

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
TUESDAY, OCTOBER 7, 2014  
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, Clerk's Office; Vicky McIntyre, Treasurer's Office; Bob McQuade, Assessor's Office; Larry Maneely, Commissioners' Office; Dave Logan, Operations; Bob Perkins, Alyssa Mitchell and Rusty McNeill, Procurement; Megan Leatherman, Development Services; Moira Gelardo, Human Resources; and Jessica Donald Communications. Minutes Recorder: Angel Dicus.

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**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 9:00 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

**III. CHANGES TO THE AGENDA:**

There were no changes to the agenda.

**IV. UNFINISHED BUSINESS:**

- Agreements (*Authorize the Chairman to Sign*)
  - Agreement No. 10936 - Agreement Between Ada County and Twin Falls County for Pathology Services (*Tabled from 9/30/14*)

**ACTION: J. TIBBS MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

D. Case read Agreement No. 10936 into the record.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE AGREEMENT NO. 10936 AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**VI. NEW BUSINESS:**

1. Procurement
  - a. Opening of Bid 15001 Ada County Temporary Services for Light Industrial

B. Perkins provided the Board two responses to Bid 15001 Ada County Temporary Services for Light Industrial. He requested the names of each bidder, confirmation that a bid bond security was included, and the Payroll Only, Full Service and 10 Panel Drug Test cost markups be read into the record. D. Case read the requested information into the record.

B. Perkins requested the award of Bid 15001 Ada County Temporary Services for Light Industrial be tabled to October 14, 2014, to allow the Evaluation Committee time to assess the proposals.

**ACTION: J. TIBBS MOVED TO TABLE THE AWARD OF BID 15001 ADA COUNTY TEMPORARY SERVICES FOR LIGHT INDUSTRIAL TO OCTOBER 14, 2014. R. YZAGUIRRE SECONDED.**

**DISCUSSION: D. CASE ASKED FOR CLARIFICATION ON A BID PERCENTAGE. B. PERKINS CLARIFIED THE BID PERCENTAGE.**

**ACTION: J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

b. Opening of Bid 15002 Ada County Temporary Services for Expo Idaho/Fair

B. Perkins provided the Board four responses to Bid 15002 Ada County Temporary Services for Expo Idaho/Fair. He requested the names of each bidder, confirmation that a bid bond security was included, and the percentage markup for Payroll Only, Full Service and 10 Panel Drug Test for several positions be read into the record. D. Case read the requested information into the record.

B. Perkins requested the award of Bid 15002 Ada County Temporary Services for Expo Idaho/Fair be tabled to October 14, 2014, to allow the Evaluation Committee time to assess the proposals.

**ACTION: R. YZAGUIRRE MOVED TO TABLE THE AWARD OF BID 15002 ADA COUNTY TEMPORARY SERVICES FOR EXPO IDAHO/FAIR TO OCTOBER 14, 2014. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

2. Operations (*Authorize the Chairman to Sign*)

- Change Order No. 1 - Agreement No. 10565 – Providing Heavy Equipment Access at Hidden Hollow H2S Scrubber Project (Increase of \$13,959.24)

D. Case explained the change order.

**ACTION: J. TIBBS MOVED TO APPROVE THE CHANGE ORDER AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

3. Trial Court Administrator

- Letter Confirming Nonrenewal of Agreement with Terry Reilly Health Services

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE LETTER CONFIRMING NONRENEWAL OF AGREEMENT WITH TERRY REILLY HEALTH SERVICES. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

4. Licenses (*Authorize the Chairman to Sign*)

a. Catering Permits

- Brick 29 at Governor Otter's Ranch for Hewlett-Packard and Kevin Anderson, October 22nd from 12pm to 11pm

b. New Licenses

- Jacksons #146, 8000 Overland Rd., Boise, Beer/Wine

c. License Transfers

- Crooked Flats, 3705 N. Highway 16, Eagle, Beer/Wine

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting signature.

**ACTION: J. TIBBS MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING ONE CATERING PERMIT, ONE NEW LICENSE AND ONE LICENSE TRANSFER; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF**

**OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- 5. Auditor’s Office
  - C. Rich updated the Board on how the same sex ruling from the Supreme Court would affect his office. He advised that early voting starts Tuesday, October 14, 2014 and there have been 9000 absentee ballots.

