

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, SEPTEMBER 9, 2014
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, Clerk's Office; Vicky McIntyre, Treasurer's Office; Bob McQuade, Assessor's Office; Bob Perkins and Melissa Wilson, Purchasing; Megan Leatherman, Development Services; Jessica Donald, Communications; Leslie Penney, Information Technology; Mike Schneider, Sheriff's Office; and Larry Maneely, Commissioners' Office. Minutes Recorder: Angel Dicus.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 9:01 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

III. CHANGES TO THE AGENDA:

1. Item IV(9)(a) was assigned Grant No. 1408-A, was Added to the Agenda Inside 48 Hours
2. Item IV(9)(b) was assigned Grant No. 1409-A, was Added to the Agenda Inside 48 Hours

ACTION: J. TIBBS MOVED TO AMEND THE AGENDA TO ASSIGN GRANT NUMBERS TO ITEMS IV(9)(A) AND (B) AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

IV. NEW BUSINESS:

1. Licenses (*Authorize the Chairman to Sign*)

- Catering Permits (7)

1. Rodeway Inn & Sunshine Feed Store at Coolwater Event Center for Janel Schmidt Wedding, September 13th from 5-10pm
2. Rodeway Inn & Sunshine Feed Store at Coolwater Event Center for Mary James Wedding, September 20th from 5-10pm
3. Rodeway Inn & Sunshine Feed Store at Coolwater Event Center for MISTI Fundraiser, September 27th from 5-10pm
4. Rodeway Inn & Sunshine Feed Store at Coolwater Event Center for Idaho Power Finance Dept. Company Party, September 30th from 1-6pm
5. Epi's A Basque Restaurant at Honalee Farm Event Center for Urguidi/Richards Wedding, September 13th from 2pm - 2am.
6. End Zone at Franz Witte Nursery for Franz Witte – the Land Group Fundraiser, September 9th from 4-10pm
7. End Zone at Barber Park Event Center for Angela Harvey Wedding, September 12th from 4-10pm

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting signature.

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE SEVEN CATERING PERMITS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

2. Auditor's Office

C. Rich provided an update on elections equipment Federal Government audit and preparation for the November election.

3. Claims Journal
- September 4, 2014

ACTION: J. TIBBS MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED SEPTEMBER 4, 2014. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

4. Personnel Action Forms (5 Leaves with Pay and 1 Promotion)

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 5 LEAVES WITH PAY AND 1 PROMOTION; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

5. Assessor's Office

B. McQuade provided an update on the Board of Tax Appeals.

6. Tax Cancellations (6) (1-2013; 5-2014) (*Authorize the Chairman to Sign*)

a. 2013 Sub-Roll

- Younger Brian S R1141290050

b. 2014 Property Roll (5)

1. Younger Brian S	R1141290050
2. Steinbronner Ryan T	R3610350800
3. Sanna David J & Dayna K Family	R5125410480
4. Anderson Kenneth	R7334160315
5. Crandall Sallie May	S0536449296

ACTION: J. TIBBS MOVED TO APPROVE THE TAX CANCELLATIONS AS LISTED ON THE AGENDA WHICH INCLUDES ONE TAX CANCELLATION FOR 2013, AND FIVE TAX CANCELLATIONS FOR 2014; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

7. Treasurer's Office

- Monthly Financial Report, August 31, 2014

V. McIntyre provided an update on the monthly financial report and her office's preparation for the tax distribution of \$854,241.10 to the various taxing districts.

8. Chief of Staff - No Report

9. Grants (*Authorize the Chairman to Sign the Appropriate Documents*)

a. Grant No. 1408-A - Grant Application for the 2014 Emergency Management Performance Grant (\$247,839.56 with a 50% Match; Grant Period 10/1/14-9/30/15)

b. Grant No. 1409-A - Grant Application for the 2014 Homeland Security Grant Program (No Match; Grant Period 1/1/14-8/31/16)

ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE THE DIRECTOR OF EMERGENCY MANAGEMENT TO ELECTRONICALLY PROCESS GRANT APPLICATION NO. 1408-A FOR THE 2014 EMERGENCY MANAGEMENT PERFORMANCE GRANT AND GRANT APPLICATION NO. 1409-A FOR THE 2014 HOMELAND SECURITY GRANT PROGRAM. J. TIBBS SECONDED.

R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

10. Juvenile Court Services

- Administrative Order
- Juvenile Court Services Operating Plan

ACTION: J. TIBBS MOVED TO APPROVE THE JUVENILE COURT SERVICES OPERATING PLAN. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE. THE MOTION CARRIED UNANIMOUSLY.

