

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
TUESDAY, SEPTEMBER 2, 2014  
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Phil McGrane and Jo Spencer, Clerk's Office; Vicky McIntyre, Treasurer's Office; Bob McQuade, Assessor's Office; Bob Perkins, Kyle Ramirez and Alyssa Mitchell, Procurement; Dave Logan, Operations; Megan Leatherman, Mark Perfect and Diana Sanders, Development Services; Kelly Bolicek, Sheriff's Office; Jessica Donald, Communications; and Larry Maneely, Commissioners' Office. Minutes Recorder: Angel Dicus.

**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner David L. Case called the meeting of the Ada County Commissioners to order at 9:04 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

**III. CHANGES TO THE AGENDA:**

- Item IV. 15(e) description was corrected.

D. Case read the correct description into the record.

**ACTION: R. YZAGUIRRE MOVED TO MODIFY THE DESCRIPTION OF AGREEMENT NO. 10835 AS READ INTO THE RECORD BY THE CHAIRMAN. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE; AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**IV. UNFINISHED BUSINESS:**

- Procurement
  - Award of Bid 14068 Reconstruction of the Ada County Landfill Entrance Road

**ACTION: J. TIBBS MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

B. Perkins presented the Evaluation Committee's recommendation for award. R. Yzaguirre read the recommendation into the record.

**ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 14068 RECONSTRUCTION OF THE ADA COUNTY LANDFILL ENTRANCE ROAD TO CENTRAL PAVING, INC. IN THE AMOUNT OF \$395,976.49. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**VI. NEW BUSINESS:**

- 1. Procurement
  - Opening of RFP 14071 Exclusive Alcohol Provider at Barber Park Events Center

B. Perkins provided the Board four responses to RFP 14071 Exclusive Alcohol Provider at Barber Park Events Center. He requested the names of each bidder and confirmation that a bid bond security was included be read into the record. D. Case read the requested information into the record.

B. Perkins requested the award of RFP 14071 Exclusive Alcohol Provider at Barber Park Events Center be tabled to September 18, 2014, to allow the Evaluation Committee time to assess the proposals.

**ACTION: J. TIBBS MOVED TO TABLE THE AWARD OF RFP 14071 EXCLUSIVE ALCOHOL PROVIDER AT BARBER PARK EVENTS CENTER TO SEPTEMBER 18, 2014. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

2. Operations (*Authorize the Chairman to Sign*)

- Change Order No. 1 – Hidden Hollow Cell Phase 2 Closure Project - Knife River (Extending the Completion Date)

D. Logan explained Change Order No. 1.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE CHANGE ORDER NO. 1 AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

3. Licenses (*Authorize the Chairman to Sign*)

a. Catering Permits (18)

1. Beer Guys at Alpine Ponds for Jeff Reed Wedding, September 13th from 3pm to 10pm
2. Beer Guys at Franz Witte Nursery for October Breast, September 25th from 5pm to 9pm
3. End Zone at Barber Park Event Center for Boise Young Professionals Gala, September 5th from 2pm to 10pm
4. End Zone at Barber Park Event Center for Lauren & Logan Hunter Wedding, September 6th from 2pm to 10pm
5. End Zone at Barber Park Event Center for Mike Nagel Wedding, September 13th from 2pm to 10pm
6. End Zone at Barber Park Event Center for Eat, Drink & Be Healthy, September 18th from 2pm 10pm
7. End Zone at Barber Park Event Center for Autumn Beto Wedding, September 20th from 2pm to 10pm
8. End Zone at Barber Park Event Center for Ohana Oasis Fundraiser, September 26th from 2pm to 10pm
9. End Zone at Barber Park Event Center for Nachele Swetzof Wedding, September 27th from 2pm to 10pm
10. End Zone at Barber Park Event Center for Nichole Bitoni Wedding, September 28th from 2pm to 10pm
11. End Zone at Barber Park Event Center for Metropolitan Information Exchange Dinner, September 29th from 2pm to 10pm
12. Piper Pub at Eagle Island Event Center for Chelsie Park Wedding, September 6th from 3:30pm to 8pm
13. Piper Pub at Sandstone Vineyard for Alaina South Wedding, September 13th from 5pm to 12am
14. Piper Pub at Honalee Farm for Katie Crnkovich Wedding, September 20th from 4pm to 10pm
15. Piper Pub at Honalee Farm for Lexie Jensen Wedding, September 27th from 4pm to 11pm
16. Honalee Farm Event Center at Honalee Farm Event Center for Steven Burnett, September 12th from 3pm to Midnight
17. Honalee Farm Event Center for Honalee Farm Event Center for Jourdan Jenkins & Dustin Allen, September 6th from 3pm to Midnight
18. Honalee Farm Event Center for Honalee Farm Event Center for Kody Krigbaum Wedding, September 21st from 3pm to Midnight