- 6. Claims Journal
  - a. October 3, 2014, FY 13-14
  - b. October 3, 2014, FY 14-15

**ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNALS DATED OCTOBER 3, 2014, FOR FISCAL YEARS 2013-2014 AND 2014-2015. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- 7. Personnel Action Forms (1 Conditional Pay Increase; 6 Leaves with Pay; 1 Miscellaneous; 1 Reclassification and 1 Salary Increase)

**ACTION: J. TIBBS MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 1 CONDITIONAL PAY INCREASE; 6 LEAVES WITH PAY; 1 MISCELLANEOUS; 1 RECLASSIFICATION AND 1 SALARY INCREASE; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS’ OFFICE. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- 8. Assessor’s Office
  - B. McQuade updated the Board on homeowner’s exemptions and BTA.

- 9. Tax Cancellations (*Authorize the Chairman to Sign*)

- a. 2014 Property Roll (11)
  - 1. Young Connie J R3699200112
  - 2. Kitsos Constantine R5210750891
  - 3. Dual Beneficiary Trust Trust N R0623562222
  - 4. Guzman Baldomero R9242180360
  - 5. Slavick Ronald W Living Trust R9242270010
  - 6. Alyk Nancy R2854000120
  - 7. Cuzmanov Olga R2738510380
  - 8. Gould James F Iii & Joyce E Tr R5074770020
  - 9. Krall G & M Llc R4671530870
  - 10. Crandall Lisa R1083880070
  - 11. Medsker Carolyn S R1277000140
- b. 2013 Property Roll
  - Medsker Carolyn S R1277000140
- c. 2012 Property Roll
  - Medsker Carolyn S R1277000140

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE TAX CANCELLATIONS AS LISTED ON THE AGENDA WHICH INCLUDES 11 TAX CANCELLATIONS FOR 2014; 1 TAX CANCELLATION FOR 2013; AND 1 TAX CANCELLATION FOR 2012; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

10. Treasurer's Office  
- Monthly Financial Report, September 30, 2014
11. Chief of Staff  
L. Maneely provided an update on the 45<sup>th</sup> Greenbelt Anniversary and the Foundation of Trails Monument Unveiling Ceremony.
12. Volunteer Board Appointments (8)
- a. Appointment of John Tomkinson to the Western Idaho Fair Board, Term to Expire 9/30/17
  - b. Reappointment of Ben Simco to the Weed, Pest and Mosquito Advisory Board, Term to Expire 9/30/18
  - c. Appointment of Stacy Lawrence to the Boise City/Ada County Housing Authority, Term to Expire 10/31/19
  - d. Appointment of Kari Kostka to the Parks, Open Space and Trails Advisory Board, Term to Expire 9/30/17
  - e. Appointment of Audrey Chapman to the Historic Preservation Council, Term to Expire 2/17/15
  - f. Appointment of Charles Baun to the Planning and Zoning Commission, Term to Expire 4/16/17
  - g. Appointment of Teri Murrison to the Planning and Zoning Commission, Term to Expire 10/8/17
  - h. Reappointment of Jeff Schlagel to the Waterways Advisory Committee, Term to Expire 9/28/17

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE EIGHT VOLUNTEER BOARD APPOINTMENTS AS LISTED ON THE AGENDA, WITH THE TERMS OF EXPIRATION AS SPECIFIED. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

13. Grants (2) (*Authorize the Chairman to Sign the Appropriate Documents*)
- a. Grant No. 1410-B - Award of Grant for FY15 Millennium Fund Court Project (Projected Award of \$18,000; No Match; Grant Period 10-1-14 to 6-30-15)
  - b. Grant No. 1410-C - Award of Grant for FY15 Millennium Fund Court Project (Projected Award of \$37,500 No Match; Grant Period 10-1-14 to 6-30-15)

D. Case read the grants into the record.

**ACTION: J. TIBBS MOVED TO APPROVE THE GRANTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

14. Parks and Waterways (*Authorize the Chairman to Sign*)
- Barber Park Education and Event Center
  - Tanya Dorsey, Dorsey / Turner Wedding & Reception, January 31, 2015

