

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
TUESDAY, NOVEMBER 18, 2014  
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, Clerk's Office; Vicky McIntyre, Treasurer's Office; Bob McQuade, Assessor's Office; Jan Wallace, Juvenile Court; Dave Logan, Operations; Bob Perkins and Kyle Ramirez, Procurement; and Richard Beck, Development Services. Minutes Recorder: Angel Dicus.

**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 8:59 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

**III. CHANGES TO THE AGENDA:**

There were no changes to the agenda.

**IV. NEW BUSINESS:**

1. Procurement

- Opening of RFQ 15010 Architectural Consulting Services for the Ada County Juvenile Center West Construction Project

B. Perkins provided the Board three responses to RFQ 15010. D. Case read the requested information into the record.

B. Perkins requested the final ranking of RFQ 15010 be tabled to December 9, 2014, to allow the Evaluation Committee time to assess the proposals.

**ACTION: R. YZAGUIRRE MOVED TO TABLE THE FINAL RANKING OF RFQ 15010 ARCHITECTURAL CONSULTING SERVICES FOR THE ADA COUNTY JUVENILE CENTER WEST CONSTRUCTION PROJECT TO DECEMBER 9, 2014. J. TIBBS SECONDED. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**DISCUSSION: A. DICUS ADVISED THE BOARD THAT THE OPEN BUSINESS MEETING SCHEDULED THAT WEEK WAS ON DECEMBER 11, 2014.**

**ACTION: R. YZAGUIRRE AMENDED HIS MOTION TO DECEMBER 11, 2014. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

2. Licenses (*Authorize the Chairman to Sign*)

a. Catering Permits (4)

1. The Curb Bar & Grill at Barber Park Event Center for Kidney/Roberts Wedding, November 22nd from 3pm to 9pm
2. The Curb Bar & Grill at Barber Park Event Center for Cassie Cannon Memorial, November 23rd from 11am to 9pm
3. The Curb Bar & Grill at Barber Park Event Center for Cornfield/Rementaria Reception, November 24th from 3pm to 10pm
4. The Curb Bar & Grill at Barber Park Event Center for Dorsey/Turner Wedding, January 31st from 2pm to 9pm

b. New Licenses

- Haff Brewing, 4340 Chinden, Garden City, Beer/Wine

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting signature.

**ACTION: J. TIBBS MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING FOUR CATERING PERMITS AND ONE NEW LICENSE; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

3. Auditor's Office

C. Rich suggested the Board considered having Avimor set up their own directorship to avoid including them in the County's financials.

4. Claims Journal

- November 14, 2014

**ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED NOVEMBER 14, 2014. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

5. Personnel Action Forms (11 Conditional Pay Increases; 6 Introductory Period Completion Pay Increases; 4 Leaves with Pay; 2 Longevity Increases/Sheriff's Pay Plan; 4 Step Increases/Sheriff's Pay Plan; 3 Miscellaneous; and 1 POST Certification Increase)

**ACTION: J. TIBBS MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 11 CONDITIONAL PAY INCREASES; 6 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 4 LEAVES WITH PAY; 2 LONGEVITY INCREASES/SHERIFF'S PAY PLAN; 4 STEP INCREASES/SHERIFF'S PAY PLAN; 3 MISCELLANEOUS; AND 1 POST CERTIFICATION INCREASE; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

6. Assessor's Office

B. McQuade provided an update on the Board of Tax.

7. Treasurer's Office

V. McIntyre stated her office distributed \$246,502.92 to the various Taxing Districts, and that Tax Collections Notices have been sent out.

The Board and V. McIntyre discussed the Billing Services transition. D. Case inquired if there were any issues that needed to be addressed by the Board. V. McIntyre responded she wasn't aware of any issues for the Board. They also discussed implementation of Employee incentives.

8. Chief of Staff - No Report

9. Development Services (*Authorize the Chairman to Sign*)

- Application Fee Waiver/Reduction Request

- JUB Engineers: Mace River Ranch Final Plat; Waiver/Reduction Amount: \$1,198

R. Beck explained the request of a new plat. The Board suggested that JUB Engineers request the refund from the City of Eagle.



**ACTION: J. TIBBS MOVED TO RATIFY AND APPROVE THE IDAHO COUNTRY WESTERN DANCE ASSOCIATION AGREEMENT SIGNED BY COMMISSIONER CASE ON NOVEMBER 13, 2014; APPROVE THE ONE REMAINING INTERIM EVENT AGREEMENT AS LISTED ON THE AGENDA FOR EXPO IDAHO; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

15. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center
- Lisa Hamman, Hamman/Southorn Wedding & Reception, June 14, 2015

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE ONE BARBER PARK EDUCATION AND EVENT CENTER AGREEMENT AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

16. Agreements (6) (All Agreements FY15 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 11013 - Agreement Between Ada County and Treasure Wellness, PLLC for use of Grant Funds from the Office on Violence Against Women related to the Court Training & Improvement Program for Counseling Services
- b. Agreement No. 11014 - Amendment to Memorandum of Understanding Between Ada County, Idaho Department of Corrections, Peace Officer Standards and Training, and Idaho State Police for use of Firing Range by Ada County Marshals
- c. Agreement No. 11015 - Agreement Between Ada County and Boise Metro Chamber of Commerce, Inc., for Various Marketing Services
- d. Agreement No. 11016 - Agreement Between Ada County and Bonneville Blueprint & Supply Company for Hardware Maintenance for Kip 700
- e. Agreement No. 9762-1-14 - Amended Memorandum of Understanding Between Ada County and the Administrative District Judge of the Fourth Judicial District of the State of Idaho for Misdemeanor Probation Services
- f. Agreement No. 11016-1-14 - Amendment to Agreement Between Ada County and Bonneville Blueprint & Supply Company for Hardware Maintenance for Kip 700

D. Case read the agreements into the record and explained that the Amendment to Memorandum of Understanding for Misdemeanor Probation Services is for the hours of operation only.

**ACTION: J. TIBBS MOVED TO APPROVE THE SIX AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

### Public Hearing

17. Resolutions

- Resolution No. 2016 - Resolution Adjusting the Ada County Budget to Reflect the Receipt of Unscheduled Revenue to the Ada County Juvenile Court Services Budget

D. Case opened the public hearing.

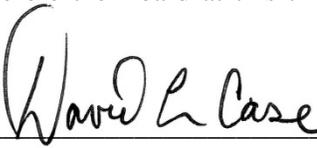
J. Wallace read Resolution No. 2016 into the record.

V. McIntyre expressed concerns regarding the deposit of funds. D. Case asked that J. Wallace work with V. McIntyre on the details and closed the public hearing.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 2016 AS LISTED ON THE AGENDA. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**VI: IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:29 a.m.

  
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David L. Case, Chairman

ATTEST:

  
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Christopher D. Rich, Ada County Clerk