b. New Licenses

The Local, 5616 W. State, Ste. 1, Boise, Beer/Wine

c. License Transfers

Grind Modern Burger, 705 Fulton, Boise, Beer/Liquor

P. McGrane stated that the required fees were paid and the paperwork was in order and awaiting signature.

**ACTION: J. TIBBS MOVED TO APPROVE THE LICENSES AS LISTED ON THE AGENDA INCLUDING 18 CATERING PERMITS, 1 NEW LICENSE AND 1 LICENSE TRANSFERS; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

4. Auditor's Office

- Canvass and Certify the Election Results of the August 26, 2014, Meridian and Kuna School District Elections

P. McGrane provided updates on election results and voter registration cancellations.

**ACTION: R. YZAGUIRRE MOVED, PURSUANT TO IDAHO CODE 31-804 AND 34-1205, WHICH REQUIRES THE BOARD OF COUNTY COMMISSIONERS TO CANVASS ELECTION RETURNS, TO CERTIFY THE ELECTION RESULTS AS PRESENTED BY THE CLERK'S OFFICE FOR THE MERIDIAN AND KUNA SCHOOL DISTRICT ELECTIONS HELD ON AUGUST 26, 2014. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

5. Claims Journal

- August 27, 2014

**ACTION: J. TIBBS MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED AUGUST 27, 2014. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

6. Personnel Action Forms (6 Conditional Pay Increases; 5 Introductory Period Completion Pay Increases; 6 Leaves with Pay; 5 Miscellaneous; 1 POST Certification Increase; 2 Promotions; 1 Reclassification; and 3 Salary Increases)

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 6 CONDITIONAL PAY INCREASES; 5 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 6 LEAVES WITH PAY; 5 MISCELLANEOUS; 1 POST CERTIFICATION INCREASE; 2 PROMOTIONS; 1 RECLASSIFICATION; AND 3 SALARY INCREASES; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

7. Assessor's Office - No Report

8. Treasurer's Office - No Report

9. Chief of Staff - No Report

10. Development Services (*Authorize the Chairman to Sign*)

- Application Fee Waiver/Reduction Request
  - Development Services/Avimor; Waiver/Reduction Amount: \$350.00

**ACTION: J. TIBBS MOVED TO APPROVE THE FEE WAIVER/REDUCTION OF \$350 FOR DEVELOPMENT**

**SERVICES/AVIMOR; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

11. Approval of Minutes (*Authorize the Chairman to Sign*)

- Decision on Motion to Reopen Public Hearing, August 25, 2014

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE ONE SET OF MINUTES AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO ELECTRONICALLY SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

12. Weed and Pest (*Authorize the Chairman to Sign*)

a. Notices of Lien (3)

1. Denton Mary K	R1472050449	\$135.26
2. Idaho Gas Co	R7777816560	\$51.74
3. Orme Susan H Trustee	S0421121005	\$253.54

b. Releases of Lien (3)

1. Metropolitan Life Insurance Co	2014-069251	8/26/14
2. Sindon Evelyn H	114052002	7/1/14
3. Sindon Evelyn H	2014-067167	8/19/14

**ACTION: J. TIBBS MOVED TO APPROVE THREE NOTICES OF LIEN AND THREE RELEASES OF LIEN FOR WEED & PEST AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

13. Expo Idaho (*Authorize the Chairman to Sign*)

- Interim Events

- Robert Comstock, Robert Comstock Sale, Sept. 11-13, 2014 (Sept. 10 Set Up)