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE ONE BARBER PARK EDUCATION AND EVENT CENTER AGREEMENT AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

15. Agreements (22) (All Agreements FY15 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)
- a. Agreement No. 10946 - Agreement Between Ada County and Idaho Legal Aid for the Use of Office on Violence Against Women Grant Funds

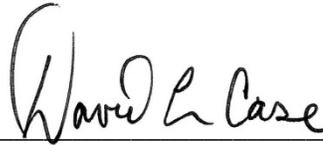
- b. Agreement No. 10947 - Joint Powers Agreement Between Ada County, Ada County Prosecuting Attorney's Office and The City of Kuna Relating to Prosecution Services
- c. Agreement No. 10948 - Agreement Between Ada County and Idaho Humane Society for Animal Control and Licensing
- d. Agreement No. 10949 - Agreement Between Ada County and Allied Waste Services of North America, LLC for Daily Landfill Cell and Maintenance Operations
- e. Agreement No. 10950 - Licensing Agreement Between Ada County and Valley Regional Transit for Bikeshare Station Placement, Entry and Construction
- f. Agreement No. 10951 - Agreement Between Ada County and Clark County for Pathology Services
- g. Agreement No. 10952 - Agreement Between Ada County and AES, An Employment Source, Inc. for Temporary Staffing Services for Elections Positions
- h. Agreement No. 10953 - Agreement Between Ada County and AES, An Employment Source, Inc. for Temporary Staffing Services for Professional/Clerical Positions
- i. Agreement No. 10954 - Agreement Between Ada County and AES, An Employment Source, Inc. for Temporary Staffing Services for General Labor
- j. Agreement No. 10955 - Agreement Between Ada County and The Curb Bar & Grill, LLC for Exclusive Alcohol Provider at Barber Park Events Center
- k. Agreement No. 10956 - Agreement Between Ada County and Kathryn Montgomery, LPC for the use of Office on Violence Against Women Grant Funds for 2014-15
- l. Agreement No. 10957 - Agreement Between Ada County and Simplifile, LLC for Electronic Recording and Approved Procedures for the Receiving and Transmitting of Documents
- m. Agreement No. 10958 - Agreement Between Ada County and Kaye W. Hughes for Volunteer Coroner Internship
- n. Agreement No. 10959 - Agreement Between Ada County and Adams County for Pathology Services
- o. Agreement No. 6871-6-14 - Fifth Renewal Agreement Between Ada County and Fairview Lakes BTS, LLC for Meridian Department of Motor Vehicles Retail Space Lease (10/1/14-9/30/17 with Non-Appropriations Clause)
- p. Agreement No. 9317-4-14 - Renewal Agreement Between Ada County and Peasley Transfer & Storage Co., for Transportation and Temporary Storage of Election Equipment
- q. Agreement No. 9403-3-14 - Renewal Agreement Between Ada County and Election Service and Software, Inc. for Post Warranty Hardware Maintenance Services and Software Maintenance and Support
- r. Agreement No. 10165-2-14 - Renewal Agreement Between Ada County and PeopleAdmin for Recruiting Management, Position Management and Reporting
- s. Agreement No. 10195-2-14 - Renewal Agreement Between Ada County and Boise State University, School of Social Work, for Practicum Placement
- t. Agreement No. 10577-1-14 - Renewal Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model DR-G1100 for Use at the Assessor's Office
- u. Agreement No. 10629-1-14 - Amended Agreement Between Ada County and Idaho Legal Aid Services for the Use of Office on Violence Against Women Grant Funds (FY14)
- v. Agreement No. 10716-1-14 - Renewal Agreement Between Ada County and Idaho Department of Health and Welfare Division of Behavioral Health for Idaho Web Infrastructure for Treatment System

D. Case read the agreement numbers into the record.

**ACTION: J. TIBBS MOVED TO APPROVE THE 22 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**VII: IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:31 a.m.



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David L. Case, Chairman

**ATTEST:**



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Christopher D. Rich, Ada County Clerk