien

-	Green Dorothy L	R7352150000	\$182.95
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 - Releases of Lien

-	Marshall Morley	2014-095650	11/25/14
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ACTION: J. TIBBS MOVED TO APPROVE ONE NOTICE OF LIEN AND ONE RELEASE OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

12. Parks and Waterways (*Authorize the Acting Chairman to Sign*)

- Barber Park Education and Event Center (5)
 1. Catherine Rushton, DBE Afternoon Tea, September 20, 2015
 2. Keith Hughes, Volition America Half Marathon, March 21, 2015
 3. Chelsea Fleming, Ashworth Wedding & Reception, June 5, 2015
 4. Cydney Peterson, Boel Wedding & Reception, May 15, 2015
 5. Genesis Rodriguez/Lopez Wedding & Reception, March 7, 2015

ACTION: J. TIBBS MOVED TO APPROVE THE FIVE BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

13. Volunteer Board Appointment

- Ratification of Boise City's Reappointment of Yvette Ashton to the Boise City/Ada County Housing Authority Board, Term to Expire 10/31/16

ACTION: J. TIBBS MOVED TO APPROVE AND RATIFY THE BOISE CITY APPOINTMENT OF YVETTE ASHTON TO THE BOISE CITY/ADA COUNTY HOUSING AUTHORITY BOARD, TERM TO EXPIRE OCTOBER 31, 2016. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

14. Agreements (7) (All Agreements FY15 Unless Otherwise Noted) (*Authorize the Acting Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 11036 - Equitable Sharing Agreement and Certification Between Ada County and the Federal Government for Participation in the Equitable Sharing Program
- b. Agreement No. 11037 - Agreement Between Ada County and Winbourne Consulting, LLC for Overseeing Dispatch and Records Management System Technologies
- c. Agreement No. 11038 - Application and Agreement Between Ada County and LexisNexis for Accessing LexisNexis Services
- d. Agreement No. 11039 - Subscriber Agreement Between Ada County and TransUnion Risk and Alternative Data Solutions, Inc. for Subscriber Access and Use of TRADS Services
- e. Agreement No. 8929-4-14 - Renewal Memorandum of Agreement Between Ada County, Southwest Idaho Juvenile Detention Center and the Idaho Department of Juvenile Corrections for Emergency Mutual Housing
- f. Agreement No. 11039-1-14 - Addendum to Subscriber Agreement Between Ada County and TransUnion Risk and Alternative Data Solutions, Inc. for Subscriber Access and Use of TRADS Services
- g. Agreement No. 11039-1-14 - Addendum to Subscriber Agreement Between Ada County and TransUnion Risk and Alternative Data Solutions, Inc. for Subscriber Access and Use of TRADS Services

R. Yzaguirre read the agreement numbers into the record.

ACTION: J. TIBBS MOVED TO APPROVE THE SEVEN AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

15. Miscellaneous

- Quitclaim Deed
 - Parcels S0628449010 and S0628449020 Consolidating County Tax Deed Parcels

The Board, V. McIntyre and Larry Maneely discussed the Quitclaim deed, tax deed statutes and background of the properties.

ACTION: J. TIBBS MOVED TO TABLE THE QUITCLAIM DEED TO THE DECEMBER 11, 2014, LEGAL STAFF MEETING, FOR FURTHER CONSIDERATION. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

[The following action was taken in Open Session of the Legal Staff meeting.]

ACTION: J. TIBBS MOVED TO APPROVE THE QUITCLAIM DEED CONSOLIDATING PARCELS S0628449010 AND S0628449020. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

Public Hearing

16. Resolutions (3)

- a. Resolution No. 2019 - Resolution Adjusting the Ada County Budget to Reflect the Receipt of Unscheduled Revenue to the Ada County Sheriff's Office Budget

R. Yzaguirre opened the public hearing.

[There was no public testimony.]

R. Yzaguirre closed the public hearing.

ACTION: J. TIBBS MOVED TO APPROVE RESOLUTION NO. 2019 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

- b. Resolution No. 2020 - Resolution Adjusting the Ada County Budget to Reflect the Receipt of Unscheduled Revenue to the Ada County Prosecuting Attorneys Budget

R. Yzaguirre opened the public hearing.

[There was no public testimony.]

R. Yzaguirre closed the public hearing.

ACTION: J. TIBBS MOVED TO APPROVE RESOLUTION NO. 2020 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

- c. Resolution No. 2021 - Resolution Adopting Fees for the Ada County Development Services Department

R. Yzaguirre opened the public hearing.

M. Leatherman stated this Resolution is to update the fee schedule regarding public records requests.

R. Yzaguirre closed the public hearing.

ACTION: J. TIBBS MOVED TO APPROVE RESOLUTION NO. 2021 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED.

J. TIBBS, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

VII: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 1:53 p.m.


Rick Yzaguirre, Acting Chairman

ATTEST:


Christopher D. Rich, Ada County Clerk