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE ONE INTERIM EVENT AGREEMENT AS LISTED ON THE AGENDA FOR EXPO IDAHO; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

14. Parks and Waterways (*Authorize the Chairman to Sign*)

- Barber Park Education and Event Center

- Brandon Bell, Bell Wedding & Reception, July 18, 2015

**ACTION: J. TIBBS MOVED TO APPROVE THE BARBER PARK EDUCATION AND EVENT CENTER AGREEMENT AS LISTED ON THE AGENDA FOR PARKS AND WATERWAYS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

15. Agreements (49) (All Agreements FY13-14 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)

- a. Agreement No. 10831 - Agreement Between Ada County and Xerox Corporation for Lease of Model W7855PT Copier for Use at the Operations Department

- b. Agreement No. 10832 - Application Between Ada County and The Hertz Corporation for Commercial County Wide Car Rental Account
- c. Agreement No. 10833 - Agreement Between Ada County and Senior Solutions, Inc. for FY14-15 Funding
- d. Agreement No. 10834 - Joint Powers Agreement Between Ada County Sheriff's Office, the Ada County Prosecuting Attorney's Office and the City of Star Relating to Law Enforcement Services and Prosecution Services
- e. Agreement No. 10835 - Memorandum of Agreement Between Ada County and Idaho Department of Juvenile Corrections for the Juvenile Accountability Incentive Block to Support the Community Incentive Program, the Re-Entry Program and the Mental Health Program for 2014-15
- f. Agreement No. 10836 - Agreement Between Ada County and Nicole Inghilterra for Fall 2014 Internship at Ada County Coroner's Office
- g. Agreement No. 10837 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model MPC4502 Copier for Use at the Treasurer's Office
- h. Agreement No. 10838 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model LD117sp Copier for Use at the Sheriff's Court Services
- i. Agreement No. 10839 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model LD117 Copier for Use at the Crime Lab
- j. Agreement No. 10840 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model LD117 Copier for Use at the Driver's Licenses
- k. Agreement No. 10841 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model LD117 Copier for Use at the Jail Medical Unit
- l. Agreement No. 10842 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model LD117 Copier for Use at the Sheriff's Office Property & Evidence (Back Room)
- m. Agreement No. 10843 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model MP301sp Copier for Use at the Sheriff's Office, CWP/RSO
- n. Agreement No. 10844 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model MP6002 Copier for Use at the Sheriff's Office, Records
- o. Agreement No. 10845 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model MP6002 Copier for Use at the Misdemeanor Probation Office
- p. Agreement No. 10846 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model MP4002 Copier for Use at the Sheriff's Office, Patrol Briefing
- q. Agreement No. 10847 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model MP4002sp Copier for Use at the Sheriff's Office, Finance
- r. Agreement No. 10848 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model MP5002sp Copier for Use at the Sheriff's Office, Programs
- s. Agreement No. 10849 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model MPC3002 Copier for Use at the Sheriff's Office, Administration
- t. Agreement No. 10850 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model MP5002sp Copier for Use at the Sheriff's Office, Records
- u. Agreement No. 10851 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model MP6002sp Copier for Use at the Sheriff's Office, Civil
- v. Agreement No. 10852 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model MP301sp Copier for Use at the Sheriff's Office, Eagle Substation
- w. Agreement No. 10853 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model MP301sp Copier for Use at the Sheriff's Office, Court Services J2
- x. Agreement No. 10854 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model MP301sp Copier for Use at the Sheriff's Office, Pre-Trial Unit