11. Weed and Pest (*Authorize the Chairman to Sign*)

a. Notices of Lien (2)

- | | | |
|------------------|-------------|----------|
| 1. Beck Sammy J | R2860500044 | \$64.42 |
| 2. Hisel Terri L | R1479660075 | \$147.77 |

b. Releases of Lien (2)

- | | | |
|------------------|-------------|---------|
| 1. Denton Mary K | 2014-072048 | 9/4/14 |
| 2. Mackay Marlo | 2014-069249 | 8/26/14 |

ACTION: R. YZAGUIRRE MOVED TO APPROVE TWO NOTICES OF LIEN AND TWO RELEASES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

12. Expo Idaho (*Authorize the Chairman to Sign*)

- Interim Events

- 3P Comp, Cheerleader Competition, January 31, 2015 (Set Up January 30, 2015)

ACTION: J. TIBBS MOVED TO APPROVE THE ONE INTERIM EVENT AGREEMENT AS LISTED ON THE AGENDA FOR EXPO IDAHO; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

13. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center (2)

1. Cami Smith, Smith Goss Wedding & Reception, June 13, 2015
2. Monica Green, Green Wedding & Reception, April 4, 2015

ACTION: R. YZAGUIRRE MOVED TO APPROVE THE TWO BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

14. Agreements (13) (All Agreements FY13-14 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 10872 - Agreement Between Ada County and Arrowhead Scientific, Inc., for Purchase of One Coherent Tracer Forensic Laser System
- b. Agreement No. 10873 Agreement Between Ada County and Central Paving Co., Inc. for Fixed Price Construction Contract for Landfill Entrance Road Project
- c. Agreement No. 10874 Agreement Between Ada County and Engineered Structures, Inc. for the Design and Construction of the Dispatch Computer Rack System

- d. Agreement No. 10875 - Agreement Between Ada County and Intrinsic Data Solutions, Inc. for Consulting Services of the Tyler Technologies Odyssey Court Management and Attorney Manager Software Systems
- e. Agreement No. 10876 - Master Agreement Between Ada County and ImageSoft, Inc. for Document and Case Management Systems
- f. Agreement No. 8437-7-14 - Renewal Agreement Between Ada County and CorEMR, L.C. for Electronic Medical Records Systems and Software License for Ada County Jail
- g. Agreement No. 8883-5-14 - Renewal Agreement Between Ada County and GTech Industries, LLC dba Intermountain Dictation for Dictation Software and Hardware Support
- h. Agreement No. 9377-3-14 - Renewal Agreement Between Ada County and Eide Bailly LLP for Auditing Services for Ada County's Comprehensive Annual Financial Report
- i. Agreement No. 9691-3-14 - Renewal Agreement Between Ada County and Northwest Nazarene University for Clinical Experience at the Facility at the Jail
- j. Agreement No. 10455-1-14 - Renewal Agreement Between Ada County and Calvary Chapel of Boise, Inc. for Religious Services to the Juvenile Detention Center Detainees
- k. Agreement No. 10585-1-14 - Renewal Agreement Between Ada County and Boise State University College of Health Sciences to Provide Clinical Education
- l. Agreement No. 10641-1-14 - Amendment to Agreement Between Ada County and Kathryn Montgomery, LPC for the use of Office on Violence Against Women Grant Funds for 2013-14
- m. Agreement No. 10714-1-14 - Amendment to Agreement Between Ada County and Trittech Software Systems for Purchase, Installation and Configuration of Computer Aided Dispatch and Mobile System

D. Case read the agreement numbers into the record.

ACTION: J. TIBBS MOVED TO APPROVE THE 13 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

Public Hearing

15. Resolutions

- Resolution No. 2002 - Resolution Adopting the Ada County Investment Policy

D. Case read Resolution No. 2002 into the record and opened the public hearing.

V. McIntyre requested the third "WHERE AS" be stricken from the resolution.

D. Case closed the public hearing.

ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 2002 AS LISTED ON THE AGENDA, WITH THE RECOMMENDATION FROM THE TREASURER. J. TIBBS SECONDED.

DISCUSSION: D. CASE EXPRESSED CONCERNS ABOUT CHANGING THE RESOLUTION AND SUGGESTED IT BE TABLED. R. YZAGUIRRE WITHDREW HIS ORIGINAL MOTION.

ACTION: R. YZAGUIRRE MOVED TO TABLE RESOLUTION NO. 2002 TO SEPTEMBER 23, 2014. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

16. Ordinances

- Ordinance No. 830 - Ordinance Amending Title 7, Chapter 1, Section 2, Subsection B to Remove the Limitation on Terms of Service of the Building Board of Appeals Members

D. Case read the summary of Ordinance No. 830 into the record and opened the public hearing.

[There was no public testimony.]

D. Case closed the public hearing.

ACTION: J. TIBBS MOVED TO APPROVE ORDINANCE NO. 830 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.

VII: IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:15 a.m.



David L. Case, Chairman

ATTEST:



Christopher D. Rich, Ada County Clerk