- y. Agreement No. 10855 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model MPC4503 Copier for Use at the Sheriff's Office, Jail Mailroom
- z. Agreement No. 10856 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model MP301sp Copier for Use at the Sheriff's Office, Eagle Substation
- aa. Agreement No. 10857 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model MP6002sp Copier for Use at the Jail Booking
- bb. Agreement No. 10858 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Model MP301spf Copier for Use at the Sheriff's Office, Property & Evidence (Front Office)
- cc. Agreement No. 10859 - Agreement Between Ada County and Xerox Corporation for Lease of Model 5575PT Copier for Use at Indigent Services
- dd. Agreement No. 10860 - Agreement Between Ada County and Xerox Corporation for Lease of Model W7845PT Copier for Use at Indigent Services
- ee. Agreement No. 10861 - Agreement Between Ada County and Xerox Corporation for Lease of Model WC3550X Copier for Use at Indigent Services
- ff. Agreement No. 10862 - Agreement Between Ada County and Idaho Medical Review, LLC for Medical Records Review Services
- gg. Agreement No. 10863 - Agreement Between Ada County and Idaho Medical Review, LLC for Utilization Management Services
- hh. Agreement No. 10864 - Agreement Between Ada County and Qwest Corporation d/b/a CenturyLink QC for Enhanced 9-1-1 Services
- ii. Agreement No. 10865 - Agreement Between Ada County and Qwest Corporation d/b/a CenturyLink QC for Public Safety Product Maintenance and Services
- jj. Agreement No. 10866 - Agreement Between Ada County and Qwest Corporation d/b/a CenturyLink QC for Wireless Enhanced 9-1-1 Services
- kk. Agreement No. 10867 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Two Model MP7502sp Black and White Multifunction Devices and One Model MPC3003 Color Copier/Printer/Scanner for Use at the Public Defender's Office
- ll. Agreement No. 10868 - Agreement Between Ada County and Kuna Senior Citizens Association, Inc. for FY14-15 Funding
- mm. Agreement No. 10869 - Agreement Between Ada County and Retired Seniors Volunteer Program for FY14-15 Funding
- nn. Agreement No. 10870 - Agreement Between Ada County and Idaho Transportation Department for the Wood Duck Island Trail Restoration Project
- oo. Agreement No. 10871 - Agreement Between Ada County and Xerox Corporation for Lease of Model WC7775P Copier for Use at the Development Services Department
- pp. Agreement No. 5027-13-14 - Renewal Agreement Between Ada County and West Pak Equipment Company for Trash Compactor Services
- qq. Agreement No. 8342-3-14 - Renewal and Third Amendment to Agreement Between Ada County and Northrop Grumman Systems Corporation for Ongoing Maintenance of Computer Aided Dispatch System
- rr. Agreement No. 9055-5-14 - Renewal and Amendment to Agreement Between Ada County and Allied Barton Security Services LLC for Private Security Services
- ss. Agreement No. 9389-3-14 - Renewal Agreement Between Ada County and Pro Care Landscape Management, Inc. for Grounds Maintenance of the Civic Plaza Complex
- tt. Agreement No. 10212-2-14 - Project Scope of Services Agreement Between Ada County and LCA Architects, PA, for Jail Staff Dining Remodel
- uu. Agreement No. 10396-1-14 - Renewal Agreement Between Ada County and Idaho Transportation Department for the Wood Duck Trail Restoration Project
- vv. Agreement No. 10640-1-14 - Amendment to Agreement Between Ada County and Paula Green, LCPC for the use of Office on Violence Against Women Grant Funds for 2013-2014
- ww. Agreement No. 10735-1-14 - Renewal Memorandum of Agreement Between Ada County and Idaho Department of Health and Welfare for Mental Health Care to Ada County Juvenile Court Services

D. Case read the agreement numbers into the record.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE 49 AGREEMENTS AS LISTED ON THE AGENDA; AND**

**AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

16. Miscellaneous

- Decision on Motion for Reconsideration of Application No. 201400344-S-ZC-DA-PBA – Charter Pointe Meadows Sub

M. Leatherman provided an explanation of the request and stated the Board could make a decision on whether or not to allow the reconsideration of this application.

The parties discussed the research on this application.

**ACTION: J. TIBBS MOVED TO DENY THE MOTION OF RECONSIDERATION OF APPLICATION NO. 201400344-S-ZC-DA-PBA – CHARTER POINTE MEADOWS SUB. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**Public Hearing**

17. Resolutions

- Resolution No. 2001 - Resolution Adjusting the Ada County Budget to Reflect the Receipt of Unscheduled Revenue to the Weed Budget

D. Case read Resolution No. 2001 into the record and opened the public hearing.

*[There was no public testimony.]*

D. Case closed the public hearing.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 2001 AS LISTED ON THE AGENDA. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**V: IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:30 a.m.



David L. Case, Chairman

ATTEST:



Christopher D. Rich, Ada County Clerk